



The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township Government Office, Tuesday, April 14th, 2026, at 4:00 P.M. was called to order by Supervisor Cesar Guerrero. The following official business was transacted:

The Supervisor led the Pledge of Allegiance to the flag. The Clerk called the roll as follows:

TRUSTEES:	Quinn Adamowski	Present (by video)
	Andrea Bibian	Present
	Archie Gavin	Not Present
	Betty Washington	Present
SUPERVISOR:	Cesar Guerrero	Present
CLERK:	Kendra Landfair	Present
OTHER OFFICIALS:	Commissioner Vincent Alessio	Present
	Assessor James Brenczewski	Not Present

ALSO PRESENT:

Attorney Jayman Avery

APPROVAL OF MINUTES:

Town Board Minutes: Supervisor Guerrero introduced the town board minutes agenda item. Supervisor Guerrero asked for a motion to approve the meeting minutes of the March 10, 2026 Town Board Meeting. Trustee Washington made a motion to approve the minutes of the March 10, 2026, Town Board Meeting. Motion was seconded by Trustee Bibian. A roll call was taken. Motion Carried.¹

Town Bid Minutes: Supervisor Guerrero introduced the town bid minutes agenda item. The Supervisor mentioned that a representative from the company being awarded the bid was present. Supervisor Guerrero asked for a motion to approve the meeting minutes of the March 12, 2026, Bid Opening for GT2026-01 Oakwood Cemetery Grass Cutting Services. Trustee Washington made a motion to approve the minutes of the March 12, 2026, Bid Opening for GT2026-01 Oakwood Cemetery Grass Cutting Services. Motion was seconded by Trustee Bibian. A roll call was taken. Motion Carried.²

PUBLIC COMMENT:

Supervisor Guerrero opened the floor for public comment. There were no comments made by the public.

NEW BUSINESS:

APPROVE/Proclamation for Sexual Assault Awareness Month

Supervisor Guerrero introduced the Proclamation and read it for the record. Supervisor Guerrero asked for a motion to approve the Sexual Assault Awareness Month Proclamation. Motion was made by Trustee Bibian. Motion was seconded by Trustee Washington. A roll call was taken. Motion carried.³

¹ Roll call vote: Ayes (4). Trustees Washington, Bibian, Adamowski and Supervisor Guerrero. Nays (0).

² Roll call vote: Ayes (4). Trustees Washington, Bibian, Adamowski and Supervisor Guerrero. Nays (0).

³ Roll call vote: Ayes (4). Trustees Bibian, Washington, Adamowski and Supervisor Guerrero. Nays (0).

APPROVE/Contract for GT2026-01 Oakwood Cemetery Grass Cutting Services

Supervisor Guerrero introduced the new business item. The Supervisor asked the board if there were any questions regarding the contract to be issued to KD Landscape. There were no questions from the board. Supervisor Guerrero asked for a motion to approve the GT2026-01 Oakwood Cemetery Grass Cutting Services contract to KD Landscape. Motion was made by Trustee Bibian. Motion was seconded by Trustee Washington. A roll call was taken. Motion carried.⁴

APPROVE/Resolution No. 2026-04 Ratifying the Elimination of Additional Positions due to Budget Constraints and Operational Necessity

Supervisor Guerrero shared the reasoning behind the Resolution. The Supervisor asked the board if there were any questions regarding the Resolution. There were no questions from the board. Supervisor Guerrero asked for a motion to approve Resolution No. 2026-04 Ratifying the Elimination of Additional Positions due to Budget Constraints and Operational Necessity. Motion was made by Trustee Washington. Motion was seconded by Trustee Bibian. A roll call was taken. Motion carried.⁵

APPROVE/Resolution No. 2026-06 Authorizing the Execution of a Consultant Agreement Between Joliet Township and Moon & Sun Creative LLC

Supervisor Guerrero stated that the Township is working towards a more balanced budget while continuing to address its ongoing operational needs. The Supervisor further explained that the proposed consultant agreement would help fill gaps in media and communication services. Supervisor Guerrero also reviewed the revisions made to Section 3 of the contract accompanying the Resolution. Supervisor Guerrero asked for a motion to approve Resolution No. 2026-06 Authorizing the Execution of a Consultant Agreement Between Joliet Township and Moon & Sun Creative LLC. Motion was made by Trustee Bibian. Motion was seconded by Trustee Washington. A roll call was taken. Motion carried.⁶

REPORTS:

Lead Transportation Coordinator, Leonardo Haro

The Lead Transportation Coordinator was not present to give his report at the meeting, but shared his report in advance of the meeting. Supervisor Guerrero read his report that stated the following: During the month of March, the Transportation program successfully completed 500 trips, provided transportation support for Salvation Army campers traveling to the YMCA during spring break, and assisted with four outings for seniors living at Victory Centre.

General Assistance Director, Patricia Venziano

The General Assistance Director reported that the General Assistance Department did not have any outreach events in March however, the Bilingual Caseworker would be attending the Healthy Families Healthy Homes event at Will County Center for Community Concerns (WCCCC) on April 25th. The General Assistance Director shared that the tax season has kicked into high gear, with what started out as a slow season, is now ending with overwhelming numbers of last minute filers. As of today, the Department has prepared 664 returns for the 2025 tax season, with 322 of those returns being turned in and prepared since March 14th. The General Assistance Director shared that the Department still has returns coming into the office and calls from individuals interested in tax assistance.

The General Assistance Director reported that their March LIHEAP outreach was a success and that the next outreach event will take place on April 15th from 9:00 A.M. to 1:00 P.M. in the board room. Lastly, the General Assistance Director shared that requests for assistance have been low, but the General Assistance Caseworker/Workfare Investigator has been able to complete a steady amount of client intakes and maintain front desk duty while the General Assistance Director and Bilingual Caseworker have been busy with supporting individuals with tax assistance.

Animal Control Director, Whitney McGill

The Animal Control Director was not present to give her report at the meeting, but shared her report with the board prior to the meeting that stated the following: The Animal Control Department continues to play a vital and highly active role in serving

⁴ Roll call vote: Ayes (4). Trustees Bibian, Washington, Adamowski and Supervisor Guerrero. Nays (0).

⁵ Roll call vote: Ayes (4). Trustees Washington, Bibian, Adamowski and Supervisor Guerrero. Nays (0).

⁶ Roll call vote: Ayes (4). Trustees Bibian, Washington, Adamowski and Supervisor Guerrero. Nays (0).

the community. Over the past year (April 1, 2025 through April 1, 2026), the Animal Control team responded to an impressive 2,198 calls for service, demonstrating both the demand for and necessity of our operations. The calls encompassed a wide range of situations, including animal cruelty and neglect investigations, dog bite incidents, stray animal intake, wildlife concerns such as animals caught in traps, and numerous other public safety and animal welfare needs, with each call representing a direct impact on the safety of both residents and animals within the Township. In addition to field response, the Animal Control facility has remained consistently busy. Over the past year:

- The Animal Control Department took in 550 animals surrendered by Township residents who had no other options for their pets.
- A total of 2,248 animals entered the Animal Control facility, reflecting the significant volume of animals requiring care and shelter.
- The Animal Control Department successfully completed 621 adoptions, connecting hundreds of animals with new homes and reducing the burden on both the community and the shelter system.

The Animal Control Director highlighted that these numbers underscore the critical role Animal Control plays, not only in emergency response and public safety, but also as a safety net for residents facing difficult circumstances with their pets. The Animal Control Department remains committed to providing compassionate care, responsible enforcement, and essential services that directly support the well-being of the Township. The Animal Control Director expressed that the Animal Control team will continue working diligently to meet the needs of the community and appreciate the ongoing support of their mission.

Finance Director, Ivan Diaz

The Finance Director reported that he has been closing out QuickBooks, including making year-end entries, transferring funds, and continuing work on the budget. The Director noted that first quarter payroll returns have been completed along with the financial reports for the board and the annual town meeting and that he is currently preparing grant reports.

Highway Commissioner, Vincent Alessio

The Highway Commissioner reported that the Road District has been dealing with the continued influx of rain and drainage calls from residents. The Road District has also been busy with completing shoulder stone work and preparing mowing equipment for the upcoming season. Commissioner Alessio further noted that the Road District is preparing for the upcoming budget and is in discussions with the engineering firm regarding road work projects to be included within the new budget.

Tax Assessor, James Brenzewski

Tax Assessor Brenzewski was not present to give a report at the meeting.

Program and Policy Coordinator, Tyler Giacalone

The Program and Policy Coordinator reported that this would be his last update as the Program and Policy Coordinator as he will be transitioning into the position of Violence Prevention Community Convener. The Program and Policy Coordinator noted that the majority of his update is related to preparing for the transition, including attending a statewide training with IDHS and meeting with community partners.

Violence Prevention Community Convener, Gabriel Garcia

The Violence Prevention Community Convener was not present to give a report at the meeting.

TIBH Therapist Director, Haydee Martinez-Rosales

The Trauma-Informed Behavioral Health Therapist Director was not present to give her report at the meeting, but shared her report in advance of the meeting. Supervisor Guerrero read her report that stated the following: In March, the Behavioral Health team successfully completed the eight-week group therapy program with Lincoln School with all participating clients being successfully discharged. Overall, the Department has 21 active clients. The Director reported that the quarter 3 grant report was completed and submitted in a timely manner. During the past month, the Director expanded community outreach by delivering a psychoeducational presentation in Spanish to the community through a partnership with Sueño Monarca at Lewis University, reaching 17 attendees, with an additional English-language session on the same topic extended this impact to 10 more participants.

Senior Liaison, Jeff Wallace

The Senior Liaison was not present at the meeting to give his report, but later distributed his written report to the board that included a list of senior groups that he has attended since the last meeting in addition to a list of senior groups that he will attend between now and up until the next board meeting. Along with his written report, the Senior Liaison attached an Inwood Athletic Club flyer.

Clerk, Kendra Landfair

Clerk Landfair reported that for the month of March, the Clerk's Office reported a high level of activity with work including the Oakwood Cemetery grass-cutting bid and preparation for the April board meeting and the annual town meeting. The Clerk acknowledged the need to navigate through the staff transitions that occurred during this period. The Clerk also reported an increase in FOIA requests for a range of records related to financials, board meetings, community grants, animal control, and bids. Clerk Landfair shared that she prepared the Sexual Assault Awareness Month Proclamation and noted that, moving forward, all Proclamations will be managed by the Clerk's Office. Lastly, the Clerk mentioned the events that she attended including LEDA's She Means Business event, with the Executive Assistant to the Supervisor and Trustee Bibian, as well as the Black Women Are Divine event hosted by BLM Will County Grassroots.

Supervisor, Cesar Guerrero

Supervisor Guerrero acknowledged the condition of the building and noted the elevated temperature in the room, explaining that, due to the building's age, the heating and cooling system must be adjusted manually. The Supervisor mentioned organizational changes and the budget, indicating that these matters would be discussed in greater detail at the annual town meeting. Supervisor Guerrero asked for a brief moment of silence for longtime Joliet resident, Mr. Roger Powell Sr., who passed away earlier this month.

CASH RECEIPTS: Supervisor Guerrero asked for a motion to approve the cash receipts of \$463,699.29. Trustee Washington motioned to place the cash receipts into their proper accounts for the period ending March 31, 2026. Motion was seconded by Trustee Bibian. A roll call was taken. Motion carried.⁷

FUND EXPENDITURES:

General Town Fund for March 2026: \$322,442.42

Trustee Bibian motioned to certify the expenditures and approve them for payment.
Trustee Washington seconded. A roll call was taken. Motion carried.⁸

Capital Fund for March 2026: \$75,330.21

Trustee Washington motioned to certify the expenditures and approve them for payment.
Trustee Bibian seconded. A roll call was taken. Motion carried.⁹

General Assistance Fund for March 2026: \$11,684.08

Trustee Bibian motioned to certify the expenditures and approve them for payment.
Trustee Washington seconded. A roll call was taken. Motion carried.¹⁰

Road and Bridge Fund for March 2026: \$269,083.51

Trustee Washington motioned to certify the expenditures and approve them for payment.
Trustee Bibian seconded. A roll call was taken. Motion carried.¹¹

Animal Control Fund for March 2026: \$92,455.06

Trustee Bibian motioned to certify the expenditures and approve them for payment.
Trustee Washington seconded. A roll call was taken. Motion carried.¹²

Senior Fund for March 2026: \$10.00

Trustee Washington motioned to certify the expenditures and approve them for payment.

⁷ Roll call vote: Ayes (4). Trustees Washington, Bibian, Adamowski and Supervisor Guerrero. Nays (0).

⁸ Roll call vote: Ayes (4). Trustees Bibian, Washington, Adamowski and Supervisor Guerrero. Nays (0).

⁹ Roll call vote: Ayes (4). Trustees Washington, Bibian, Adamowski and Supervisor Guerrero. Nays (0).

¹⁰ Roll call vote: Ayes (4). Trustees Bibian, Washington, Adamowski and Supervisor Guerrero. Nays (0).

¹¹ Roll call vote: Ayes (4). Trustees Washington, Bibian, Adamowski and Supervisor Guerrero. Nays (0).

¹² Roll call vote: Ayes (4). Trustees Bibian, Washington, Adamowski and Supervisor Guerrero. Nays (0).

Trustee Bibian seconded. A roll call was taken. Motion carried.¹³

ADJOURNMENT: Supervisor Guerrero asked for a motion to adjourn. Motion was made by Trustee Bibian. Motion was seconded by Trustee Washington. A roll call was taken. Motion carried.¹⁴

The meeting adjourned at 4:29PM.

Courteously submitted,



Kendra Landfair
Town Clerk

¹³ Roll call vote: Ayes (4). Trustees Washington, Bibian, Adamowski and Supervisor Guerrero. Nays (0).

¹⁴ Roll call vote: Ayes (4). Trustees Bibian, Washington, Adamowski and Supervisor Guerrero. Nays (0).