



901 SOUTH JOLIET STREET JOLIET, ILLINOIS 60436

**RETURN WITH BID**  
Pages 1 - 9

## **NOTICE TO BIDDERS AND INVITATION FOR BIDS**

### **2025-2026 Bulk Rock Salt**

#### **RECEIPT OF BIDS**

Joliet Township Road District will receive sealed proposals for Bulk Rock Salt (Sodium Chloride), approximately one thousand (1,000) tons, until **1:30 PM Central Standard Time on MONDAY, DECEMBER 29, 2025**, at the Office of the Township Clerk, 175 West Jefferson Street, Joliet, Illinois 60432. Bids will be opened and read in the Town Hall Meeting Room in the Township Government Building immediately thereafter.

#### **ELECTRONIC BID SUBMISSION**

Electronic sealed proposals will be accepted via email to: **CLERK@JOLIETTOWNSHIP.NET**. Electronic bids must be received by 1:30 PM CST on December 29, 2025. **Email subject line SHOULD read: "SEALED BID – BULK ROCK SALT 2025-2026 – [COMPANY NAME]"**. Joliet Township is not responsible for transmission or delivery errors. It is the bidder's responsibility to confirm receipt of electronic submissions.

#### **CONTRACT DOCUMENTS**

Specifications and bid forms may be obtained from the Office of the Township Clerk, at 175 West Jefferson Street, Joliet, Illinois 60432, Monday through Friday 8:30 AM to 12:00 PM and 1:00 PM to 4:00 PM, excluding legal holidays. Electronic forms can be accessed at **www.joliettownship.net** (click on "Bids"). Bid proposals must be submitted on the forms provided. Sealed envelopes or packages containing bids shall be addressed to the Township Clerk and plainly marked **"BID PROPOSAL FOR BULK ROCK SALT 2025-2026"** on the outside of the envelope.

#### **QUESTIONS, CHANGES, CLARIFICATION**

Any questions must be submitted in writing to the Township Clerk by email at **clerk@joliettownship.net** or by phone at 815-726-4781 x309. The cut-off for questions shall be **4:00 PM CST on MONDAY, DECEMBER 22, 2025**. Replies and/or addenda will be posted on the Township website and emailed to all known potential bidders by **4:00 PM CST on TUESDAY, DECEMBER 23, 2025**. Receipt of any addenda must be acknowledged in writing as part of the Bidder's Proposal.

#### **RIGHT TO REJECT BIDS**

Joliet Township Road District reserves the right to waive technicalities and to reject any and all proposals.

#### **AWARD OF CONTRACT**

Unless all bids are rejected, the contract award will be made to the lowest responsive responsible bidder. The Highway Commissioner will make his decision at a later date.

# INSTRUCTIONS TO BIDDERS

## Bulk Rock Salt Bid – 2025-2026

### 1) DEFINITIONS

The term "Township" or "Road District" whenever used in the contract documents shall be construed to mean Joliet Township Road District. The term "Highway Commissioner" shall mean the Highway Commissioner of Joliet Township Road District or his authorized representative.

### 2) CONDITIONS

The Vendor is responsible for being familiar with all conditions, instructions, and documents governing this contract. Failure to make such preparations shall not excuse the Vendor from performance of the duties and obligations imposed under the terms of this contract.

### 3) BID FORMS

Bids shall be submitted upon the form provided and all blank spaces in the form shall be fully completed in ink. Signatures shall be in long hand and the completed form shall be without delineations, alterations or erasures. No bids will be accepted after 1:30 PM on December 29, 2025.

### 4) BID QUESTIONS

Questions regarding this request for proposal shall be in writing and directed to:

Kendra Landfair, Township Clerk  
Joliet Township  
175 West Jefferson Street  
Joliet, Illinois 60432  
815-726-4781 x309  
clerk@joliettownship.net

Questions must be received by 4:00 PM on Monday, December 22, 2025. No oral comments will be made to any Bidder as to the meaning of the Bid and Specifications. Answers will be provided in writing to all potential bidders.

The Bidder shall be required to acknowledge receipt of any formal Addendum by signing the Addendum Acknowledgment Form (if applicable) and including it with the proposal. Failure to include a signed Addendum Acknowledgment may deem the quotation non-responsive; provided, however, that the Township may waive this requirement if it is in its best interest.

### 5) INDEMNIFICATION

The Vendor shall, at all times, fully indemnify, hold harmless, and defend the Township and its officers, agents, and employees from and against any and all claims and demands, actions, causes of action, and costs and fees of any character whatsoever made by anyone whomsoever on account of or in any way growing out of the performance of this contract by the Vendor and its employees, or because of any act or omission, neglect or misconduct of the Vendor, their employees and agents or its subcontractors.

The Township does not waive its defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act by reason of indemnification or insurance.

**6) INSURANCE**

The Vendor shall provide proof of insurance satisfactory to the Township and naming the Township as an additionally named insured. All insurance policies must be issued by companies authorized to do business under the laws of the State of Illinois. A Certificate of Insurance must accompany the bid.

**No bid bond or performance bond shall be required for this materials contract.**

**7) BASIS OF PAYMENT**

This work will be paid for at the contract unit price per ton for Bulk Rock Salt. Prices quoted must include delivery to the Road District. No charges will be allowed for packing, crating, freight, express, or cartage unless specifically stated and included in the bid.

**8) BILLING/INVOICING**

Invoices for delivered bulk rock salt shall be sent directly to the Township. Payment for each delivery shall be net 30 days after receipt of invoice.

**9) REJECTION OF BIDS**

- a) The Township reserves the right to cancel invitations for bids without penalty when it is in the best interest of the Township.
- b) The Township reserves the right to reject any or all bids, to waive any minor informality or irregularity in any bid, and to make award to the response deemed most advantageous to the Township.
- c) Bids may be rejected if made by a bidder deemed un-responsible due to lack of qualifications, capacity, experience, reliability, or financial stability.
- d) Bidders shall comply with all applicable federal, state and local laws, including employment laws prohibiting discrimination.

**10) COMPLIANCE WITH LAWS**

The Vendor shall comply with all statutes, laws, regulations, and orders of federal, state, county, or municipal authorities. This includes compliance with the Responsible Bidder Act of the State of Illinois and the Prevailing Wage Act (820 ILCS 130/1 et seq.) to the extent required by law.

**11) BID WITHDRAWAL**

No bidder may withdraw their bid within 30 days after the actual date of the opening thereof.

# SPECIFICATIONS

## Bulk Rock Salt Bid – 2025-2026

### 1. MATERIAL

1. Material shall conform to AASHTO Specification M143, Sodium Chloride Type 1, Grade 1, or an approved alternate.

### 2. DELIVERY

- A. **Delivery Location:** 901 South Joliet Street, Joliet, IL 60436. Phone: (815) 722-6646.
- B. **Contract Period:** December 31, 2025, through January 1, 2027.
- C. **Delivery Timeline:** Delivery of a complete order shall be made within 72 hours after the vendor's receipt of the order. For orders placed prior to 9:00 AM, that day shall be the first calendar day. For orders placed after 9:00 AM, the following day shall be the first calendar day.
- D. **Delivery Hours:** Monday through Thursday, 7:00 AM to 2:00 PM, excluding State holidays. Special arrangements may be made in advance.
- E. **Covering:** All truck loads shall be covered with weatherproof tarps during transit.
- F. **Foreign Material:** Truckloads containing foreign material such as mud, rocks, grader teeth, wood, tarpaulins, etc., may be rejected at the delivery site. Foreign material discovered after delivery may be reloaded and returned for credit, or the vendor shall immediately ship a conforming replacement load or issue a refund.
- G. **Liquidated Damages:** If the vendor is unable to deliver within 72 hours, the Road District may reclaim as liquidated damages (not as a penalty) 5% of the contract price per working day on the undelivered portion, not to exceed 50%.
- H. **Scale Tickets:** Each delivery ticket shall be a certified scale ticket (no manual entries) indicating gross, tare, and net weight. An authorized Township representative must sign tickets to verify acceptance.
- I. **Safety Data Sheet:** The Vendor shall provide a Safety Data Sheet (SDS) for the supplied material prior to the first delivery.

### 3. QUANTITIES

Estimated quantity: **1,000 tons**.

The Road District agrees to purchase a minimum of 80% of the estimated quantity. The successful bidder agrees to supply up to 120% of the estimated quantity at the bid price.

### 4. TAX EXEMPTION

Purchases made by the Road District are exempt from Federal excise taxes. Bid prices must exclude such taxes. Tax exemption certificates will be furnished upon request.

# CONTRACT AGREEMENT

IN WITNESS WHEREOF the parties hereto have executed or caused to be executed by their duly authorized agents, this contract in DUPLICATE, each of which shall be deemed original, on the day and year first written.

**VENDOR:**

\_\_\_\_\_  
*(Printed Name of Vendor)*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City, State, Zip Code*

\_\_\_\_\_  
*Signature of Authorized Representative*

\_\_\_\_\_ *Title* \_\_\_\_\_ *Date*

**ACCEPTED:**

\_\_\_\_\_  
Vincent Alessio – Joliet Township Highway Commissioner      Date

**ATTEST:**

\_\_\_\_\_  
Kendra Landfair – Joliet Township Clerk      Date

**BID SHEET**  
**JOLIET TOWNSHIP ROAD DISTRICT**  
**BULK ROCK SALT 2025-2026**

**BID SUBMITTED BY:**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Contact Name: \_\_\_\_\_

The undersigned hereby agrees to provide approximately one thousand (1,000) tons of bulk rock salt to Joliet Township Road District under the terms and conditions set forth in the Instructions to Bidders and Specifications at a total bid price per ton, including freight:

Item	Price Per Ton (Including Delivery)
Bulk Rock Salt (Sodium Chloride) – Treated, AASHTO M143 Type 1 Grade 1	\$ _____ per ton

Location of Bidder's salt supply/storage: \_\_\_\_\_

Delivery capability (days from date of order): \_\_\_\_\_

\_\_\_\_\_  
*Signature of Bidder*

\_\_\_\_\_  
*Title* *Date*

**BID OPENING: Monday, December 29, 2025, at 1:30 PM CST**

# VENDOR BID AGREEMENT

**TO:** Joliet Township Road District  
175 West Jefferson Street  
Joliet, Illinois 60432

The undersigned bidder, in compliance with your advertisement for bids for work as specified, and related documents prepared by or at the direction of Joliet Township Road District, and being familiar with all conditions surrounding the work, including availability of labor and material, does hereby propose to furnish materials, labor, equipment and services and pay for same and shall perform all work required for the completion of the Project, in accordance with the Contract documents and at the price provided.

**The undersigned bidder understands that prevailing wages must be paid in connection with the work to the extent required by law, and agrees to maintain and provide to Joliet Township Road District upon its request, required documentation to support compliance with the Illinois Prevailing Wage Act, in accordance with the law.**

Bidder certifies that this bid is for the project described in the Instructions to Bidders document and is in accordance with the specifications and Contract documents, including the invitation for bids.

In no event shall any delays or extensions of time be construed as cause or justification for payment of extra compensation to the Vendor. Any claims for an increase of the Contract time shall be made in writing to the Township within seven (7) days of the cause of delay.

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Date: \_\_\_\_\_

## NON-COLLUSION CERTIFICATE

The Undersigned Bidder certifies that it is not barred from bidding for this Contract as a result of a violation of either Section 33E-3 or Section 33E-4 of Chapter 38 of the Illinois Revised Statutes concerning bid rigging, rotating, kickbacks, bribery and interference with public contracts.

---

*(Printed Name of Vendor)*

---

*Address*

---

*City, State, Zip Code*

---

*Signature of Authorized Representative*

---

*Title*

---

*Date*

## RESPONSIBLE BIDDER ACT CERTIFICATION

Pursuant to the Responsible Bidder Act (30 ILCS 500/30-22), the undersigned bidder hereby certifies that:

1. The bidder is not barred from contracting with any unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 2012.
2. The bidder is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, unless the bidder is contesting its liability for the tax or the amount of the tax in accordance with procedures established by law.
3. The bidder is in compliance with all applicable provisions of the Equal Employment Opportunity Clause required by the Illinois Human Rights Act.
4. The bidder is in compliance with all applicable provisions of the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).

Company Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_