



The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, on Tuesday, April 23, 2019, at 5:00 p.m. was called to order by Supervisor Daniel L. Vera. The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag.

The Clerk called the roll as follows:

TRUSTEES:	Raymond F. Slattery	Present
	Archie Gavin	Absent
	Rosie Verdin	Present
	Brian Hertzmann	Present
SUPERVISOR:	Daniel L. Vera	Present
CLERK:	Beth Ann May	Present
OTHER OFFICIALS:	Commissioner James Maffeo	Present
	Assessor James Brenzewski	Present

Trustee Gavin previously indicated he would be out of town for this meeting.

ALSO PRESENT:
Accountant Colleen Witt
Senior Liaison Jeff Wallace
Attorney Franklin Burkey

Approval of the Minutes:

Regular Town/April 9, 2019: Trustee Slattery moved to approve the minutes of the April 9, 2019 Regular Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Verdin. A voice vote was taken.¹

Annual Town Meeting/April 9, 2019: Trustee Slattery moved to approve the minutes of the Annual Town Meeting, April 9, 2019, as to form and content. Seconded by Trustee Verdin. A voice vote was taken.²

¹ The motion carried
² The motion carried

Public Comment:

None

New Business:

Approve/For Posting, Tentative General Town FY 2020 Budget/ Ordinance No. 357-2019

Accountant Witt spoke on the proposed budget. She indicated she met with the various departments and Officials to determine their particular needs. They also considered the prior year's expenses to determine the final numbers. This is a tentative document and could be modified, if necessary, prior to final passage. She added, a Capital Fund has been established with General Town providing \$1.9 million and the Senior Fund providing \$100,000. The Oakwood Cemetery has also been added. A 2% increase is included for salary increases; the IMRF expenditures reflect the new rate; and, a 15% increase has been allowed for Insurance. Trustee Verdin moved to approve, for posting, the Tentative General Town FY 2020 Budget/Ordinance No. 357-2019. Seconded by Trustee Hertzmann. A roll call vote was taken. Ayes (4), Nays (0)³

Approve/For Posting, Tentative Road District FY2020 Budget/ Ordinance No. 2019-02 (RD)

Accountant Witt spoke on the proposed Road District budget. She indicated she met with Commissioner Maffeo to determine the needs of the Road District and they also considered last year's expenditures. This is a tentative document and could be modified, if necessary, prior to final passage. A 2% salary increase is included in this document; the IMRF expenditures reflect the new rate; and increases for Insurance. There may need to be some adjustments once the equipment needs are completely reviewed. The Supervisor indicated photos of the vehicles will be taken to match our inventory for references purposes. Trustee Hertzmann moved to approve, for posting, the Tentative Road District FY 2020/Budget/Ordinance No. 2019-02 (RD). Seconded by Trustee Verdin. A roll call vote was taken. Ayes (4), Nays (0)⁴

Approve/Contract for Design and Layout of Township Newsletter

Supervisor Vera spoke on the proposed contract from JV Murphy & Associates, indicating the price stayed the same as last year, at \$1,120/issue. Trustee Verdin moved to allow the Supervisor to enter into a contract with JV Murphy & Associates for the purposes of design and layout of the Township Newsletter at a cost of \$1,120/issue. Seconded by Trustee Hertzmann. A roll call vote was taken. Ayes (4), Nays (0)⁵

Adopt/Resolution No. 2019-05 Accepting Transfer of Oakwood Cemetery

Attorney Burkey reported the "Transfer Agreement" has been executed by David Apgar and we will need to execute once it is determined there is clean title; however, at this point we can move forward. The closing is scheduled for May 15, 2019 which allows time for their accounts to be liquidated and certain monies will be held, by them, for the

³ Roll Call Ayes (4) Trustees Slattery, Verdin, Hertzmann and Supervisor Vera

⁴ Roll Call Ayes (4) Trustees Slattery, Verdin, Hertzmann and Supervisor Vera

⁵ Roll Call Ayes (4) Trustees Slattery, Verdin, Hertzmann and Supervisor Vera

costs associated with the transfer. Trustee Slattery moved to adopt Resolution No. 2019-05 Accepting Transfer of Oakwood Cemetery. Seconded by Trustee Verdin. A roll call vote was taken. Ayes (4), Nays (0)⁶

Reports:

Supervisor: The Supervisor provided a diagram of the landscape plan for the Animal Control parking lot. He also spoke with Briggs paving and they will be contacting the City of Joliet for the permit. He has requested a cost estimate from Allied Landscaping for the purchase of the various trees and bushes. He reported meeting 2 of the 4 men who perform the grass cutting at the Oakwood Cemetery. This led to a discussion on employment options for the men currently doing the maintenance. A crossed cannons emblem was ordered for the Civil War monument to replace a missing one. On Monday, April 29, 2019, he, Commissioner Maffeo, representatives from Austin Tyler and Hutchison Engineering will hold a preconstruction meeting at the cemetery. A new water meter will be installed at the Township building, tomorrow, April 24, 2019 so the water will be off in the morning hours.

Clerk: The Clerk reported she completed the Notice of Public Hearing and Tentative Budget availability for the Town and Road District. She anticipates the publication to be on Friday, April 26, 2019 in the Joliet Herald-News. This notice must be published no less than 30 days prior to the passage of the budget. She processed the documents from the April 9 Regular Town Board Meeting and the Annual Town Meeting and completed the minutes for both meetings. She issued the contracts for the Oakwood Cemetery, lane and entrance improvements to Austin Tyler at \$41,899.29. She also returned the bid bonds to the unsuccessful bidders. She reviewed the current contracted services list to recommend which ones need to be renewed for this fiscal year. She completed the Oakwood Cemetery Resolution under the direction of Attorney Burkey.

Highway Commissioner: Commissioner Maffeo reported they continue to do patch work on the roadways, work on vehicles repairs and pick up garbage. He has arranged for contaminated soil (spoils) to be disposed of at Alpha, in Rockdale. They recently delivered 5 truckloads or 150 ton at a cost of \$28/ton. Another companies fees were \$24/ton but Alpha is closer and our trucks were used to haul instead of hiring a hauler. They are reviewing a complete list of all of the roads which have not been paved. Once they complete the review they will have a 2019 plan for paving, he added, he hopes to finish up or complete work in entire neighborhoods. He continues to work on a review of the weight limitations on our roads with the County Engineer. Once completed it will help with the wear and tear on our roads.

Assessor: Assessor Brenzewski reported working with Derek Conley, Economic Development Specialist with the City of Joliet to provide some estimates on property taxes for new developments in the downtown Joliet district. They reviewed the old Barrett Hardware building which is planned to be a new Marriott (brand) Hotel and the Barber Building which is being converted into apartments. The Senior Freeze program has new forms this year and they have been assisting seniors to complete the forms.

⁶ Roll Call Ayes (4) Trustees Slattery, Verdin, Hertzmann and Supervisor Vera

Attorney: Present, nothing further to report.

Accountant: Accountant Witt reported she has spent the majority of her time over the past several weeks preparing the Tentative Budget documents. The Auditor will be here May 29 & 30, 2019 to start the audit work. Other than that, just the day to day operations of her office.

Animal Control: No report

General Assistance Program: No report

Receipts: Trustee Slattery moved to deposit all funds into their proper accounts as presented for the period ending April 23, 2019. Seconded by Trustee Verdin. A voice vote was taken.⁷

Expenditures: The Supervisor presented the following invoices for Town Board approval for the period ending April 23, 2019:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town Motion: Trustee Slattery Second: Trustee Verdin Roll Call: Ayes 4, Nays 0 ⁸	\$53,580.10
General Assistance Motion: Trustee Hertzmann Second: Trustee Verdin Roll Call: Ayes 4, Nays 0 ⁹	\$10,053.07
Road and Bridge Motion: Trustee Verdin Second: Trustee Slattery Roll Call: Ayes 4, Nays 0 ¹⁰	\$22,251.57
Animal Control Motion: Trustee Slattery Second: Trustee Hertzmann Roll Call: Ayes 4, Nays 0 ¹¹	\$21,979.96

⁷ The motion carried

⁸ Roll Call Ayes (4) Trustees Slattery, Verdin, Hertzmann and Supervisor Vera

⁹ Roll Call Ayes (4) Trustees Slattery, Verdin, Hertzmann and Supervisor Vera

¹⁰ Roll Call Ayes (4) Trustees Slattery, Verdin, Hertzmann and Supervisor Vera

¹¹ Roll Call Ayes (4) Trustees Slattery, Verdin, Hertzmann and Supervisor Vera

Senior Fund \$1,330.00
Motion: Trustee Verdin
Second: Trustee Hertzmann
Roll Call: Ayes 4, Nays 0¹²

Certifications for all funds were passed unanimously.

Closed Session:

None

Adjournment:

Trustee Hertzmann moved to adjourn the town board meeting to May 14, 2019 at 5:00 p.m. Seconded by Trustee Verdin. A voice vote was taken.¹³ The meeting adjourned at 6:02 p.m.

Respectfully Submitted,



Beth Ann May
Clerk

¹² Roll Call Ayes (4) Trustees Slattery, Verdin, Hertzmann and Supervisor Vera

¹³ The motion carried