



The Regular Meeting via Telephone Conference held at 175 West Jefferson Street, Joliet Township government offices, on Tuesday, May 12, 2020, at 5:00 p.m. Supervisor Vera and Clerk May were present at the Town Hall meeting room. All others participated via telephone conference call. The meeting was called to order by Supervisor Daniel L. Vera. The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag.

The Clerk called the roll as follows:

- TRUSTEES:                    Raymond F. Slattery                    Present
- Archie Gavin                            Present
- Rosie Verdin                            Present
- Brian Hertzmann                    Present
  
- SUPERVISOR:                Daniel L. Vera                            Present
  
- CLERK:                        Beth Ann May                            Present
  
- OTHER OFFICIALS:        Commissioner Michael Turnbull Present
- Assessor James Brenzewski        Present
  
- ALSO PRESENT:             Accountant Witt
- Attorney James Harvey

Clerk May asked if anyone from the public, on the conference call, would like to be acknowledged but there was no response.

Supervisor Vera commented this meeting is being held in this fashion due to the COVID 19 and we are following the Executive Orders 2020-07 & 10, signed by Governor JB Pritzker. All recommended precautions for social distancing are being followed.

**Approval of the Minutes:**

Regular Town/April 28, 2020: Trustee Slattery moved to approve the minutes of the April 28, 2020 Regular Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Gavin. A roll call vote was taken. Ayes (5), Nays (0)<sup>1</sup>

<sup>1</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

## **Public Comment:**

Clerk May acknowledged that no emails were received to be read under public comment. She called 3 times asking if any members of the public were on the call and wished to speak and there was no response. It was also acknowledged that there were no members of the public present in the Town Hall meeting room.

## **New Business:**

### Approve/Grass cutting Contract various Township Owned Locations

Supervisor Vera spoke on the proposed contract indicting the locations are the 2 small cemeteries, Zarley and Mound; the Township building; and, the Animal Control Center. Scavenger lots will also be mowed on an as need basis. He said he spoke to other contractors and even attempted to use the service from last year but they have gone out of business. Trustee Verdin asked how this contract compares to the last contract and the Supervisor replied the cemeteries are a little higher (cost), but the Township building is less. The contract from summer 2019 was the same price as the summer 2018. Trustee Verdin moved to authorize the Supervisor to enter into a contract with Dominick Perona, for grass cutting services, at the rates reflected in the contract, for the 2020 season. Seconded by Trustee Gavin. A roll call vote was taken. Ayes (4), Nays (0), abstain (1)<sup>2</sup>

## **Reports:**

Supervisor Vera reported the he has met with our electrical contractor regarding outdoor lighting on the garage at the Oakwood Cemetery. This is necessary for safety purposes. He has also met with another electrical contractor to discuss changing all of the lighting in the Township Building to LED lights.

He was contacted about a burial at Oakwood but it ended up that the family buried the urn themselves and they placed it on the Mt. Olivet side of the cemetery (not Oakw00d), so it will stay where placed.

He commented, the General Assistance, Animal Control and Cemetery reports were received and distributed to you. The Road District report was also received from Commissioner Turnbull showing pictures of a tree recently taken down and a statement made by the Commissioner.

Clerk May reported she continues to update the permanent files, especially for the new fiscal year and long term storage. She commented on several issues related to working with Commissioner Turnbull, including the incomplete permanent Road District Files as a result of the Commissioner not providing certain documents; she reviewed the process for which a misspoken statement can be corrected in the minutes; she reviewed her difficulty in reaching Attorney Ambroziak, to obtain a W9 so that the payment can be sent and her attempt to ask the Commissioner for assistance, in reaching Ambroziak, without success. The record needs to reflect that the payment for the legal service for

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<sup>2</sup> Roll Call Ayes (4) Trustees Slattery, Gavin, Verdin, and Supervisor Vera; Abstain: Hertzmann

creating the employee contracts has not been mailed because we are waiting for the W9. The Clerk completed her report by saying it is difficult to work with Commissioner Turnbull because he doesn't understand the processes or procedures of which the Commissioner had previously stated he wasn't so good at the paperwork part (of the job), I'm better in the shop with the guys.

Assessor Brenczewski reported the tax bills have been issued and he and his staff have been fielding calls and inquiries, so this has kept them very busy. They continue to assess properties. The assessment period will close in June when the records will be sent to the County. Supervisor Vera asked if that date would change due to the COVID 19 and the Assessor replied, he hadn't been informed of any changes.

Accountant Witt reported she has completed the Town side of the fiscal year end financials as of March 31, 2020 and they are available in her office for review. The Road District financials have not been completed because she continues to wait for 2 items from Anna Donovan at the Road District. The Bank reconciliations for April have been completed and they are available in her office for review. The April financials will be completed once the FY2021 budget is passed. She continues to prepare for the annual audit completing the year end work with the exception of the Road District, once the 2 items referenced above are received. The FY2021 Tentative Budget was filed with the Clerk on May 7. Other than that, just the day to day operations of her office.

**Receipts:** Trustee Slattery moved to deposit all funds into their proper accounts as presented for the period ending May 12, 2020. Seconded by Trustee Gavin. A roll call vote was taken. Ayes (5), Nays (0)<sup>3</sup>

**Expenditures:** The Supervisor presented the following invoices for Town Board approval for the period ending April 28, 2020:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$64,160.83
Motion: Trustee Slattery	
Second: Trustee Verdin	
Roll Call: Ayes 5, Nays 0 <sup>4</sup>	
General Assistance	\$8,032.10
Motion: Trustee Verdin	
Second: Trustee Hertzmann	
Roll Call: Ayes 5, Nays 0 <sup>5</sup>	
Road and Bridge	\$56,452.52
Motion: Trustee Verdin	
Second: Trustee Gavin	
Roll Call: Ayes 5, Nays 0 <sup>6</sup>	

<sup>3</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>4</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>5</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>6</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

Commissioner Turnbull stated he was in agreement with the bills presented for payment.

Animal Control \$21,752.33

Motion: Trustee Slattery

Second: Trustee Gavin

Roll Call: Ayes 5, Nays 0<sup>7</sup>

No bills were submitted for consideration for the Senior Fund or the Capital Fund. Certifications for all funds were passed unanimously.

**Closed Session:**

None

**Adjournment:**

Trustee Hertzmann moved to adjourn the town board meeting to May 26, 2020 at 5:00 p.m. Seconded by Trustee Verdin. A roll call vote was taken. Ayes (5), Nays (0)<sup>8</sup>  
The meeting adjourned at 5:32 p.m.

Respectfully Submitted,



Beth Ann May  
Clerk

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<sup>7</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>8</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera