



The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, on Tuesday, August 27, 2019, at 5:00 p.m. was called to order by Supervisor Daniel L. Vera. The following official business was transacted:

Highway Commissioner James Maffeo led the Pledge of Allegiance to the flag.

The Clerk called the roll as follows:

TRUSTEES:	Raymond F. Slattery	Present
	Archie Gavin	Present
	Rosie Verdin	Present
	Brian Hertzmann	Present
SUPERVISOR:	Daniel L. Vera	Present
CLERK:	Beth Ann May	Present
OTHER OFFICIALS:	Commissioner James Maffeo	Present
	Assessor James Brenzewski	Present

ALSO PRESENT:  
Accountant Colleen Witt                      Attorney Franklin Burkey  
Senior Liaison Jeff Wallace                  Sarah Gimbel

**Approval of the Minutes:**

Regular Town/August 13, 2019: Trustee Slattery moved to approve the minutes of the August 13, 2019 Regular Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Gavin. A voice vote was taken.<sup>1</sup>

Closed Session/August 13, 2019: Trustee Slattery moved to approve the minutes of the August 13, 2019 Closed Session as to form and content. Seconded by Trustee Gavin. A roll call vote was taken. Ayes (5), Nays (0)<sup>2</sup>

<sup>1</sup> The motion carried  
<sup>2</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

## **Public Comment:**

Resident Erica Holmes, is in the process of establishing a Preston Heights Residence Council with the help of County Board Member Denise Winfrey and Senator Patrick McGuire. She provided an invitation to the first meeting on September 9, 2019.

Superintendent of Laraway 70C School District, Joe Salmieri spoke on the need for a 3 way stop sign at Rowell Road Avenue and Sugar Creek Drive. He asked the Board to approve the needed signs for the safety of the students and residents of the area. Attorney Burkey informed him and the other members of the School Board who were present that the Will County Engineer must approve these types of requests and the Commissioner has inquired and was denied by the County Engineer. Supervisor Vera suggested they send a written (paper) letter, sent directly to the County Engineer requesting the sign with copies of the letter sent to the County Board Members (Winfrey and Brooks) and County Executive Walsh. The Supervisor impressed on him to issue the letter in writing, to the County Engineer, so that it is of record and to request a response in writing from the County Engineer. Commissioner Maffeo spoke on the problems with the improved intersection and the fact that the improvements made by the School District have resulted in an off-set intersection adjoining our portion of Rowell Avenue. A recommendation was made by Hutchison Engineering for some improvements on Rowell Avenue to help reduce the off-set. Commissioner Maffeo is suggesting that P. T. Ferro, who is doing Motor Fuel Tax work for us on Caroline Drive, do this minor improvement at the same time they do the other work. The County will have to bill us back for this work. There was also discussion about the speed limit on Rowell Avenue and Sugar Creek Drive. He indicated he will be sending this on to the County Engineer and the City of Joliet (having jurisdiction in front of the school). Supervisor Vera asked Superintendent Salmieri to keep us informed. School Board members and residents were also present and expressed their concerns about the safety of the intersection.

## **New Business:**

### Receipt of Annual Audit

John Michalesko of Gassensmith and Michalesko spoke on the completed audit. He reviewed the process and tests performed during the audit. He reported the completed audit as clean or unmodified with all records in order. There were no disagreements and the audit process went well. There is no Management Letter because there are no irregularities to report, everything was in good working order and the Township is in good financial standing. Supervisor Vera thanked Mr. Michalesko and Accountant Witt for their work.

### Approve/2019-2020 Senior Grants

Supervisor Vera reported all but 1 organization, who had previously been awarded a grant, submitted their applications. He and Ms. Gimbel along with Senior Liaison Wallace worked on the proposed funding for the grants and a list of the applicants was

provided. The grant funds were approved with the following exceptions: 1) Catholic Charities for the Ombudsman Program was not funded; 2) the Kennedy Terrace group had not submitted their application due to reorganization but will be considered at a later date; 3) the Joliet Moose Senior Club was increased to \$3,000 from \$2,500; and 4) the Widow & Widower's Group was increased to \$2,500 from \$2,000. A new group was added this year, the Joliet Area Retired Teachers Association, which has 214 members, they requested \$1,000 but the Supervisor is recommending \$2,500. The total funds allocated are \$107,000. Trustee Gavin moved to approve the grant applications per the list with the noted exceptions totaling \$107,000. Seconded by Trustee Verdin. A roll call vote was taken. Ayes (5), Nays (0)<sup>3</sup>

Approve/Resolution No. 2019-07 Warrant of Appointment/Highway Commissioner  
This matter was postponed until after the Closed Session was held where the appointment to fill the vacancy will be addressed.

Upon return from the Closed Session, the Warrant of Appointment was reviewed. Trustee Slattery moved to approve Resolution No. 2019-07, Warrant of Appointment/Highway Commissioner, reflecting the appointment of Michael Turnbull to fill the vacancy. Seconded by Trustee Verdin. A roll call vote was taken. Ayes (5), Nays (0)<sup>4</sup>

The Oath of Office was administered by Clerk May and executed by the Clerk and Michael Turnbull.

Supervisor Vera indicated the new Commissioner will start on Tuesday, September 3, 2019. The Supervisor added he will meet with the new Commissioner that morning at 7:00 a.m. at the Highway Department to introduce him to the employees.

## **Reports:**

Supervisor: Supervisor Vera reported attending the St. Joseph Seniors group annual summer picnic and discussed the future of supporting the Will County Senior Services. He updated everyone on his efforts with the Oakwood Cemetery, including, 1) the gate pillars have been cleaned and tuck pointed; 2) scrub bushes continue to be removed; 3) a large pile of boulders is being moved; 4) waiting for a quote from Safety Clean to remove an old gas tank; 5) waiting for a quote on the improvements for the utility shed; and 6) signed an order for Ideal Electric to make the necessary electrical improvements. He encouraged everyone to take a drive through the cemetery to look at the progress. He recently spoke to a person involved with the Casseday mansion about Mr. Casseday's burial at the Oakwood Cemetery.

Clerk: Clerk May reported she received the original IGA from the City of Joliet pertaining to the Road District. Enclosed in your packet is the 2019 Road District Project List. The engineering bill for the work associated with the Loves Truck Stop project is on the bill sheet for consideration this evening. An invoice has been issued to

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<sup>3</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>4</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

the Love's Corporation for reimbursement. The performance and financial bonds were returned to Briggs Paving for the work completed at Animal Control. The certificate of exempt properties was received from the Illinois Department of Revenue for the Oakwood Cemetery and the license to operate was also received from the Illinois Department of Financial and Professional Regulation. She completed both sets of minutes from the August 27, 2019 meeting and all of the documents for the appointment of the new Highway Commissioner, should they be needed. The Annual Financial Report (AFR) and the Annual Treasurers Report were filed with her office. She also received a proof of filing with the State Comptroller's Office for the audit and AFR. A "notice of availability of audit" will be published in the Herald News on August 30, 2019. Once published, the documents will be filed with the County Clerk. A copy of the Annual Treasurers Report will be provided once filed. She was sworn in as the new Secretary/Treasurer of the Will Grundy County Clerk's Association.

Highway Commissioner: Commissioner Maffeo reported he spoke with Jim Schultz, with Midwest Supply, who had a concern about improvements to Park Road. The current road is too steep and with the new layer added he believes it will result in damage to his vehicles. This is in reference to the Ingalls Park East project. This matter will be fixed when the improvements are made. He spoke with the Stip Brothers Excavating regarding the ground water on the roadway on Algonquin Street. They will be cutting across our road to install proper drainage for this issue. He asked the Clerk to follow up with them regarding permits. As mentioned earlier, he met with Greg Mounts to discuss the Rowell Avenue/Sugar Creek Drive issues. A bid packet is ready for the Greentree Subdivision work. The 2019 road improvement projects have not yet started (P. T. Ferro and Austin Tyler). Staff continues to work on the culvert replacements prior to the contractors starting their work. He has not received a contract for the road salt from the State of Illinois, he anticipates the price to be approximately \$80/ton. Hopefully information will be received by October.

Assessor: Assessor Brenzewski reported on the 24,000 notices of increase, averaging 8% for the state multiplier. This has resulted in a large number of residents calling and walking in for service.

Attorney: Attorney Burkey informed the board that no formal Agreement has been received from the Love's Corporation regarding their project on New Lenox Road and Briggs Street.

Accountant: Accountant Witt reported the AFR was filed with the State Comptroller and the documents associated with the audit have been filed with the Township Clerk. She met with Commissioner Maffeo to review the financial matters for the remainder of the year. Other than that, just the day to day operations of her office.

**Senior Liaison:** Jeff Wallace reported on the meeting attended and upcoming events. A written report was provided.

Supervisor Vera thanked Commissioner Maffeo for his service to the Township. The Commissioner, in turn, thanked the Board. He commented on his dedication to the Township having worked for the Assessor first and then became the Road Commissioner.

**Receipts:** Trustee Slattery moved to deposit all funds into their proper accounts as presented for the period ending August 27, 2019. Seconded by Trustee Gavin. A voice vote was taken.<sup>5</sup>

**Expenditures:** The Supervisor presented the following invoices for Town Board approval for the period ending August 27, 2019:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town Motion: Trustee Gavin Second: Trustee Verdin Roll Call: Ayes 5, Nays 0 <sup>6</sup>	\$74,305.15
General Assistance Motion: Trustee Slattery Second: Trustee Gavin Roll Call: Ayes 5, Nays 0 <sup>7</sup>	\$11,165.67
Road and Bridge Motion: Trustee Hertzmann Second: Trustee Verdin Roll Call: Ayes 5, Nays 0 <sup>8</sup>	\$39,369.04
Animal Control Motion: Trustee Verdin Second: Trustee Gavin Roll Call: Ayes 5, Nays 0 <sup>9</sup>	\$22,592.84
Senior Fund Motion: Trustee Slattery Second: Trustee Verdin Roll Call: Ayes 5, Nays 0 <sup>10</sup>	\$355.00

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<sup>5</sup> The motion carried

<sup>6</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>7</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>8</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>9</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>10</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

Certifications for all funds were passed unanimously.

**Closed Session:**

Supervisor Vera moved to enter into closed session in consideration of an appointment to fill a vacancy (5 ILCS 120/2(c)(3)). Seconded by Trustee Hertzmann. A roll call vote was taken. Ayes (5), Nays (0)<sup>11</sup> The Regular Meeting recessed to enter into closed session, in an adjoining room at 6:35 p.m.

The Regular Meeting reconvened at 8:08 p.m. At this time the matter of the Resolution No. 2019-07, Warrant of Appointment was addressed. Michael Turnbull was appointed the new Road District Commissioner.

**Adjournment:**

Trustee Hertzmann moved to adjourn the town board meeting to September 10, 2019 at 5:00 p.m. Seconded by Trustee Verdin. A voice vote was taken.<sup>12</sup> The meeting adjourned at 8:14 p.m.

Respectfully Submitted,



Beth Ann May  
Clerk

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<sup>11</sup> Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

<sup>12</sup> The motion carried