



The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, Tuesday, April 12, 2022, at 5:00 p.m. was called to order by Supervisor Angel Contreras. The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag. The Clerk called the roll as follows:

TRUSTEES:	Cesar Escutia	Present
	Karl Ferrell	Present
	Suzanna Ibarra	Present
	Raymond F. Slattery	Present
SUPERVISOR:	Angel Contreras	Present
CLERK:	Alicia Morales	Present
OTHER OFFICIALS:	Tax Assessor Jim Brenczewski	Present
	Hwy Commissioner Vince Alessio	Present

ALSO PRESENT: Township Attorney Brian Wellner, Township Senior Liaison Jeff Wallace, Township Finance Director Ivan Diaz, Animal Control Director Whitney McGill, General Assistance Director Patricia Venziano, and Rachel Ventura.

**Approval of the Minutes:**

Regular Town Minutes: Trustee Ibarra moved to approve the minutes of the March 8<sup>th</sup>, 2022, Regular Town Board Meeting, Seconded by Trustee Escutia. A roll call vote was taken.<sup>1</sup>

**Public Comment:**

Patricia Nugent, Will County Environmental Network, came to inform the township about two round table discussions for projects in the Sugar Creek area. She would like the Township to attend both meetings. Resident named Michael inquired if Township administration supports Trustee Karl Ferrell. Supervisor Contreras stated that during public comment we listen to agenda items and his question is not on the agenda. Supervisor Contreras stated they do not answer back and forth during public comment. Marge Fleet expressed concern regarding semi traffic on Zurich Rd, from 53 going west. Inquired if Road District can put up a sign stating "Delivery Trucks Only" due to the weight limit on the bridge going over Sugar Creek. Highway Commissioner will reach out to her. Rachel Ventura stated she wrote letters to the Governor in support of Karl Ferrell; however, as a government body, it is not the Townships role to make a statement; however, she feels Trustee Karl Ferrell s part of the team.

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<sup>1</sup> Roll call vote: Ayes (4) Trustees Slattery, Ibarra, Escutia, and Supervisor Contreras. Nays (0). Trustee Ferrell abstained.

## **NEW BUSINESS:**

Supervisor Contreras discussed Ordinance No. 377-2022 Establishing Advisory Committees so the community can be more involved and have more input on decisions. The committees are Youth Services, Senior Services, Economic Development, Public Health, Town Beautification Committee, Outreach and Events Committee. He called for a motion to adopt, Trustee Ibarra motioned to accept and it was seconded by Trustee Escutia. A roll call vote was taken.<sup>2</sup>

Supervisor Contreras requested a motion to adopt ordinance No. 378-2022. Trustee Slattery motioned to adopt; it was seconded by Trustee Ibarra. A roll call vote was taken.<sup>3</sup>

Supervisor Contreras requested a motion to approve an RFQ for grave opening and closing since no bids were received at the bid; therefore, it is going up for bid again. Trustee Ibarra motioned to approve; it was seconded by Trustee Escutia. A roll call vote was taken.<sup>4</sup>

## **REPORTS:**

### Highway Commissioner, Vince Alessio:

They transferred their trucks from placing salt back to normal service trucks. been filling up potholes and assessing the damage done by salting and plowing during the winter. They are putting a list together of repairs they would like to do. Moving forward they have the Sugar Creek bridge replacement with the county. He is meeting with County tomorrow to discuss grant dollars. He is working on a parking ordinance and increasing signage to deal with the trucks. As road district they can't enforce truck traffic however he can work with the sheriff.

### Assessor, Jim Brenzewski:

His department has been receiving a lot of phone calls inquiring when tax bills will be sent out. Generally, they will come out the first week of May with the first payment due the first week in June. He believes four payments may be allowed as opposed to two. The senior freeze applications have gone out and he's getting a lot of phone calls about that too. Residents come in and his staff have assisted them on completing the senior freeze form.

### Animal Control Director, Whitney McGill:

They are working on making changes to their building. Attended the City of Joliet. They attended an event on April 30<sup>th</sup> at the Will County Center for Community Concerns.

### Finance Director, Ivan Diaz:

He has been working on quarterly payroll reports and will be working on annual reports as well as day-to-day finances. There was a difference on the March General Town Expenditures due to the credit card accounts receivable from Animal Control and then reimbursed by the Animal Control Fund.

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<sup>2</sup> Roll call vote: Ayes (4) Trustees Slattery, Ibarra, Escutia, and Supervisor Contreras. Nays (0) Trustee Ferrell abstained.

<sup>3</sup> Roll call vote: Ayes (4) Trustees Slattery, Ibarra, Escutia, and Supervisor Contreras. Nays (0) Trustee Ferrell abstained.

<sup>4</sup> Roll call vote: Ayes (4) Trustees Slattery, Ibarra, Escutia, and Supervisor Contreras. Nays (0) Trustee Ferrell abstained.

General Assistance Director, Patricia Venziano:

Sue and Soledad continue to attend outreach events passing out fliers about GA programs and tax services. They attended the Easter Egg hunt on Saturday and passed out bubbles that were wrapped with the township logo. Vita season is winding down and they prepared 48 returns out of the Township office. The General Assistance Department was responsible for the quality review of the 276 returns that have been prepared between WCCCC and Joliet Township this tax season. While WCCCC is not taking any more clients Joliet Township will continue to allow the last-minute filers to have their returns prepared at the Township office. The IRS did a quality review of the Township Vita site, their policy and procedures, and the Township office scored 100% with no findings. Patricia had another zoom meeting with Lewis University, and she will be presenting to the accounting students in the fall to recruit interns to help the Township with the Vita program next season. The medical lending closet continues to be busy and other than that it is business as usual for the General Assistance Department.

Senior Liaison March Meetings, Jeff Wallace:

- Moose Seniors met 4/4/22 had 37 members in attendance and have two new members.
- St. Paul's/The Paulites met on 4/6/22 and had 64 members.
- Widow and Widowers group met on 4/9/22 with 25 members in attendance.
- Jeff will have several upcoming senior meetings throughout April.
- He will be meeting with Senior Citizen's at St. Joes. on April 14<sup>th</sup> at noon.

Clerk Alicia Morales:

Attended Lobby Day in Springfield on April 6<sup>th</sup>. She met other Township officials and learned about how they are also serving their constituents effectively. She is working diligently on the day-to-day operations and preparing for the Clerks Town Hall meeting.

Supervisor's Report: Angel Contreras – Supervisor Contreras stated that since the last meeting, he has received quite a bit of grant requests. All grantees will get a response before the next meeting for the procedures moving forward. He has been preparing for Townhall meeting and working on day-to-day operations. The Township Attorney made some adjustments to the lease at St. Peters, it was approved, and the township now has the keys. The township does not have any facilities to use other than the room they currently host board meetings at; therefore, it will be used as a senior center for senior programming, and it will be expanded to use for the community for different programming moving forward. He will share more information as the developments continue.

**Receipts:** Trustee Slattery motioned to place the cash receipts received for the month of March and place them in the proper accounts. Motion seconded by Trustee Ibarra. A roll call vote was taken.<sup>5</sup>

## **FUND EXPENDITURES**

**Expenditures:** The Supervisor presented the following invoices for Town Board approval:

Trustee Slattery motioned to certify the expenditures **up through YEAR END March 31<sup>st</sup>** are correct and that the payments be approved for \$230,697.86. Motion seconded by Trustee Escutia. A roll call vote was taken.<sup>6</sup>

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<sup>5</sup> Roll call vote: Ayes (4) Trustees Slattery, Ibarra, Escutia, and Supervisor Contreras. Nays (0). Trustee Ferrell abstained.

<sup>6</sup> Roll call vote: Ayes (4) Trustees Slattery, Ibarra, Escutia, and Supervisor Contreras. Nays (0). Trustee Ferrell abstained.

Capital Town Fund No bills presented for this fund.

General Assistance \$21,036.27

Motion by Trustee Slattery to certify cash expenditures as being correct and approve for payment.

Second: Trustee Ibarra

Roll Call<sup>7</sup>

Road and Bridge Fund \$102,574.84

Motion by Trustee Slattery to certify expenditures as being correct and approve them for payment.

Second: Trustee Ibarra

Roll Call<sup>8</sup>

Animal Control \$105,037.28

Motion by Trustee Slattery to certify expenditures as being correct and approve them for payment.

Second: Trustee Escutia

Roll Call<sup>9</sup>

Township Senior Fund No bills presented for this fund; no motion needed.

Trustee Slattery noted that Township has incurred expenditures up through APRIL 12<sup>TH</sup> and those need to be approved.

General Town Fund \$18,958.17

Motion by Trustee Slattery to certify cash expenditures as being correct and approve for payment.

Second: Trustee Ibarra

Roll Call<sup>10</sup>

Capital Town Fund No bills presented for this fund.

General Assistance \$3,933.89

Motion by Trustee Slattery to certify cash expenditures as being correct and approve for payment.

Second: Trustee Escutia

Roll Call<sup>11</sup>

Road and Bridge Fund \$18,860.52

Motion by Trustee Slattery to certify expenditures as being correct and approve them for payment.

Second: Trustee Ibarra

Roll Call<sup>12</sup>

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<sup>7</sup> Roll call vote: Ayes (4) Trustees Slattery, Ibarra, Escutia, and Supervisor Contreras. Nays (0). Trustee Ferrell abstained.

<sup>8</sup> Roll call vote: Ayes (4) Trustees Slattery, Ibarra, Escutia, and Supervisor Contreras. Nays (0). Trustee Ferrell abstained.

<sup>9</sup> Roll call vote: Ayes (4) Trustees Slattery, Ibarra, Escutia, and Supervisor Contreras. Nays (0). Trustee Ferrell abstained.

<sup>10</sup> Roll call vote: Ayes (4) Trustees Slattery, Ibarra, Escutia, and Supervisor Contreras. Nays (0). Trustee Ferrell abstained.

<sup>11</sup> Roll call vote: Ayes (4) Trustees Slattery, Ibarra, Escutia, and Supervisor Contreras. Nays (0). Trustee Ferrell abstained.

<sup>12</sup> Roll call vote: Ayes (4) Trustees Slattery, Ibarra, Escutia, and Supervisor Contreras. Nays (0). Trustee Ferrell abstained.

Animal Control \$8,791.42  
Motion by Trustee Slattery to certify those expenditures as being correct and that they be approved for payment.  
Second: Trustee Ibarra  
Roll Call<sup>13</sup>

Township Senior Fund No bills presented for this fund; no motion needed.

Supervisor Contreras noted that there is a process for the General Annual Town Hall meeting. The meeting is open to the public and the electors. Everyone is welcome to stay; however, the Joliet Township residents and Joliet Township registered voters can participate.

Closed Session: None

**Adjournment:** Trustee Ibarra moved to adjourn the regular town board meeting to Tuesday, April 12<sup>th</sup>, 2022, at 5:39 p.m. Seconded by Trustee Escutia. A roll call vote was taken<sup>14</sup>.

Respectfully submitted,

*Alicia Morales*

Town Clerk

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<sup>13</sup> Roll call vote: Ayes (4) Trustees Slattery, Ibarra, Escutia, and Supervisor Contreras. Nays (0). Trustee Ferrell abstained.

<sup>14</sup> Roll call vote: Ayes (4) Trustees Slattery, Ibarra, Escutia, and Supervisor Contreras. Nays (0). Trustee Ferrell abstained.