
JOLIET TOWNSHIP
WILL COUNTY, ILLINOIS

ORDINANCE
NO. 422-2026

AN ORDINANCE ESTABLISHING THE JOLIET TOWNSHIP COMMUNITY AND NON-
PROFIT GRANT PROGRAM

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TATE OF ILLINOIS)
COUNTY OF WILL) SS.
TOWN OF JOLIET)

ORDINANCE NO. 422-2026

AN ORDINANCE ESTABLISHING THE JOLIET TOWNSHIP COMMUNITY AND NON-PROFIT GRANT PROGRAM

WHEREAS, the Township of Joliet, Will County, Illinois (the “Township”) is a body politic and corporate organized and existing under the Illinois Township Code (60 ILCS 1/1-1 et seq.); and

WHEREAS, Section 85-10 of the Township Code (60 ILCS 1/85-10) grants the Township the corporate capacity to exercise the powers granted to it, including the power to make all contracts necessary in the exercise of the Township’s powers; and

WHEREAS, Section 85-13 of the Township Code (60 ILCS 1/85-13) authorizes the Township Board to expend funds directly or to enter into cooperative agreements or contracts with not-for-profit corporations, non-profit community service associations, or other entities to provide services to the residents of the Township, including but not limited to public safety, health, recreation, and social services for the poor and aged; and

WHEREAS, Section 85-13(b) of the Township Code requires that a private not-for-profit corporation or community service association must have been in existence at least one (1) year before receiving Township funds; and

WHEREAS, Section 80-60 of the Township Code (60 ILCS 1/80-60) requires the Township Board to comply with the Illinois Municipal Budget Law, and all grant expenditures shall be subject to the annual budget and appropriation ordinance; and

WHEREAS, the Township Board has determined that establishing a formal Community and Not-for-Profit Grant Program serves the public interest by supporting organizations that provide valuable services to Township residents in accordance with the Township’s mission; and

WHEREAS, the Township Board finds it necessary and appropriate to formalize the grant program by ordinance to ensure consistent administration, public transparency, and compliance with applicable law.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of Joliet Township, Will County, Illinois, as follows:

Section 1. Short Title.

This Ordinance shall be known and may be cited as the “Joliet Township Community and Non-Profit Grant Program Ordinance.”

Section 2. Purpose and Authority.

The purpose of this Ordinance is to establish and regulate a Community and Non-Profit Grant Program (the “Grant Program”) for the Township of Joliet, through which the Township Board may award financial assistance to eligible community and non-profit organizations that provide services aligned with the Township’s mission and strategic objectives. This Ordinance is enacted pursuant to the authority granted by 60 ILCS 1/85-10 and 60 ILCS 1/85-13 of the Illinois Township Code.

The Grant Program aims to advance the Township’s mission by supporting programs that enhance the quality of life for residents, address community needs in youth development, veteran services, health and wellness, and promote social and economic well-being within Joliet Township boundaries.

Section 3. Definitions.

As used in this Ordinance, the following terms shall have the meanings ascribed to them below:

- a) **“Applicant”** means a community or non-profit organization that submits an application for grant funding under the Grant Program.
- b) **“Board”** means the Board of Trustees of the Township of Joliet, Will County, Illinois.
- c) **“Fiscal Year”** means the Township’s fiscal year, beginning April 1st and concluding March 31st of the following calendar year.
- d) **“Grant Agreement”** means the written agreement between the Township and a Grantee setting forth the terms, conditions, and obligations governing the use of grant funds.
- e) **“Grant Award”** means the financial assistance approved by the Board and disbursed to a Grantee under the Grant Program.
- f) **“Grantee”** means an Applicant that has been awarded a Grant Award under the Grant Program.
- g) **“Program Administrator”** means the Township Supervisor, or in the Supervisor’s absence or at the Supervisor’s direction, the Executive Assistant to the Township Supervisor, who shall be responsible for the day-to-day administration and oversight of the Grant Program as set forth in this Ordinance.
- h) **“Supervisor”** means the Township Supervisor of the Township of Joliet, or his or her designee.
- i) **“Township”** means the Township of Joliet, Will County, Illinois.

Section 4. Grant Program Established; Annual Appropriation.

- a) **Establishment.** There is hereby established the Joliet Township Community and Non-Profit Grant Program for the purpose of providing financial assistance to eligible organizations that contribute to the fulfillment of the Township's mission and services, as authorized by 60 ILCS 1/85-13.
- b) **Administration.** The Grant Program shall be administered by the Office of the Township Supervisor. The Program Administrator shall be responsible for receiving and processing applications, conducting initial reviews, coordinating with applicants, maintaining grant records, and ensuring compliance with this Ordinance. The Program Administrator shall report to the Board on the status of the Grant Program as requested.
- c) **Annual Appropriation.** The total amount available for Grant Awards in any Fiscal Year shall be limited to the amount appropriated for that purpose in the annual budget and appropriation ordinance adopted by the Board pursuant to 60 ILCS 1/80-60 and the Illinois Municipal Budget Law (50 ILCS 330/1 et seq.). No Grant Award shall be made in excess of the remaining unencumbered balance of the appropriated funds.
- d) **No Entitlement.** Nothing in this Ordinance shall be construed to create an entitlement to grant funding. All Grant Awards are discretionary and subject to the availability of appropriated funds. The Board reserves the right to award less than the amount requested, to decline any application, or to award no grants in any Fiscal Year.
- e) **Limitation per Organization.** An eligible organization may apply for and receive no more than one (1) Grant Award per Fiscal Year.

Section 5. Eligible Service Categories.

Grant funds may be awarded to support programs that fall within one or more of the following service categories, as authorized by 60 ILCS 1/85-13(a):

- a) Public safety (including law enforcement, fire protection, crime prevention, anti-gang and anti-violence intervention programs, and building code enforcement).
- b) Environmental protection (including sewage disposal, sanitation, and pollution abatement).
- c) Public transportation (including transit systems, paratransit systems, and streets and roads).
- d) Health, including mental, behavioral, eye, dental, or other healthcare.
- e) Recreation.
- f) Libraries.

- g) Social services for the poor and aged.

The Board may identify additional focus areas within these categories from time to time. Current priority areas include youth development programs, veteran services, and health and wellness initiatives.

Section 6. Eligibility Requirements.

To be eligible for a Grant Award under this Ordinance, an Applicant must satisfy all of the following requirements at the time of application:

- a) The Applicant must be a not-for-profit corporation, non-profit community service association, or other qualifying entity as provided in 60 ILCS 1/85-13.
- b) The Applicant must have been in existence for at least one (1) year prior to the date of application, as required by 60 ILCS 1/85-13(b).
- c) The Applicant must provide official documentation verifying its non-profit status, including a valid 501(c)(3) designation from the Internal Revenue Service or equivalent documentation confirming the organization's legal status.
- d) The Applicant must demonstrate that the proposed program will serve residents within the physical boundaries of Joliet Township, which encompass the area from the NW quadrant at Theodore and Gaylord to the NE quadrant at Rosalind and Farrell Road, to the SE quadrant at Cherry Hill and Schweizer Road, and the SW quadrant at Laraway Road and Centerpoint Way of Joliet, Illinois.
- e) The Applicant's proposed program must align with one or more of the service categories set forth in Section 5 of this Ordinance.
- f) The Applicant must submit a complete application in the form prescribed by this Ordinance, including all required attachments and a detailed budget with itemized cost breakdowns.
- g) Former recipients must provide a satisfactory accounting of previously awarded grant funds, including but not limited to receipts, photographs, sign-in sheets, and any other documentation demonstrating that prior funds were expended in accordance with the Grant Agreement. Failure to provide a satisfactory accounting shall render the Applicant ineligible.

The Applicant Eligibility Checklist attached hereto as Exhibit A is incorporated into this Ordinance and shall be used by the Program Administrator during initial review and by Applicants for self-assessment prior to submission.

Section 7. Allowable and Unallowable Expenditures.

a) *Allowable Expenditures.*

Grant funds awarded under this Ordinance may be used for the following categories of expenditures, provided such expenditures are directly related to the approved program and are supported by itemized documentation:

- 1) Equipment and materials necessary for the approved program, including supplies, tools, technology, and other tangible items.
- 2) Curriculum development, educational materials, and programmatic content directly supporting the approved program.
- 3) Marketing, outreach, and community engagement expenses directly related to promoting the approved program.
- 4) Compensation for program-specific facilitators, instructors, or contracted personnel who are engaged solely for the purpose of delivering the approved program and who are not regular salaried employees of the Applicant organization.
- 5) Other direct program costs as may be approved by the Board on a case-by-case basis upon a showing that such costs are quantifiable, measurable, and directly tied to the delivery of the approved program.

b) *Unallowable Expenditures.*

Grant funds awarded under this Ordinance shall not be used for any of the following:

- 1) Salaries, wages, or benefits of regular, permanent employees of the Applicant organization, including but not limited to administrative staff, executive officers, or any personnel who are not engaged solely for the purpose of delivering the approved program.
- 2) Rent, mortgage payments, or lease obligations for the Applicant's office, facility, or any real property.
- 3) General administrative overhead, including but not limited to utilities, insurance, accounting fees, legal fees, and other costs not directly attributable to the approved program.
- 4) Debt service, loan repayments, or any financial obligations predating the Grant Award.
- 5) Capital improvements to real property owned or leased by the Applicant, unless specifically approved by the Board as a direct program expense.
- 6) Political activities, lobbying, or any expenditure prohibited by federal, state, or local law.

- 7) Any expenditure not identified in the approved budget or Grant Agreement, unless a written amendment is approved by the Program Administrator prior to the expenditure being incurred.

c) *Encouraged Expenditures.*

The Board encourages Applicants to prioritize expenditures that are clearly quantifiable and produce measurable outcomes, including the purchase of physical supplies, equipment, and materials for which specific dollar amounts and itemized receipts can be documented. Expenditure categories that permit clear oversight and accountability shall receive favorable consideration during the evaluation process.

Section 8. Application Process.

a) *Application Requirements.*

All applications for Grant Awards shall be submitted on the official Joliet Township Grant Application form and shall include, at a minimum, the following:

- 1) A fully completed application form capturing all required organizational and program details.
- 2) Official documentation of non-profit status (501(c)(3) letter or equivalent).
- 3) A detailed, itemized budget specifying the proposed use of grant funds, including each expenditure category, the estimated cost of each line item, and whether each cost is a direct material cost, personnel cost for program-specific facilitators or instructors, or other programmatic expense.
- 4) A program narrative including goals, objectives, target beneficiaries, and anticipated outcomes.
- 5) A program impact assessment outlining expected outcomes, the number of beneficiaries, and any anticipated long-term effects.
- 6) A current financial statement of the organization.
- 7) For former recipients: an accounting of previously awarded grant funds with supporting documentation.
- 8) The signed Acknowledgment of Receipt page from this Ordinance (Exhibit C).

Applications lacking sufficient detail or required attachments may be deemed incomplete and returned to the Applicant.

b) *Submission.*

Completed applications may be submitted by any of the following methods:

- 1) In person or by mail to the Township Office at 175 West Jefferson Street, Joliet, Illinois 60432.
- 2) By email to the Office of the Township Supervisor at the email address designated on the Township's website.
- 3) Through the Township's online portal, if available, at www.joliettownship.net.

An organization that meets eligibility requirements shall apply only once per Fiscal Year. The Fiscal Year begins April 1st and concludes March 31st. It is the Applicant's duty to determine the timing appropriate to its grant request.

c) Application Timing.

Applications may be submitted at any time during the Fiscal Year. The Program Administrator shall process applications in the order received, subject to the availability of appropriated funds.

Section 9. Review and Approval Process.

a) Initial Review by Program Administrator.

Upon receipt of an application, the Program Administrator shall conduct an initial review to determine whether:

- 1) The application is complete and all required attachments are included.
- 2) The Applicant satisfies the eligibility requirements of Section 6.
- 3) The proposed program aligns with one or more of the eligible service categories in Section 5.
- 4) The proposed expenditures comply with the allowable expenditure categories in Section 7.

Applications that do not pass initial review shall be contacted by the Program Administrator with up to three (3) attempts to discuss deficiencies and provide an opportunity to cure. If the Applicant fails to cure deficiencies within thirty (30) days of the first contact attempt, the application shall be deemed withdrawn.

b) Board Review and Final Determination.

Applications that have passed initial review shall be presented to the Board at the next regularly scheduled Board meeting, or at a special meeting designated for that purpose. Applicants whose applications pass initial review shall receive notification of the Board meeting date on which their application will be considered.

The Board shall evaluate applications using the Board Evaluation Checklist and Scoring Matrix set forth in Exhibit B of this Ordinance. Each Trustee may independently score applications. The

Board shall discuss applications in open session and make the final determination on all Grant Awards by roll call vote.

Applicants are strongly encouraged to have a representative present at the Board meeting to answer questions.

c) Board Discretion.

The Board's determination on all Grant Awards shall be final. There shall be no appeal process. The Board reserves the right to:

- 1) Award less than the amount requested by any Applicant.
- 2) Decline any application for any reason consistent with this Ordinance.
- 3) Award no grants in any Fiscal Year.
- 4) Request additional information from the Applicant before making a determination.
- 5) Conduct or direct the Program Administrator to conduct site visits to Applicants prior to making a determination.

In determining award amounts, the Board shall consider the total appropriated funds remaining for the Fiscal Year, the number of anticipated future applications, the quality and completeness of the application, and the relative impact of the proposed program on the community.

Section 10. Grant Agreements and Disbursement.

a) Required Agreement.

Prior to the disbursement of any grant funds, each Grantee shall execute a Grant Agreement with the Township in a form approved by the Township's legal counsel. The Grant Agreement shall set forth the approved program, the amount of the Grant Award, the allowable uses of funds, reporting requirements, and such other terms and conditions as the Board may require.

b) Grant Agreement Terms.

Each Grant Agreement shall include, at a minimum, the following provisions:

- 1) A description of the approved program and the specific purposes for which grant funds may be used.
- 2) A requirement that grant funds be expended only for the purposes set forth in the Grant Agreement and in accordance with the approved budget.
- 3) A requirement that the Grantee maintain complete and accurate records of all expenditures of grant funds and make such records available for inspection by the Township upon request.

- 4) A requirement that the Grantee submit an Annual Progress Report as set forth in Section 11 of this Ordinance.
- 5) Provisions for the return of unexpended funds and for remedies in the event of misuse or non-compliance.
- 6) An acknowledgment that the Grant Award does not constitute a contract of employment, a guarantee of future funding, or a partnership between the Township and the Grantee.

c) Disbursement.

Grant funds shall be disbursed by check made payable to the Grantee organization, not to any individual. The check shall be issued to the organization name and address specified in the application. The Township may, at its discretion, structure disbursements in installments conditioned upon the Grantee's demonstration of progress toward the approved program milestones.

Section 11. Monitoring, Reporting, and Accountability.

a) Annual Progress Report.

Each Grantee shall submit an Annual Progress Report to the Program Administrator within ninety (90) days following the conclusion of the grant-funded program or the end of the Fiscal Year in which the Grant Award was made, whichever occurs first. The Annual Progress Report shall include:

- 1) A narrative description of program activities, achievements, and challenges.
- 2) A financial accounting of how grant funds were expended, including receipts and supporting documentation.
- 3) Documentation of key performance indicators established in the application.
- 4) The number of individuals served and other measurable outcomes.
- 5) Visual documentation such as photographs or charts illustrating program impact, where applicable.

b) Financial Accountability.

Grantees shall maintain complete financial records pertaining to the expenditure of grant funds for a period of not less than three (3) years following the conclusion of the grant-funded program. The Township shall have the right to inspect and audit such records at any time during this period. All grant expenditures are subject to review and audit by the Township Board under 60 ILCS 1/80-10 and 80-15.

c) Township Check-In Meetings.

The Program Administrator may schedule periodic check-in meetings with Grantees to discuss progress, address challenges, and provide support. These meetings shall facilitate open communication between the Township and funded agencies.

d) Site Visits.

The Township may conduct site visits to Grantees to observe program activities, verify expenditures, and assess the impact of the funded program. Grantees shall provide reasonable access and cooperation during such visits.

e) Non-Compliance and Remedies.

In the event that a Grantee fails to comply with the terms of the Grant Agreement or this Ordinance, the Township may take one or more of the following actions:

- 1) Require corrective action within a specified timeframe.
- 2) Suspend or withhold future disbursements.
- 3) Require the return of all or a portion of the grant funds.
- 4) Declare the Grantee ineligible for future Grant Awards.
- 5) Pursue any other remedy available at law or in equity.

The Program Administrator shall provide written notice to the Grantee prior to taking any remedial action and shall afford the Grantee a reasonable opportunity to respond.

Section 12. Communication and Public Transparency.

- a) **Public Announcement of Awards.** All Grant Awards shall be approved by the Board in open session at a regularly scheduled or special Board meeting in compliance with the Illinois Open Meetings Act (5 ILCS 120/1 et seq.). The Township shall publicly announce all Grant Awards, including the name of the Grantee, the amount of the award, and a brief description of the funded program.
- b) **Notification to Unsuccessful Applicants.** Unsuccessful Applicants shall receive written notification of the Board's decision. The Program Administrator may, at his or her discretion, provide constructive feedback regarding the strengths and deficiencies of the application to support improved applications in future Fiscal Years. There shall be no formal appeal process.
- c) **Recognition of Grantees.** The Township may publicly recognize Grantees through press releases, website updates, social media, and other community communications to highlight the positive impact of funded programs.

Section 13. Annual Review.

The Board shall, no less frequently than annually, review the Grant Program and the provisions of this Ordinance to ensure that they remain relevant, effective, and aligned with the evolving needs of the Township community. The annual review shall include consideration of:

- a) Feedback from Grantees, Applicants, and the public.
- b) An assessment of the outcomes and impact of previously funded programs.
- c) A review of the total amount appropriated and expended for the Grant Program in the preceding Fiscal Year.
- d) Whether the evaluation criteria, eligible service categories, or other provisions of this Ordinance require amendment.

Any amendments to this Ordinance resulting from the annual review shall be adopted in accordance with applicable law.

Section 14. Compliance with Applicable Law.

All aspects of the Grant Program shall be administered in compliance with applicable federal, state, and local law, including but not limited to the Illinois Township Code (60 ILCS 1/1-1 et seq.), the Illinois Municipal Budget Law (50 ILCS 330/1 et seq.), the Illinois Open Meetings Act (5 ILCS 120/1 et seq.), the Freedom of Information Act (5 ILCS 140/1 et seq.), and such other laws and regulations as may be applicable. The Township’s legal counsel shall review this Ordinance and the Grant Agreement form for compliance with applicable law.

Section 15. Severability.

If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is, for any reason, held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The Board hereby declares that it would have passed this Ordinance and each section, subsection, paragraph, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, paragraphs, sentences, clauses, or phrases may be declared invalid or unconstitutional.

Section 16. Repealer.

All ordinances, resolutions, or parts thereof in conflict with this Ordinance are hereby repealed to the extent of such conflict. Any prior informal policies, practices, protocols, or guidelines governing the award of community or non-profit grants by the Township that are inconsistent with this Ordinance are hereby superseded, including but not limited to the Community & Non-Profit Grant Protocol issued May 2023 and any subsequent revisions thereof.

Section 17. Effective Date.

This Ordinance shall be in full force and effect from and after its passage, approval, and publication or posting as required by law.

PASSED by the Supervisor and Board of Trustees of Joliet Township, Will County, Illinois, this 10th day of March 2026, pursuant to a roll call vote, as follows:

	YES	NO	ABSENT	ABSTAIN
Trustee Adamowski	✓			
Trustee Bibian	✓			
Trustee Gavin	✓			
Trustee Washington	✓			
Supervisor Guerrero	✓			
TOTAL:	5			

APPROVED by the Joliet Township Board, Will County, Illinois, on this 10th day of March 2026.


Cesar Guerrero, Township Supervisor

ATTEST:

Kendra Landfair, Town Clerk

EXHIBIT A

APPLICANT ELIGIBILITY CHECKLIST

(For Use by Applicants and Program Administrator)

This checklist is provided to assist prospective Applicants in determining whether they meet the minimum eligibility requirements for the Joliet Township Community and Non-Profit Grant Program. Applicants should review each item below and ensure all requirements are satisfied before submitting an application. The Program Administrator will use this checklist during initial review.

ORGANIZATIONAL ELIGIBILITY

✓	ORGANIZATIONAL REQUIREMENTS
<input type="checkbox"/>	Organization is a not-for-profit corporation, non-profit community service association, or other qualifying entity under 60 ILCS 1/85-13.
<input type="checkbox"/>	Organization has been in existence for at least one (1) year prior to the date of application.
<input type="checkbox"/>	Organization can provide official documentation of non-profit status (IRS 501(c)(3) letter or equivalent).
<input type="checkbox"/>	Organization serves residents within the physical boundaries of Joliet Township.

PROGRAM ELIGIBILITY

✓	PROGRAM REQUIREMENTS
<input type="checkbox"/>	Proposed program aligns with one or more eligible service categories under Section 5 (public safety, health, recreation, social services, etc.).
<input type="checkbox"/>	Program has clearly defined goals, objectives, and measurable outcomes.
<input type="checkbox"/>	Program demonstrates a plan for sustainability or continued impact beyond the grant period.
<input type="checkbox"/>	Program directly benefits residents of Joliet Township.
<input type="checkbox"/>	All proposed expenditures fall within the allowable categories under Section 7(a).
<input type="checkbox"/>	No proposed expenditures fall within the unallowable categories under Section 7(b).

APPLICATION COMPLETENESS

✓	REQUIRED ATTACHMENTS & SUBMISSIONS
<input type="checkbox"/>	Fully completed official Joliet Township Grant Application form.
<input type="checkbox"/>	Official documentation of non-profit status (501(c)(3) letter or equivalent) attached.
<input type="checkbox"/>	Detailed, itemized budget specifying proposed use of funds with line-item breakdown.
<input type="checkbox"/>	Program narrative including goals, objectives, target beneficiaries, and anticipated outcomes.

- Program impact assessment with expected outcomes and number of beneficiaries.
- Current financial statement of the organization attached.
- For former recipients: accounting of previously awarded grant funds with receipts, photos, and/or sign-in sheets.
- Signed Acknowledgment of Receipt (Exhibit C) attached.

ADDITIONAL CONSIDERATIONS

✓	FINAL CHECKS
<input type="checkbox"/>	Organization has not already applied for or received a Grant Award in the current Fiscal Year (April 1 – March 31).
<input type="checkbox"/>	Organization representative is available to attend the Board meeting at which the application will be considered.
<input type="checkbox"/>	Application has been reviewed for accuracy, completeness, and consistency before submission.

NOTE: *Meeting all checklist requirements does not guarantee approval. The Board retains sole discretion over all Grant Awards. There is no appeal process.*

EXHIBIT B

BOARD EVALUATION CHECKLIST AND SCORING MATRIX

(For Use by the Board of Trustees)

Organization: _____ Date: _____

The following scoring matrix shall be used by the Board of Trustees to evaluate grant applications that have passed initial review. Each criterion is scored on the scale indicated. The Board’s final determination is not bound solely by numerical scores; however, the scoring matrix provides a standardized framework for transparent and consistent evaluation.

EVALUATION CRITERION	MAX PTS	SCORE
MISSION ALIGNMENT: Proposed program aligns with Township mission and eligible service categories under Section 5. Program addresses identified community needs within Township boundaries.	20	
COMMUNITY IMPACT: Number of anticipated beneficiaries is substantial. Program demonstrates measurable, positive impact on Joliet Township residents. Evidence of community need is provided.	20	
BUDGET QUALITY: Budget is detailed, itemized, and realistic. Expenditures are clearly quantifiable. Priority given to material and equipment purchases with specific dollar amounts. Budget complies with allowable expenditure categories (Section 7).	20	
ORGANIZATIONAL CAPACITY: Organization demonstrates the capacity, experience, and track record to deliver the proposed program. Evidence of past effectiveness is provided. Organization has been in existence for at least one year.	15	
PROGRAM DESIGN: Goals and objectives are clear and measurable. Program includes defined performance indicators and a plan for tracking outcomes. Timeline is realistic.	15	
SUSTAINABILITY: Program demonstrates a plan for continued impact beyond the grant period. Organization shows ability to leverage additional resources or community partnerships.	10	
TOTAL	100	

COMMENTS / NOTES:

RECOMMENDATION:

Approve as Requested Approve with Reduced Funding: \$ _____ Deny

Trustee Signature: _____ Date: _____

NOTE: *The Board’s determination on all Grant Awards shall be final. Scores are advisory and assist in structured deliberation. The Board is not required to fund the highest-scoring application and retains sole discretion over all awards. There is no appeal process.*

EXHIBIT C

ACKNOWLEDGMENT OF RECEIPT

Joliet Township Community and Non-Profit Grant Program Ordinance

I acknowledge that I have received a copy of, or have been given access to, the Joliet Township Community and Non-Profit Grant Program Ordinance (“Ordinance”). I understand that I am responsible for reading all provisions and requirements in this Ordinance that are applicable to my grant application.

I understand that the purpose of this Ordinance is to establish the rules and guidelines for the Joliet Township Government’s community grant program, and that this Ordinance is not a contract of funding. I understand that the Joliet Township Government has the right to change any provision of this Ordinance at any time and that the applying agency will be bound by any such changes.

I understand that the Board of Trustees’ determination on all Grant Awards is final and that there is no appeal process.

I acknowledge receipt of the Ordinance AND UNDERSTAND THAT IT IS NOT A CONTRACT OF FUNDING.

Name of Organization: _____

Address: _____

City/State/Zip: _____

Phone: (____) _____ Email: _____

Contact Name: _____

Signature of Authorized Representative

Date

Full Name (please print)

Title

Please sign and date one copy of this acknowledgment and submit it with your grant application.