



The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, on Tuesday, May 14, 2019, at 5:00 p.m. was called to order by Supervisor Daniel L. Vera. The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag.

The Clerk called the roll as follows:

TRUSTEES:	Raymond F. Slattery	Present
	Archie Gavin	Present
	Rosie Verdin	Absent
	Brian Hertzmann	Present
SUPERVISOR:	Daniel L. Vera	Present
CLERK:	Beth Ann May	Present
OTHER OFFICIALS:	Commissioner James Maffeo	Present
	Assessor James Brenzewski	Absent

ALSO PRESENT:

Attorney Franklin Burkey	General Assistance Director Patricia Venziano
Senior Liaison Jeff Wallace	Animal Control Director Patrick O’Keefe

Trustee Verdin absent due to work conflict.
Assessor Brenzewski absent – vacation.

Approval of the Minutes:

Regular Town/April 23, 2019: Trustee Slattery moved to approve the minutes of the April 23, 2019 Regular Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Gavin. A voice vote was taken.¹

Public Comment:

None

¹ The motion carried

New Business:

Adopt/Social Media Policy

Clerk May reported this policy was distributed by Township Officials of Illinois as an example of a recommended policy for Townships in Illinois to adopt. Supervisor Vera said this will be included with the updates for the employee handbook and Clerk May verified that it will be placed on our website and will be included on our Facebook page. Trustee Hertzmann moved to adopt the Social Media Policy. Seconded by Trustee Gavin. A roll call vote was taken. Ayes (4), Nays (0).²

Approve/Youth Grant – Greater Joliet Area YMCA

Supervisor Vera reported this is for the City Center Program with the Smith Family YMCA facility. The request is for \$25,000 for the summer camp program, as we have funded in the past. Trustee Slattery moved to approve a youth grant for \$25,000 to the Smith Family YMCA Facility, summer camp program. Seconded by Trustee Hertzmann. A roll call vote was taken. Ayes (4), Nays (0)³

Reports:

Supervisor: Supervisor Vera reported, the permit was paid for last week at the City of Joliet to proceed with the parking lot improvements at Animal Control. The contractor will keep us posted on when this will start. He received a quote of \$15,000 from Allied Landscaping for the purchase and installation of the trees and shrubs for the parking lot. The water meter on our building was replaced by the City of Joliet and Pete Perella & Co. He followed up on the old minutes, which have been microfilmed and returned from the Secretary of State. He will only be purchasing one book for the 1934 minutes. The others will be stored in a vault in the basement. He distributed a draft of the newsletter, with a focus on the cemetery, which will be mailed this week. He apologized for missing the last Senior Citizen Association meeting. Issues pertaining to the Oakwood Cemetery: 1) He asked about a general consensus regarding allowing the After Life Tours Company to use the cemetery. He noted some issues still would need to be resolved, including taking to TOIRMA about liability and some changes to their contract based on advice from Attorney Burkey. There were no objections, in general, from the Trustees. The Supervisor said he would continue to work on this and will follow up; 2) he thanked the Road District Commissioner for his help, specifically with the lawn mowing equipment. He expressed his concern with the poor condition of the equipment and after having it looked at by mechanics they will not be using 2 of the mowers; 3) he has asked DuBois Landscaping (our current grass cutting service company) to cut the grass for now and to present a contract for consideration; and 4) he showed a replacement “Cross Cannons” emblem which he ordered to repair the Civil War Memorial. Attorney Burkey reported he still has no date for the closing and he has told them he wants a quick claim deed. He thinks the title work will be done next week and will verify with Attorney Ed Jarot.

Clerk: Clerk May reported she processed the documents from the April 23 meeting and completed the minutes. She worked with Supervisor on the Social Media Policy. She

² Roll Call Ayes (4) Trustees Slattery, Gavin, Hertzmann and Supervisor Vera

³ Roll Call Ayes (4) Trustees Slattery, Gavin, Hertzmann and Supervisor Vera

received the Title Report on the Oakwood Cemetery from Attorney Burkey and placed it in the permanent file for the transfer of the cemetery. She forwarded the executed Transfer Agreement, via email to Patty at Castle Law on May 2 and copied Attorney Burkey and Supervisor Vera. On May 7, she was recognized for participating at Joliet Township High School for the Freshman Academy Career day. At the May 8 meeting of the Will-Grundy Clerk's Association, she was elected the Secretary/Treasurer for a term of 1 year. She indicated she is happy to help with this group of Municipal Clerk's that have welcomed Township Clerk's to join their organization. On May 9, she attended the Senior Citizen Association Luncheon, with approximately 200 members present. The next main event for this group is on July 11, their summer picnic. They will want to know how many can attend, in advance of the event.

Highway Commissioner: Commissioner Maffeo reported his staff has been working on grass cutting, tree issues and picking up garbage. They have also been providing assistance to Supervisor Vera on the Oakwood Cemetery, particularly drainage and equipment issues. He was prepared to present his 2019 plan but the Supervisor asked if he this could wait until the next meeting when we will be working on budget issues. The Commissioner showed the Board a book (work in progress) of the vehicle inventory for the Road District. Clerk May asked if this was only for titled equipment or all equipment and he said it would be for all equipment. He indicated he would have a book for everyone but it was agreed that only one book was necessary and could be kept in the meeting room for a reference for the Board. This will be update periodically.

Assessor: Absent – no report

Attorney: No other comments other than those already expressed.

Accountant: Accountant Witt absent – no report

Animal Control Center: Director O'Keefe reported on speaking at the Cunningham neighborhood meeting about the program. He reported on 5 dogs being seized from a hot car, JPD was in agreement. The dogs were taken to our Center and the owners signed them over to us. The dogs will be examined and could be adopted out. The family did not have the resources to continue to care for the dogs. Another Brownie Troop took a tour of the Center and brought animal care donations with them. A kitten shower is planned for Saturday. He indicated any kitten over 2 lbs. can be adopted out. Our Foster Care program has now been registered with the Illinois Department of Agriculture.

General Assistance Program: Director Veneziano reported on attending a General Assistance Program (GAP) meeting at Northern Illinois Food Bank. She reported on the Housing Authority of Joliet and the Housing Choice Voucher (Section 8) program, which allows for scattered site location homes. This allows participants to rent

anywhere. The Fairview housing is closing down and only 40% of those receiving assistance choose to stay in Joliet. The Authority hopes to open the Housing Choice Voucher program again in 2020 to allow for new participants. She attended a one day training with the General Assistance Training Institute (GATI) in Peoria. It was a great learning experience and was eye opening. She attended the Continuum of Care meeting. She shared that a homeless count was held on February 6, 2019 and it was found that 278 people in Will & Grundy Counties are currently experiencing homelessness. This includes people that live on the streets and are in shelters. She reported letters were issued to our Clients regarding an increase of \$59.00 in funding for our General Assistance Program. The previous amount was \$245 and the new rate of \$304 will be effective June 1 per state regulations. The GA program will be participating in a resource fair at Riverwalk Homes in Joliet (formerly Evergreen Terrace).

Senior Liaison: Senior Liaison Wallace, reviewed the clubs he attended and the upcoming club meetings. He included information on the speakers for each group. A written report was provided. He informed the Adlai Stevenson group that he would assist them with their annual reporting if they need the help. He will also be sure to share information on the medical equipment lending closet with the Adlai Stevenson and JFK Building programs. Supervisor Vera indicated there will be a need to discuss and present a new contract for this position. He hoped to have something available at our next meeting.

Receipts: Trustee Slattery moved to deposit all funds into their proper accounts as presented for the period ending May 14, 2019. Seconded by Trustee Gavin. A voice vote was taken.⁴

Expenditures: The Supervisor presented the following invoices for Town Board approval for the period ending May 14, 2019:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$94,472.80
Motion: Trustee Slattery	
Second: Trustee Hertzmann	
Roll Call: Ayes 4, Nays 0 ⁵	
General Assistance	\$15,566.57
Motion: Trustee Gavin	
Second: Trustee Slattery	
Roll Call: Ayes 4, Nays 0 ⁶	

⁴ The motion carried

⁵ Roll Call Ayes (4) Trustees Slattery, Gavin, Hertzmann and Supervisor Vera

⁶ Roll Call Ayes (4) Trustees Slattery, Gavin, Hertzmann and Supervisor Vera

Road and Bridge \$80,920.33

Motion: Trustee Hertzmann

Second: Trustee Gavin

Roll Call: Ayes 4, Nays 0⁷

Animal Control \$46,424.34

Motion: Trustee Slattery

Second: Trustee Gavin

Roll Call: Ayes 4, Nays 0⁸

Senior Fund \$1,330.00

Motion: Trustee Gavin

Second: Trustee Hertzmann

Roll Call: Ayes 4, Nays 0⁹

Certifications for all funds were passed unanimously.

Closed Session:

None

Adjournment:

Trustee Hertzmann moved to adjourn the town board meeting to May 28, 2019 at 5:00 p.m. Seconded by Trustee Gavin. A voice vote was taken.¹⁰ The meeting adjourned at 6:20 p.m.

Respectfully Submitted,



Beth Ann May

Clerk

⁷ Roll Call Ayes (4) Trustees Slattery, Gavin, Hertzmann and Supervisor Vera

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¹⁰ The motion carried