



Minutes of a Meeting of the  
Joliet Township Board  
175 W. Jefferson St., Joliet, IL 60432  
Tuesday, April 27, 2021

The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, Tuesday, April 27, 2021, at 5:00 p.m. was called to order by Supervisor Daniel L. Vera. The meeting was held via telephone conference due to ongoing concerns with Covid-19. The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag. The Clerk called the roll as follows:

TRUSTEES:	Raymond F. Slattery	Present
	Archie Gavin	Present
	Rosie Verdin	Present
	Brian Hertzmann	Present

SUPERVISOR:	Daniel L. Vera	Present
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CLERK:	Julie A. Kinsella	Present
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OTHER OFFICIALS:	Commissioner Michael Turnbull	Present
	Assessor James Brenczewski	Present

ALSO PRESENT: Township Finance Director Colleen Witt, Township Attorney James Harvey, and John Lawson.

**Approval of the Minutes:**

Regular Town Minutes/April 13, 2021: Trustee Slattery moved to approve the minutes of the April 13, 2021 Town Board Meeting, and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Gavin. A roll call vote was taken.<sup>1</sup>

**Public Comment: NONE**

**Public Hearing: Budget and Appropriation Township Ordinance No. 370.2021**

Budget & Appropriation Trustee Hertzmann motioned to recess the regular meeting to enter into the Public Hearing. Motion was seconded by Trustee Gavin. Roll call vote was taken.<sup>2</sup> Public Hearing was called to order at 5:05 p.m. The Public Hearing was held. It is noted that the Budget & Appropriation- Township Ordinance No. 370-2021 with the changes noted was approved by a unanimous roll call vote in the Public Hearing. Trustee Gavin then made a motion to close the Public Hearing and reconvene the previously scheduled April 27, 2021 meeting. Seconded by Trustee Verdin. A unanimous roll call vote approved the motion.<sup>3</sup>

<sup>1</sup> Roll call vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0).

<sup>2</sup> Roll call vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0).

<sup>3</sup> Roll call vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0).



The Public Hearing was adjourned at 5:08 p.m. and the Clerk announced that the Public Hearing was closed and the April 27, 2021 regular town board meeting was reconvened. After a unanimous roll call vote to adjourn the Public Hearing, the regular town board meeting was reconvened.

### **New Business:**

**Adopt/Budget and Appropriation Township Ordinance No. 370-2021:** Trustee Slattery made a motion to adopt the Budget & Appropriation Township Ordinance No. 370-2021 as was previously approved in the Public Hearing. Seconded by Trustee Gavin. No questions nor comments were received. Roll call vote was taken.<sup>4</sup>

**Open & Approve/Bids-Surplus Property Lots 1 & 2:** Clerk Kinsella noted that there was only one bid received for Lot 1 (surplus office furniture items) and only one bid received for Lot 2 (metal file cabinets). Supervisor Vera noted that one person had come to look at the items, and was no longer interested after inspection. He also noted that he had fielded two phone calls asking for more information, but were not interested. Clerk noted that the notice for bids was published on March 17, 2021 as well as posted at the office. The surplus items were available for inspection from March 17, 2021 through April 23, 2021. Last day for bids to be received was April 23, 2021. Clerk proceeded to open bid for Lot 1 (surplus office furniture items) which was in the amount of \$300.00 from Paul Cabay. Trustee Gavin made a motion to award the bid for Surplus Lot 1 to Mr. Cabay for \$300.00. Seconded by Trustee Verdin. Roll call vote was taken and the bid for Surplus Lot 1 was approved.<sup>5</sup> The sealed bid for Surplus Lot 2 (2 metal file cabinets) was then opened. The bid was in the amount of \$20.00 from Paul Cabay. Trustee Verdin motioned to award the bid for Surplus Lot 2 to Mr. Cabay for \$20.00. Seconded by Trustee Gavin. Roll call vote was taken and the bid for Surplus Lot 2 was approved.<sup>6</sup> Supervisor Vera stated that he would make a call to arrange for payment and pick-up of the Surplus Lots.

**Approval/Youth Grant-YMCA Summer Youth Program:** Supervisor Vera noted that Joliet Township has supported the YMCA for many years. Township received a request from the Joliet YMCA requesting a Youth Grant for the 2021 Summer Day Camp for Children in the amount of \$25,000.00 which will be held at the Salvation Army facility on Richards and Third in Joliet. Vera noted that the recent closure of the Briggs Street facility and that this grant will help ensure summer youth program. Trustee Verdin made a motion to award \$25,000.00 Youth Grant to the Joliet YMCA for the 2021 Summer Youth Day Camp hosted at the Salvation Army facility. Motion seconded by Trustee Slattery. Roll call vote was taken.<sup>7</sup>

### **Approval/Community Grants:**

**Joliet Fire Fighters Charitable Organization:** Supervisor Vera noted that Joliet Township had received a request for a grant in the amount of \$5,000.00 from the Joliet Fire Fighters Charitable Organization to help fund the annual donation to Illinois Fire Safety Alliance's Camp, "Burn Camp", officially known as *Camp "I am Me"*. Supervisor Vera noted that the Clerk had brought this need to his attention and he had made a reach-out for more information. This is a one-week camp experience for children and teens injured by burns.

<sup>4</sup> Roll call vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0).

<sup>5</sup> Roll call vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0).

<sup>6</sup> Roll call vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0).

<sup>7</sup> Roll call vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0).



The camp is offered at no cost to campers, including lodging, meals, activities, and transportation to and from camp which is held at YMCA Camp Duncan in Ingleside, IL. Trustee Gavin motioned to approve the \$5,000.00 community grant to the Joliet Fire Fighters Charitable Organization to help fund the annual donation to the camp. Seconded by Trustee Verdin. Trustee Hertzmann noted that he would abstain from the voting because of his employment as a fire fighter. Supervisor Vera noted that the Clerk had brought this need to his attention and he had made a reach-out for more information. He also noted that Trustee Hertzmann had not known about this grant request prior to tonight's meeting. Roll call vote was taken.<sup>8</sup>

**NAMI (National Alliance on Mental Illness):** NAMI requested a grant in the amount of \$4,000.00 to expand their programs and meet community goals. NAMI noted that they have seen increased need over the past year due to additional stress from the pandemic and issues it has caused. Trustee Slattery motioned to approve a community grant of \$4,000.00 to NAMI. Seconded by Trustee Gavin. Roll call vote was taken.<sup>9</sup>

**Will County Children's Advocacy Center:** Will County Children's Advocacy Center requested a grant in the amount of \$6000.00 to provide additional technology, *Meeting Owl Pro* that will allow the MDT members and children who connect remotely to truly participate with the team. Trustee Gavin made a motion to award \$6,000.00 community grant to the Will County Children Advocacy Center to provide additional technology. Seconded by Trustee Verdin. Roll call vote was taken.<sup>10</sup>

**Joliet Park District:** Joliet Park District requested a grant in the amount of \$10,000.00 to provide for various needs at the Hartman Recreation Center at 511 Collins Street in Joliet. Needs include supplies for youth after-school programs and rentals, including tables, chairs, and floor repairs as well as the exterior refurbishing of the exterior including painting, playground repairs, and pavilion maintenance. Trustee Gavin made a motion to award a \$10,000 community grant to Joliet Park District for the various needs of the Hartman Recreation Center. Seconded by Trustee Verdin. Roll call vote was taken. <sup>11</sup>

### **Reports:**

Supervisor Vera: Supervisor Vera noted that the Oakwood Cemetery west-side lane paving project was completed and looks good. He stated that while it took three years, every gravel lane at Oakwood Cemetery has now been paved and the projects he said would be done with the cemeteries, are now completed. The widow of noted local historian, Seth Magosky, was at Oakwood and she told Vera that she was very pleased with the cemetery paving as her husband was buried there. Others have also commented on the improvements, including the leaders of the Civil War re-enactment organization who will be utilizing the cemetery on Memorial Day weekend. Other than that, day-to-day operations.

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<sup>8</sup> Roll call vote: Ayes (4) Trustees Slattery, Gavin, Verdin, and Supervisor Vera. Nays (0). Abstain (1) Trustee Hertzmann

<sup>9</sup> Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

<sup>10</sup> Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

<sup>11</sup> Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

Town Clerk: Clerk Kinsella reported that she had been busy with preparing for this meeting, bid openings, Public Hearings, and other than that, day-to-day operations.

Finance Director: Director Witt reported that the monthly IMRF wage report and quarterly payroll tax forms are filed. Once final year-end figures were available, Witt prepared the final budget with those changes for tonight's Public Hearing. She is completing year-end documents to prepare for the auditor who will be in the office on May 4, as well as usual day-to-day operations. Supervisor Vera mentioned that all board members and the attorney have received their letters in preparation for the upcoming audit and encouraged all to return their responses.

Attorney Harvey: Attorney Harvey reported routine advising of officials and staff as needed.

Assessor: Assessor Brenzewski reported that the new CAMA system is going well, and other than that, day-to-day operations.

Highway Commissioner: Highway Commissioner noted that he had turned in his tentative Road District budget to the Clerk last week, with a Hearing set for a Tuesday in June. [Clerk Kinsella note: Public Hearing notice was published and is scheduled for June 8, 2021]. Commissioner also noted that last week they were putting down salt, and this week they are mowing and picking up trash.

**Receipts:** Trustee Slattery made a motion to deposit all cash receipts into their proper accounts as presented for the period ending April 27, 2021. Seconded by Trustee Gavin. Roll call vote was taken.<sup>12</sup>

**Expenditures:** The Supervisor presented the following invoices for Town Board approval for the period ending April 27, 2021:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$38,674.28
Motion: Trustee Slattery	
Second: Trustee Verdin	
Roll Call: Ayes 5, Nays 0 <sup>13</sup>	

Capital Fund: No bills presented for this fund.

General Assistance	\$5,486.50
Motion: Trustee Gavin	
Second: Trustee Verdin	
Roll Call: Ayes 5, Nays 0 <sup>14</sup>	

<sup>12</sup> Roll call vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

<sup>13</sup> Roll call vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

<sup>14</sup> Roll call vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays



Road and Bridge \$101,607.67

Motion: Trustee Verdin

Second: Trustee Gavin

Roll Call: Ayes 5, Nays 0<sup>15</sup>

Commissioner Turnbull asserted that he was in agreement with the bills presented for payment.

Animal Control \$22,779.49

Motion: Trustee Gavin

Second: Trustee Verdin

Roll Call: Ayes 5, Nays 0<sup>16</sup>

Senior Fund: No bills presented for this fund

**Closed Session:** NONE

**Adjournment:** Trustee Hertzmann moved to adjourn the town board meeting to Tuesday, May 11, 2021 at 5:00 p.m. Seconded by Trustee Verdin. A roll call vote was taken.<sup>17</sup>  
The April 27, 2021 meeting adjourned at 5:33 p.m.

Respectfully submitted,



Julie A. Kinsella, Town Clerk

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<sup>15</sup> Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

<sup>16</sup> Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

<sup>17</sup> Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)