



Minutes of a Regular Meeting of the Joliet Township
Joliet Township Board Meeting
175 W. Jefferson St., Joliet, IL 60432
Tuesday, October, 14th, 2025 / 5:00 P.M.

The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township Government Office, Tuesday, October 14th, 2025, at 5:00 P.M. was called to order by Supervisor Cesar Guerrero. The following official business was transacted:

The Supervisor led the Pledge of Allegiance to the flag. The Clerk called the roll as follows:

TRUSTEES:	Quinn Adamowski	Present (by video)
	Andrea Bibian	Present
	Archie Gavin	Present
	Betty Washington	Present

SUPERVISOR:	Cesar Guerrero	Present
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CLERK:	Kendra Landfair	Present
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OTHER OFFICIALS:	Commissioner Vincent Alessio	Not Present
	Assessor James Brenzewski	Not Present

ALSO PRESENT:

Media Specialist, Isabel Gloria

Attorney Jayman Avery

APPROVAL OF MINUTES:

Town Board Minutes: Supervisor Guerrero asked for a motion to approve the meeting minutes of the September 9, 2025 Town Board Meeting. Trustee Washington made a motion to approve the minutes of the September 9, 2025, Town Board Meeting. Motion was seconded by Trustee Gavin. A roll call was taken. Motion Carried.¹

PUBLIC COMMENT:

Supervisor Guerrero opened the floor for public comment. Raymond Kaufman, the President of the Joliet Area Retired Teachers Association and a member of St. Paul the Apostle Church Senior Club – the Paulites, thanked the Township and extended an invitation to the board to attend their luncheon at Al's Steak House.

NEW BUSINESS:

APPROVE/Proclamation for Domestic Violence Awareness Month

Supervisor Guerrero read the Proclamation for the record. Supervisor Guerrero asked for a motion to approve the Proclamation for Domestic Violence Awareness Month. Motion was made by Trustee Gavin. Motion was seconded by Trustee Bibian. A roll call was taken. Motion carried.²

¹ Roll call vote: Ayes (5). Trustees Washington, Gavin, Adamowski, Bibian and Supervisor Guerrero. Nays (0).

² Roll call vote: Ayes (5). Trustees Gavin, Bibian, Adamowski, Washington and Supervisor Guerrero. Nays (0).

APPROVE/Proclamation for Native American Heritage Month

Supervisor Guerrero read the Proclamation for the record. Supervisor Guerrero asked for a motion to approve the Proclamation for Native American Heritage Month. Motion was made by Trustee Washington. Motion was seconded by Trustee Adamowski. A roll call was taken. Motion carried.³

APPROVE/2026 Holiday Calendar for Joliet Township Government & Road District

Supervisor Guerrero introduced the new business item and listed out the holidays that will be observed by the Township and Road District. Supervisor Guerrero explained the slight differences in the Road District holiday calendar in comparison to the Township holiday calendar. Supervisor Guerrero asked for a motion to approve the 2026 Holiday Calendar for the Joliet Township Government and Road District. Motion was made by Trustee Bibian. Motion was seconded by Trustee Gavin. A roll call was taken. Motion carried.⁴

ADOPT/Ordinance No. 412-2025 Intergovernmental Agreement between Joliet Township Government and Will County Sheriff's Office regarding Transportation for Health and Social Services

Supervisor Guerrero gave a brief overview of the purpose of the Ordinance. Supervisor Guerrero opened the floor for any questions. Trustee Gavin asked about the previous new business item on the agenda that was skipped. Supervisor Guerrero acknowledged that the new business item was accidentally skipped. The board decided to complete the new business item of Ordinance No. 412-2025 first and circle back to the previous new business item of the 2026 board meeting schedule. Supervisor Guerrero asked for a motion to adopt Ordinance No. 412-2025 Intergovernmental Agreement between Joliet Township Government and Will County Sheriff's Office regarding Transportation for Health and Social Services. Motion was made by Trustee Gavin. Motion was seconded by Trustee Washington. A roll call was taken. Motion carried.⁵

APPROVE/2026 Board Meeting Schedule for Joliet Township Government

Supervisor Guerrero introduced the new business item and read out the 2026 dates for the board meeting schedule along with the time and location of the meetings. Trustee Gavin inquired about the November board meeting date and stated that the board meeting in November is usually held on the third Tuesday of the month in November due to the Township Officials of Illinois (TOI) conference that traditionally takes place on the second Tuesday of November. Discussion ensued. Supervisor Guerrero asked for a motion to approve the 2026 Board Meeting Schedule for the Joliet Township Government with an amendment to change the November 10, 2025 date to November 17, 2025. Motion was made by Trustee Gavin. Motion was seconded by Trustee Washington. A roll call was taken. Motion carried.⁶

APPROVE/Senior Tax Levy Grants

Supervisor Guerrero introduced the new business item and shared that there is one senior tax levy grant that needs to be voted on separately. Supervisor Guerrero asked for a motion to approve the Senior Tax Levy Grants for Senior Outreach Ministry at Second Baptist Church; Spanish Community Center; Catholic Charities, Diocese of Joliet: Senior Companion Program & Foster Grandparent Program; Prairie State Legal Services; Joliet Area Retired Teachers Association; Joliet Moose Senior Club; Senior Citizens Association; St. Johns Baptist Social Club; St. Joseph Parish Senior Club; St. Paul the Apostle Church Senior Club – the Paulites; Seniors on the Go – Joshua Arms; Will County Association for Home and Community Education; Cathedral of St. Raymond Senior Club. Motion was made by Trustee Bibian. Motion was seconded by Trustee Gavin. A roll call was taken. Motion carried.⁷

APPROVE/Senior Tax Levy Grant for National Hook-Up of Black Women Inc. – Joliet Chapter

Supervisor Guerrero introduced the new business item. Supervisor Guerrero asked for a motion to approve the Senior Tax Levy Grant for the National Hook-Up of Black Women Inc. – Joliet Chapter. Motion was made by Trustee Bibian. Motion

³ Roll call vote: Ayes (5). Trustees Washington, Adamowski, Bibian, Gavin and Supervisor Guerrero. Nays (0).

⁴ Roll call vote: Ayes (5). Trustees Bibian, Gavin, Adamowski, Washington and Supervisor Guerrero. Nays (0).

⁵ Roll call vote: Ayes (5). Trustees Gavin, Washington, Adamowski, Bibian and Supervisor Guerrero. Nays (0).

⁶ Roll call vote: Ayes (5). Trustees Gavin, Washington, Adamowski, Bibian and Supervisor Guerrero. Nays (0).

⁷ Roll call vote: Ayes (5). Trustees Bibian, Gavin, Adamowski, Washington and Supervisor Guerrero. Nays (0).

was seconded by Trustee Adamowski. A roll call was taken. Trustee Gavin and Trustee Washington recused themselves. Motion carried.⁸ Supervisor Guerrero explained why Trustee Gavin and Trustee Washington recused themselves from the vote.

ADOPT/Resolution No. 2025-08 to Authorize the Appointment of a Deputy Clerk

Supervisor Guerrero introduced the new business item. Supervisor Guerrero asked for a motion to adopt Resolution No. 2025-08 to Authorize the Appointment of a Deputy Clerk. Motion was made by Trustee Washington. Motion was seconded by Trustee Gavin. A roll call was taken. Motion carried.⁹ The oath of office was administered by the Township Clerk.

REPORTS:

Lead Transportation Coordinator, Leonardo Haro

The Lead Transportation Coordinator was not present to give a report at the meeting.

General Assistance Director, Patricia Venziano

The General Assistance Director reported that the Department's Bilingual Caseworker attended the Disability Pride Fair at Bi-Centennial Park on Saturday. The General Assistance Director reported that the Department has seen an influx of clients from the Oxford (sober living) Houses. The General Assistance Director shared that clients from Oxford Houses are typically unemployed and will be working with the Workfare Investigator doing work around the Township buildings and job searching at the Township's main office. The General Assistance Director reported that she has started receiving phone calls from Federal Government employees seeking assistance with their bills. The General Assistance Director also reported that the Medical Caseworker and Program and Policy Coordinator have teamed up on retrieving food to stock the Township's micro pantries from Sharefest. The Program and Policy Coordinator will maintain the micro pantry at the Mitchell Center while the Medical Caseworker will continue to maintain the micro pantry at the Township's main building.

Animal Control Director, Whitney McGill

The Animal Control Director reported that she has re-applied for the Best Friends Grant in partnership with Paws for a Cause Veterinary Care. This summer, the Animal Control Department collaborated with them to provide affordable dental cleanings and spay/neuter services to numerous pets in our community. If awarded the grant for 2026, the Animal Control Department looks forward to continuing and expanding these efforts to support local pet owners in need. The Animal Control Director reported that they have completed interviews for the On-Call ACO position and are pleased to announce that Kevin Lhotak has accepted the job offer. Kevin will officially join the team on October 15th. Additionally, the Animal Control Department is currently hiring for part-time weekend Kennel Technician positions, with three vacancies to be filled. The Animal Control Director shared that their goal is to have these positions staffed and trained prior to the holiday season to ensure continued quality care and support for our animals. The Animal Control Department team recently participated in Animal Safety Week at Excel Homeschool Academy in Joliet. A few team members conducted a presentation, during which one of our veterinary technicians brought a gecko and a dog, both adopted from our program, to engage with the students and educate them on animal care and safety. An all-staff meeting was held on September 24th, during which all team members completed NARCAN training and received certification. The Animal Control Director stated that while we hope this knowledge will never be needed, we are committed to being prepared to act in the event of an emergency and potentially save a life. The Animal Control Director reported that she met with Dr. Mark, our long-time shelter veterinarian based out of Mallard Point Vet Clinic, regarding his resignation and new position at Just Animals Vet Clinic. During their discussion, they explored the possibility of continuing to work with Dr. Mark in a limited capacity. Dr. Mark has agreed to continue providing weekly check-ups on Thursdays and will remain available on an "on-call" basis for additional services such as humane euthanasia. Following this meeting, the Animal Control Director met with Dr. Joe of Rusty Ridge Animal Center to discuss transferring all surgical procedures to their facility. Dr. Joe kindly proposed to perform these surgeries as a charitable donation to our program. After reviewing this proposal with Supervisor Guerrero, the Township's legal team was engaged to draft a formal letter discontinuing our agreement with Mallard Point Vet Clinic and entering into an agreement

⁸ Roll call vote: Ayes (3). Trustees Bibian, Adamowski, and Supervisor Guerrero. Recusals (2) Trustees Gavin and Washington. Nays (0).

⁹ Roll call vote: Ayes (5). Trustees Washington, Gavin, Adamowski, Bibian and Supervisor Guerrero. Nays (0).

with Rusty Ridge for surgical procedures effective October 15, 2025. This has been a particularly busy and transitional month for the Animal Control Department, but one filled with positive change and strong momentum. The Animal Control Director expressed excitement about the future of JTAC and the continued impact the Department can have in our community.

Finance Director, Ivan Diaz

The Finance Director reported that the third quarter just ended and all payroll returns were filed in the first week of October. The Director has been working on the quarterly reports for the Township's two grants and still has \$80,000 left to submit for reimbursement before the end of the year for the ARPA funds. The Finance Director reported that he is also working on getting the audit completed with the auditor. The Finance Director mentioned that he sent out a P&L (Profit and Loss) statement to the board and shared that they can reach out to him if they have any questions.

Highway Commissioner, Vincent Alessio

The Highway Commissioner was not present to give a report at the meeting.

Tax Assessor, James Brenczewski

The Tax Assessor was not present to give a report at the meeting.

Program and Policy Coordinator, Tyler Giacalone

The Program and Policy Coordinator reported that he has been working on the Township's satellite locations, in particular overseeing the construction work being done at the Louise Ray Community Center. The Program and Policy Coordinator also reported that he is working alongside the Medical Caseworker with the Township's food pantries. The Program and Policy Coordinator gave the board a handout of a list of upcoming community events that included a wide range of options comprising of ribbon cuttings, grand openings, and family friendly community events in the area. The Program and Policy Coordinator welcomed the board to share any recommendations of groups or events that are of interest to them that they would like included in future handouts of community events.

Violence Prevention Community Convener, Gabriel Garcia

The Violence Prevention Community Convener was not present at the meeting to give a report. However, an email was received prior to the board meeting from the Community Convener of his board meeting points that stated the following: For the month of September, the Community Convener tracked 71 incidents of violence including, 2 firearm fatalities, including one self-inflicted, 5 GSWs, 2 stabbings, and 2 reported threats of mass shooting, including one at City Hall. The Community Convener also reported that there are six Flex Funds applications in progress. The Community Convener shared that he has been engaged in the Will County Health Department's Community Needs Steering Committee (also known as MAPP), the Will County Sheriff's Substance Abuse Prevention Committee, the Will County's K-12 school safety task force committee through the Will County's Regional Office of Education, Take Back the Night (a domestic violence prevention committee), the Joliet Fire Department's Community Cares Planning Committee, and the Heartlife Ministries Recovery Oriented Systems of Care. Looking ahead, the Community Convener will continue to work to establish presence and rapport across Greater Joliet's communities, that are most impacted by violence, for community awareness and engagement.

Behavioral Health Team, Haydee Martinez-Rosales

The Behavioral Health team was not present to give a report at the meeting.

Senior Liaison, Jeff Wallace

The Senior Liaison reported that he is picking up the sign-up sheets for the Veteran's luncheon on November 7th and would need to know by October 24th how many elected officials will be present at the luncheon. The Senior Liaison reviewed the Senior Tax Levy grants with Supervisor Guerrero, the Supervisor's Executive Assistant and the Program and Policy Coordinator to finalize their recommendations. The Senior Liaison shared that one senior group did not submit their senior tax levy grant application and the Senior Liaison plans to meet with them next week to get the application completed. The

Senior Liaison shared an issue that one of the members of a senior group had and how he helped to resolve the issue. The Senior Liaison also shared that seniors are experiencing issues with applying for snow removal support and that senior snow programs are already at capacity.

Clerk, Kendra Landfair

Clerk reported that the majority of her time for the month of September has been spent on preparing for the Deputy Clerk's onboarding. The Clerk shared that the Deputy Clerk, Juan Guzman, started in the role last Monday and praised him on his skills. The Clerk also shared that the Deputy Clerk has been meeting with each department to learn about all of the work that happens at the Township. Lastly, the Clerk shared that the Deputy Clerk along with the Program and Policy Coordinator attended the Township Symposium.

Supervisor, Cesar Guerrero

Supervisor Guerrero gave praise to the team. Supervisor Guerrero reported on the renovations of the Louise Ray Community Center. Supervisor Guerrero thanked Juan for joining the team and shared the recent transition within the Transportation Department with the departure of Jacqueline Smith as the Lead Transportation Coordinator and the promotion of Leonardo Haro. Supervisor Guerrero shared that Leo was a natural fit to step into the Lead Transportation Coordinator role and praised Leo on the fantastic job that he is already doing as the lead of the Transportation Department. Supervisor Guerrero reported that we will hear more from the Violence Prevention and Behavioral Health teams as they continue to build a strong presence in the community and develop relationships. Supervisor Guerrero acknowledged the good work that is being done in both programs. Supervisor Guerrero expressed excitement about where the programs will continue to go and is hopeful that they will be renewed for funding.

FUND EXPENDITURES:

General Town Fund for September 2025: \$345,218.35

Trustee Gavin motioned to certify the expenditures and approve them for payment.
Trustee Washington seconded. A roll call was taken. Motion carried.¹⁰

Capital Fund for September 2025: \$82.40

Trustee Bibian motioned to certify the expenditures and approve them for payment.
Trustee Gavin seconded. A roll call was taken. Motion carried.¹¹

General Assistance Fund for September 2025: \$29,409.37

Trustee Gavin motioned to certify the expenditures and approve them for payment.
Trustee Bibian seconded. A roll call was taken. Motion carried.¹²

Road and Bridge Fund for September 2025: \$139,701.42

Trustee Gavin motioned to certify the expenditures and approve them for payment.
Trustee Washington seconded. A roll call was taken. Motion carried.¹³

Animal Control Fund for September 2025: \$88,043.87

Trustee Bibian motioned to certify the expenditures and approve them for payment.
Trustee Gavin seconded. A roll call was taken. Motion carried.¹⁴

Senior Fund for September 2025: \$10.00

Trustee Washington motioned to certify the expenditures and approve them for payment.
Trustee Gavin seconded. A roll call was taken. Motion carried.¹⁵

¹⁰ Roll call vote: Ayes (5). Trustees Gavin, Washington, Adamowski, Bibian and Supervisor Guerrero. Nays (0).

¹¹ Roll call vote: Ayes (5). Trustees Bibian, Gavin, Adamowski, Washington and Supervisor Guerrero. Nays (0).

¹² Roll call vote: Ayes (5). Trustees Gavin, Bibian, Adamowski, Washington and Supervisor Guerrero. Nays (0).

¹³ Roll call vote: Ayes (5). Trustees Gavin, Washington, Adamowski, Bibian and Supervisor Guerrero. Nays (0).

¹⁴ Roll call vote: Ayes (5). Trustees Bibian, Gavin, Adamowski, Washington and Supervisor Guerrero. Nays (0).

¹⁵ Roll call vote: Ayes (5). Trustees Washington, Gavin, Adamowski, Bibian and Supervisor Guerrero. Nays (0).

CASH RECEIPTS: Supervisor Guerrero asked for a motion to approve the cash receipts of \$2,100,855.05. Trustee Gavin motioned to place the cash receipts into their proper accounts for the period ending September 30, 2025. Motion was seconded by Trustee Bibian. A roll call was taken. Motion carried.¹⁶

ADJOURNMENT: Supervisor Guerrero asked for a motion to adjourn. Motion was made by Trustee Gavin. Motion was seconded by Trustee Washington. A roll call was taken. Motion carried.¹⁷

The meeting adjourned at 5:44PM.

Respectfully submitted,



Kendra Landfair
Town Clerk

¹⁶ Roll call vote: Ayes (5). Trustees Gavin, Bibian, Adamowski, Washington and Supervisor Guerrero. Nays (0).

¹⁷ Roll call vote: Ayes (5). Trustees Gavin, Washington, Adamowski, Bibian and Supervisor Guerrero. Nays (0).