



The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, Tuesday, June 22ND, 2021, at 5:04 p.m. was called to order by Supervisor Angel Contreras. The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag. The Clerk called the roll as follows:

TRUSTEES:	Cesar Escutia	Present
	Karl Ferrell	Present
	Suzanna Ibarra	Present
	Raymond F. Slattery	Present
SUPERVISOR:	Angel Contreras	Present
CLERK:	Alicia Morales	Present
OTHER OFFICIALS:	Hwy Commissioner Vince Alessio	Present
	Assessor James Brenczewski	Present

ALSO PRESENT: Township Attorney Bryan Wellner

Approval of the Minutes:

Regular Town Minutes/June 8, 2021: Trustee Ibarra moved to approve the minutes of the June 8, 2021 Town Board Meeting minutes, seconded by Trustee Escutia. A roll call vote was taken.¹

Public Comment: NONE

Ordinance 2021-01 (RD) Road District Budget and Appropriation Ordinance Supervisor Contreras noted that this item is being tabled. He noted that a special meeting will be requested on Tuesday July 27th to approve this budget as well as Township Budget Amendment. He stated the notice was posted in the paper; however, it was not placed on the agenda and since this step was missed, we are going to correct it. Attorney Wellner stated we are going to restart the process. The Township budget can have discussion, amend and adopt at a later date; however, the Road District budget ordinance is particular, in that, it needs to be adopted the same night as the public hearing.

Resolution 2021-04 IMRF Participation of Elected Officials Supervisor Contreras noted that the form submitted needs to be for 1000 hours. IMRF noticed the discrepancy and we are correcting the IMRF form. Trustee Slattery noted that this form only lists the Supervisor position and asked about the other positions. Clerk Morales stated that the statute rules have changed, it used to be either 600 or 1000 for all positions; however, the Supervisor position was the only one changed and now this position is at 1000 hours. A motion to adopt Resolution 2021-04 IMRF

¹ Roll call vote: Ayes (5) Trustees Escutia, Ferrell, Ibarra, Slattery and Supervisor Contreras. Nays (0).

Participation of Elected Officials was made by Trustee Slattery, seconded by Trustee Ibarra. A roll call vote was taken.²

Posting – Ordinance No. 371-2021 Tentative Proposed Budget Amendment and Appropriation

Supervisor asked if anyone would like to comment. Trustee Slattery stated he met with Supervisor Contreras and the accountant last Wednesday to go through the budget. He stated Supervisor Contreras wanted to increase some personnel. The Executive Assistant salary was cut by approximately \$30,000 so they increased it back to where it was. The Deputy Clerk was completely eliminated so they needed to put it back into the budget as well as the General Assistance position. Some equipment in the Animal Control budget also needed to be increased in the equipment line. Supervisor Contreras noted that some equipment is not up to industry standard. Trustee Slattery noted they went ahead and changed those numbers however they are still showing goods surpluses that they are anywhere from four to six or seven months with surplus which is a good precautionary practice when starting off a new year as recommended by the Government Accounting Standard Board but is not written in stone. Trustee Slattery stated that the new amended budget is going to be much easier for the township to operate out of and he recommends they approve the posting of the budget. Attorney Wellner stated that since we are restarting the Road District process as well, he we can amend that motion to include the proposed Township budget amendment and appropriation along with the proposed budget for the Road District. Trustee Slattery motioned that we approve the posting of Ordinance No. 371-2021 Tentative Proposed Budget Amendment and Appropriation for both the Township and the Road District second by Trustee Escutia. A roll call vote was taken.³

Reports:

Supervisor Contreras noted that the County appropriated \$10,000 to the Township specifically for food pantry needs; however, it was never used. Supervisor Contreras stated he received a call on last Wednesday from a gentleman at Community Lifeline Ministries who stated they had about \$7,000 in food pantry equipment expenses. He noticed that the money was never dispersed and stated we had two days to use it or lose it. Supervisor Contreras was asked if we could donate the money to them. Supervisor Contreras agreed as they serve the same residents we do and we don't have a food pantry, so it will be on the next agenda to be approved. We have been seeing more clients and our General Assistance needs are picking up. When our budget is passed we will be bidding out upgrades to our phone systems including the Assessor's office, Road District, Animal Control, so we are able to better communicate and enter the 20th century.

Assessor Brenczewski noted that anytime you can make something easier and more efficient it's all good. Supervisor Contreras is excited our new budget will make expenditures that will last well into the future especially the vehicles for Animal Control.

Highway Commissioner Alessio noted that their new hire started on June 14th and is transitioning nicely. HWY Commissioner stated he received pricing on equipment for some of the trucks and will set it as a reserve number and put out a bid on about 5-6 pieces of equipment that have been sitting there for eight or nine years and they still have to maintain them. That will boost the equipment budget a little bit so he can roll some money over. Trustee Slattery asked if the State has a contract that he can purchase the trucks through. Highway Commissioner Alessio stated they do. They go through Sourcewell. HWY Commissioner Alessio noted there are two F550 on

² Roll call vote: Ayes (5) Trustees Escutia, Ferrell, Ibarra, Slattery and Supervisor Contreras. Nays (0).

³ Roll call vote: Ayes (5) Trustees Escutia, Ferrell, Ibarra, Slattery and Supervisor Contreras. Nays (0).

order, one will be delivered in October and the other in December. Both trucks were purchased through Bonell but they are Sourcewell trucks so that means Bonell already purchased the trucks through the State bid. So the trucks are at the lowest price. Trustee Slattery stated that perhaps he could use it as leverage if he wanted a different brand of truck. HWY Commissioner stated that Fords have a 6.7 diesel and GM doesn't really doesn't have a competitor and neither does Dodge. Fords work well, we have one that's 20 years old and it still works.

Clerk Alicia Morales: Informed that she is preparing for next Tuesday's Road District Bid which was added to the website. Clerk Morales also noted that she is working on keeping the website current including uploading the minutes in a timely fashion. She noted that she will need the board to request and sign-off on the July 27th special meeting. The current Township board meeting schedule only lists one meeting in July; however, this year we will have two meetings in July with the special meeting. We currently meet on Tuesdays and so when they move to only meeting once per month, they will need to decide as to which Tuesday they want to meet; the second, third or fourth Tuesday.

Supervisor Contreras: requested the special meeting similar to a special town meeting. Attorney Wellner stated the special meeting will only be for the budget ordinances but if anything comes up, we can add it to the agenda and we will need board signatures to memorialize that the board individuals are requesting it.

Trustee Slattery: He was able to see Animal Control in operation up close and personal. Animal Control and six police officers were out trying to catch aggressive dogs running wild in his neighborhood. His wife was bitten in the process and so was an officer. He stated one of the Animal Control wardens, (Victoria), did a great job taking the boxer down. Trustee Slattery stated that for the past 16 years, the board used to go through each fund separately and motion to approve expenditures be placed in proper bank accounts. Supervisor Contreras stated we can do it however everyone feels comfortable as long as it gets done and everything is documented and we're keeping up with best practices. Clerk Morales asked Trustee Slattery to lead us in the approval process he recommended. Trustee Slattery reaffirmed Trustee Ferrell's reference of "The books are good" as he approved the receipts and expenditures. Attorney clarified that what we mean by "the books are good" or certify as correct is that we are approving the expenditures.

Receipts: Trustee Slattery motioned to place the cash receipts in the proper accounts. Motion seconded by Trustee Escutia. A roll call vote was taken.⁴

Expenditures: The Supervisor presented the following invoices for Town Board approval for the Period ending June 22, 2021 Trustee Slattery made the motion that the board certifies the expenditures as being correct.

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$54,493.95
Motion: Trustee Slattery	Second: Trustee Ibarra
A roll call vote was taken. ⁵	

Capital Fund: No expenditures presented for this fund.

⁴ Roll call vote: Ayes (5) Trustees Escutia, Ferrell, Ibarra, Slattery and Supervisor Contreras. Nays (0).

⁵ Roll call vote: Ayes (5) Trustees Escutia, Ferrell, Ibarra, Slattery and Supervisor Contreras. Nays (0).

General Assistance Fund: \$9,947.35
Motion: Trustee Slattery Second: Trustee Ferrell
A roll call vote was taken.⁶

Road and Bridge Fund: \$56,054.20
Motion: Trustee Slattery Second: Trustee Escutia
A roll call vote was taken.⁷

Animal Control Fund: \$31,962.28
Motion: Trustee Slattery Second: Trustee Ibarra
A roll call vote was taken.⁸

Senior Fund: No expenditures/bills presented for this fund.

Closed Session: NONE

Adjournment: Trustee Escutia moved to adjourn the Township Board meeting, seconded by Trustee Ibarra. The June 22nd, 2021 meeting adjourned at 5:34 p.m.
A roll call vote was taken.⁹

Respectfully submitted,

Alicia Morales, Town Clerk

⁶ Roll call vote: Ayes (5) Trustees Escutia, Ferrell, Ibarra, Slattery and Supervisor Contreras. Nays (0).

⁷ Roll call vote: Ayes (5) Trustees Escutia, Ferrell, Ibarra, Slattery and Supervisor Contreras. Nays (0).

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