



APPROVED Minutes of a Regular Meeting of the Joliet Township  
Joliet Township Regular Board Meeting  
175 W. Jefferson St., Joliet, IL 60432  
Tuesday, March 12<sup>th</sup>, 2024 / 5:00 P.M.

The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, Tuesday, March 12, 2024, at 5:10 PM. was called to order by Supervisor Angel Contreras. The following official business was transacted:

The Supervisor led the Pledge of Allegiance to the flag. The Clerk called the roll as follows:

<b>TRUSTEES:</b>	Tanya Arias	Not Present
	Antione J. Edwards	Present
	Cesar Escutia	Present
	Raymond F. Slattery	Present
<b>SUPERVISOR:</b>	Angel Contreras	Present
<b>CLERK:</b>	Alicia Morales	Present

<b>OTHER OFFICIALS:</b>	Commissioner Vince Alessio	Not Present
	Assessor James Brenzewski	Not Present

**ALSO PRESENT:**

General Assistance Director Patricia Venziano	Director of Transportation Jacqueline Smith
Finance Director Ivan Diaz	Animal Control Director Whitney McGill
Senior Liaison Jeff Wallace	Executive Assistant Ana Campa Castillo
Deputy Clerk Estefany Bonilla	Attorney Hannah Lamore

**APPROVAL OF MINUTES:**

Town Board Minutes: Trustee Escutia motions to approve the minutes of the February 13, 2024, Town Board Meeting, Seconded by Trustee Edwards. A roll call was taken. Motion Carried.<sup>1</sup>

Public Bid Hearing for Contract 2024-01 (AC) Minutes: Trustee Edwards motions to approve the minutes of the February 12, 2024, Public Hearing for Contract 2024-01 (AC), Seconded by Trustee Escutia. A roll call was taken. Motion Carried.<sup>2</sup>

Closed Session Joliet Township Board Minutes: Trustee Edwards motions to approve the minutes of the February 13, 2024, Closed Session Joliet Township Board Meeting, Seconded by Trustee Slattery. A roll call was taken. Motion Carried.<sup>3</sup>

**PUBLIC COMMENT:** None.

**NEW BUSINESS:**

<sup>1</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).

<sup>2</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).

<sup>3</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).

**APPROVE/Proclamation for March as Women’s History Month**

Clerk Morales does the honor to read the proclamation for March as Women’s History Month. Trustee Escutia motions to approve. Seconded by Trustee Edwards. Motion carried.<sup>4</sup>

**APPROVE/Proclamation for March as Social Worker History Month**

Trustee Escutia does the honor to read the proclamation for March as Social Worker History Month. Trustee Edwards motions to approve. Seconded by Trustee Slattery. Motion carried.<sup>5</sup>

**APPROVE/Ordinance No. 397-2024 General Town Transfer of Appropriations**

Finance Director Ivan Diaz reported that the end of the year appropriations are done every year and that these line items are necessary to reconcile the accounts properly. Trustee Slattery motions to approve. Seconded by Trustee Escutia. Motion carried.<sup>6</sup>

**APPROVE/Ordinance No. 398-2024 Animal Control Transfer of Appropriations**

Trustee Slattery motions to approve. Seconded by Trustee Escutia. Motion carried.<sup>7</sup>

**APPROVE/Ordinance No. 2024-02 (RD) Road District Transfer of Appropriations**

Trustee Slattery motions to approve. Seconded by Trustee Escutia. Motion carried.<sup>8</sup>

**APPROVE/Annual Town Meeting Agenda**

Trustee Escutia motions to approve. Seconded by Trustee Slattery. Motion carried.<sup>9</sup>

**APPROVE/Veteran Grants: Stone City VFW 2199**

Stone City VFW 2199, requested \$15,000, and they are in good standing with all documentation provided. Trustee Slattery motions to approve. Seconded by Trustee Edwards. Motion carried.<sup>10</sup>

**APPROVE/Community Grants: New Day Employment, Little City Foundation**

New Day Employment, has requested \$5,000, is in good standing and has provided all the proper documentation. Little City Foundation, requested \$1,000, they are also in good standing. They have provided all proper documentation. Trustee Escutia motions to approve. Seconded by Trustee Slattery. Motion carried.<sup>11</sup>

**OLD BUSINESS:** None.

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<sup>4</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).

<sup>5</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).

<sup>6</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).

<sup>7</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).

<sup>8</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).

<sup>9</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).

<sup>10</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).

<sup>11</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).

## **New Reports**

### **General Assistance Director, Patricia Venziano**

Alejandra continues promoting LIHEAP and the tax preparation services. LIHEAP will be coming to the Township office on March 13<sup>th</sup> to take applications from 9AM to 3PM. The General Assistance department has sent out one hundred and seventy-seven packets to residents. The IRS made an unannounced inspection visit to the Township office last week and the General Assistance department scored 100% on site ensuring every procedure is being followed properly on tax returns. Sue attended the Women's Wellness and Empowerment Day at Riverwalk homes on March 12<sup>th</sup>. GA Director, Patricia, enrolled in the SHIP, State Health Insurance Assistance Program, training to certify in helping the senior residents navigate their Medicare options. The training is scheduled for June as the Medicare enrollment starts in the fall.

### **Animal Control Director, Whitney McGill**

Whitney reported Animal Control hosted their winter volunteer event on February 17th and had a full roster of fifteen volunteers sign up. A few events are scheduled for May as the first one will be at an Abri Credit Union in Romeoville on May 4th. This will be a large adoption event hosted annually by Abri that includes many animal shelters and rescues who will be bringing several dogs and cats and hopes of finding them their new homes. This will be the fourth time JTAC has participated in the event over the years. The second event is a fundraiser held at Deer Creek Golf Course in Creek on May 18th. They were asked to be a beneficiary of the proceeds from this event as it's organized by a family who has adopted a dog from them. The third event will be at the Joliet Public Library at the Black Road branch on May 30th where they will be hosting a cat adoption event day and JTAC will be bringing several cats and kittens to meet.

### **Senior Liaison, Jeff Wallace**

Mr. Wallace has attended many senior meetings and discussed the free tax prep services offered at the township. He also explained how to obtain a temporary disability placard at the township to a fellow senior resident. Mr. Wallace has also shared the Ride-Share program.

### **Finance Director, Ivan Diaz**

Ivan has been busy with preparing and collecting many documents, with the help of Executive Assistant Ana, for the last couple weeks for a mini audit for grants. Ivan will be working on an expenditure report to get ARPA funds reimbursed by the county.

### **Director of Transportation, Jacqueline Smith**

The transportation department went through their PACE training and have obtained three of their transportation vehicles. There are still two more vehicles that need to be acquired and four new drivers that need to go through training next week. The department's first official trip will be on Friday, March 15<sup>th</sup>.

### **Clerk, Alicia Morales**

Clerk Morales states how she has been working alongside Deputy Clerk Bonilla on preparing for the Annual Town meeting on April 9, 2024, at 6:15PM. It is an important meeting as Clerk Morales will be the host of the Annual Town meeting with the trustees and the supervisor being the audience. A notice was posted online in the Joliet Township's website, under the Clerk's office, with the forms needed for any elector who votes in Joliet to

get at least fifteen votes by March 1st to be able to submit their selected item on the Annual Town's agenda. She stated that every Township Clerk will be conducting their Annual Town meeting on April 9<sup>th</sup> in the State of Illinois. The Clerk's office has also been busy responding to FOIA requests and setting up advertisements for bids.

**Supervisor, Angel Contreras**

Supervisor Contreras explains how all the employees, through the office of Violence Prevention, have been doing great work as they keep up with their day-to-day duties and serving the residents. They have been responding to unfortunate and tragic events while handling the situations with the utmost care with their families. Recently the Behavioral Health department has outreached to some of the schools and have been working with some of the smaller school districts in the township. For example, from Lincoln, Rockdale and Laraway. Currently they are still working on the process with School District 86 and 204. The Behavioral Health department will have a more permanent space to assist with their cases as they have been doing their work with clients remotely. Supervisor Contreras attended a meeting with the Kankakee Township with the help of Ms. Hudson, a coordinator for the Joliet greater area, and spoke with the Supervisor at that location to compare notes and paperwork of the ongoing duties Joliet Township has done with their programs.

**CASH RECEIPTS:** Trustee Slattery motions to place the cash receipts into their proper accounts for the period ending February 29, 2024. Trustee Escutia seconds. Motion carried.

**FUND EXPENDITURES:**

**General Town Fund for February 2024: \$619,117.58**

Trustee Slattery motioned to certify the expenditures and approve them for payment. Trustee Edwards seconds. A roll call was taken. Motion carried.<sup>12</sup>

**General Assistance Fund for February 2024: \$28,682.35**

Trustee Slattery motioned to certify the expenditures and approve them for payment. Trustee Escutia seconds. A roll call was taken. Motion carried.<sup>13</sup>

**Road and Bridge Fund for February 2024: \$233,883.36**

Trustee Slattery motioned to certify the expenditures and approve them for payment. Trustee Edwards seconds. A roll call was taken. Motion carried.<sup>14</sup>

**Animal Control Fund for February 2024: \$81,706.72**

Trustee Slattery motioned to certify the expenditures and approve them for payment. Trustee Edwards seconds. A roll call was taken. Motion carried.<sup>15</sup>

**Capital Fund for February 2024: \$89,076.00**

Trustee Slattery motioned to certify the expenditures and approve them for payment. Trustee Escutia seconds. A roll call was taken. Motion carried.<sup>16</sup>

**Senior Fund for February 2024: \$00.00**

No expenditures in this fund. A motion is not needed.

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<sup>12</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).

<sup>13</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).

<sup>14</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).

<sup>15</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).

<sup>16</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).

**CLOSED SESSION:** None.

**ADJOURNMENT:** Supervisor Contreras asks for a motion to adjourn. Trustee Slattery motions. Trustee Escutia seconds. Motion Carried.<sup>17</sup>

The meeting adjourned at 5:50 PM.

Respectfully submitted,



Alicia Morales  
Town Clerk

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<sup>17</sup> Roll call vote: Ayes (4). Trustees Edwards, Escutia, Slattery and Supervisor Contreras. Nays (0).