



Minutes of a Meeting of the  
Joliet Township Board  
175 W. Jefferson St., Joliet, IL 60432  
Tuesday, April 13, 2021

The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, Tuesday, April 13, 2021, at 5:00 p.m. was called to order by Supervisor Daniel L. Vera. The meeting was held via telephone conference due to ongoing concerns with Covid-19. The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag. The Clerk called the roll as follows:

TRUSTEES:                    Raymond F. Slattery                    Present  
                                 Archie Gavin                            Present  
                                 Rosie Verdin                            Present  
                                 Brian Hertzmann                    Present

SUPERVISOR:                Daniel L. Vera                            Present

CLERK:                        Julie A. Kinsella                        Present

OTHER OFFICIALS:        Commissioner Michael Turnbull    Absent  
                                 Assessor James Brenczewski       Present

ALSO PRESENT:    Township Finance Director Colleen Witt, Township Attorney James Harvey, Lisa Lawson, and Diane Harris.

**Approval of the Minutes:**

Regular Town Minutes/March 23, 2021: Trustee Slattery moved to approve the minutes of the March 23, 2021 Town Board Meeting, and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Gavin. A roll call vote was taken.<sup>1</sup>

**Public Comment: NONE**

**New Business: NONE**

**Reports:**

Supervisor Vera: Supervisor Vera reported meeting with Joliet Township Animal Control and Township Attorney Jim Harvey. He thanked Attorney Harvey for his help with the Animal Control issues. Vera also noted that the Oakwood Cemetery west-side lane paving project was started on Monday, April 12, 2021 which was a week earlier than expected. Final paving completion is expected on Wednesday, April 14, 2021 with weather and paving progress permitting. Vera also noted that reports from GA and JTAC were in the board packets. Other than that, day-to-day operations.

<sup>1</sup> Roll call vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0).

**Town Clerk:** Clerk Kinsella reported that she had been busy with preparing for the meetings and other than that, day-to-day operations.

**Finance Director:** Director Witt reported that the bank reconciliations for March are complete and available on the table for review. She had sent the Road District’s reconciled statement to Commissioner Turnbull via email. March financial statements will be presented once the year-end accruals are complete. The preliminary notice from IMRF showed that the preliminary rate is 1.33%, which is down from 3.45%. The decrease will go into effect January 1, 2022. She did stress that this was a preliminary rate, and the final rate won’t be posted until November. Witt filed the monthly IMRF wage report, completed the Annual Supervisor’s Statement of Affairs, and filed it with the Clerk in preparation for tonight’s Annual Town Meeting. Witt also completed the Road District’s Annual Treasurer’s Report and gave it to the Highway Commissioner on April 8, 2021. Auditors are scheduled to be in the office on May 4, 2021 to begin the FY 20-21 audit. Director Witt continues to work on year-end and prepare for the upcoming audit and other than that, day-to-day operations.

**Attorney Harvey:** Attorney Harvey reported routine advising of officials and staff as needed.

**Assessor:** Assessor Brenzewski reported that his office is now “live” with the new CAMA system, and other than that, day-to-day operations.

**Highway Commissioner:** Highway Commissioner was absent due to bereavement for the loss of his mother. Clerk Kinsella stated that Commissioner Turnbull sent a report to the board. That report also included his written approval for Road District bills to be paid as well as the Road District’s day to day operations.

**Receipts:** Supervisor Vera noted that there are two sets of receipts and two sets of expenditures to be reviewed tonight due to the fiscal year end. Trustee Slattery made a motion to deposit all cash receipts into their proper accounts as presented for the period ending March 31, 2021. Seconded by Trustee Gavin. Roll call vote was taken.<sup>2</sup>

**Expenditures:** The Supervisor presented the following invoices for Town Board approval for the period ending March 31, 2021:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$17,666.66
Motion: Trustee Slattery	
Second: Trustee Verdin	
Roll Call: Ayes 5, Nays 0 <sup>3</sup>	

Capital Fund: No bills presented for this fund.

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<sup>2</sup> Roll call vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0).

<sup>3</sup> Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

General Assistance \$2,686.61  
Motion: Trustee Gavin  
Second: Trustee Hertzmann  
Roll Call: Ayes 5, Nays 0<sup>4</sup>

Road and Bridge \$8,311.61  
Motion: Trustee Hertzmann  
Second: Trustee Gavin  
Roll Call: Ayes 5, Nays 0<sup>5</sup>

Commissioner Turnbull asserted via email that he was in agreement with the bills presented for payment.

Animal Control \$9,193.49  
Motion: Trustee Verdin  
Second: Trustee Gavin  
Roll Call: Ayes 5, Nays 0<sup>6</sup>

Senior Fund: No bills presented for this fund

**Receipts:** Trustee Slattery made a motion to deposit all cash receipts into their proper accounts as presented for the period ending April 13, 2021. Seconded by Trustee Gavin. Roll call vote was taken.<sup>7</sup>

**Expenditures:** The Supervisor presented the following invoices for Town Board approval for the period ending April 13, 2021:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$69,258.16

Motion: Trustee Slattery  
Second: Trustee Verdin  
Roll Call: Ayes 5, Nays 0<sup>8</sup>

Capital Fund: No bills presented for this fund.

General Assistance \$10,405.05  
Motion: Trustee Gavin  
Second: Trustee Slattery  
Roll Call: Ayes 5, Nays 0<sup>9</sup>

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<sup>4</sup> Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

<sup>5</sup> Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

<sup>6</sup> Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

<sup>7</sup> Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

<sup>8</sup> Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

<sup>9</sup> Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

Road and Bridge \$61,628.13

Motion: Trustee Hertzmann

Second: Trustee Gavin

Roll Call: Ayes 5, Nays 0<sup>10</sup>

Commissioner Turnbull asserted via email that he was in agreement with the bills presented for payment.

Animal Control \$26,846.89

Motion: Trustee Verdin

Second: Trustee Hertzmann

Roll Call: Ayes 5, Nays 0<sup>11</sup>

Senior Fund: No bills presented for this fund-

**Closed Session:** NONE

**Adjournment:** Trustee Hertzmann moved to adjourn the town board meeting to Tuesday, April 27, 2021 at 5:00 p.m. Seconded by Trustee Verdin. A roll call vote was taken.<sup>12</sup> The April 13, 2021 meeting adjourned at 5:16 p.m.

Respectfully submitted,

Julie A. Kinsella, Town Clerk

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<sup>10</sup>Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

<sup>11</sup>Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

<sup>12</sup>Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)