

number of people that generally participate and the other locations where they hold tours.

New Business:

Adopt/Ordinance 2019-01 (RD) Transfer of Appropriation

Accountant Witt spoke of the needed transfer of \$8,175 to cover the costs of a new zero turn mower at the Road District. This was not an anticipated equipment replacement when the budget was adopted. Trustee Gavin moved to adopt Ordinance No. 2019-01 (RD) Transfer of Appropriation with \$8,175 being taken from the Maintenance/Maintenance Service Equipment to Maintenance/Equipment. Seconded by Trustee Slattery. A roll call vote was taken. Ayes (5), Nays (0)² Supervisor Vera verified with Accountant Witt that there was no need for transfers in any other funds and she replied that is correct.

Reports:

Supervisor: Supervisor Vera reported he and Commissioner Maffeo did a final walk through at Oakwood Cemetery with the Engineers. The shredding of the documents is scheduled for Friday, March 29, 2019. We will be holding the older records and looking at options to place them back into binders and purchase a cabinet to hold them. He reminded everyone of the Annual Town Meeting on April 9, 2019 and that it was very important to attend for the passage of the Resolution for the Oakwood Cemetery.

Clerk: Clerk May reported she published the notice of the annual town meeting in the Joliet Herald-News on March 21, 2019 and as previously reported she also posted the notice in 3 places within the Township. She published the bid notice for the Entrance and Lane Improvements Project at the Oakwood Cemetery in the Joliet Herald-News on March 22, 2019. The bid documents were issued to 13 local contractors that same day. The bid opening is scheduled for Thursday, April 4, 2019 at 1:30 p.m. She worked with Accountant Witt to draft the Ordinance for the Road District Transfer of Appropriation. She filed the Resolution transferring of funds and authority of the East Joliet Lighting District from the General Town to the Road District with the Will County Clerk's Office of Tax Extension. They will maintain this resolution with the original dissolution documents from the Lighting District. She also completed the minutes of the February 26, 2019 meeting and arranged for their posting on our website; drafted the minutes of the March 12, 2019 meeting and prepared the agenda and board meeting packet for the meeting this evening.

Highway Commissioner: Commissioner Maffeo reported his staff has been busy filling potholes and picking up garbage along the roadway. They have been working on installing new street signs. A tree was removed from a ditch on Sugar Valley Lane, where drainage work will be done this year. He submitted his salt request to the State of Illinois. The prices will be issued later in the year. Greg Mounts of Hutchison Engineering has reviewed some of the preliminary plans submitted by the engineers representing Loves Truck Stop. The recent documents reviewed were for road closure at New Lenox Road and Briggs Street. They did not specify the length of time the road

² Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

will be closed but the Commissioner anticipates the closure will allow local traffic only. Other than that, just the day to day operations of his office.

Assessor: Assessor Brenzewski reported they continue to work on the transition to the new software but they are finally seeing the light at the end of the tunnel. They have been very busy with customer service. They have started the preliminary assessing for 2019 which must be done by June.

Attorney: Attorney Burkey reported he spoke with the Cemetery Attorney, Ed Jarot this morning. The Title Company couldn't come up with the documents because the original deed was so old it could no longer be read. Attorney Burkey suggested they get a meets and bounds survey. He also reported on reviewing the proposed contract with the cemetery tour company, where he has some concerns. The Supervisor will work with him to resolve the issues. Accountant Witt asked what if any position our risk management company, TOIRMA, has with allowing a contract with this tour company. The Supervisor asked if she will look into this for us.

Accountant: Accountant Witt reported the February bank statements have been reconciled and are on the table for review. The Financial reports have been completed through February and are in the board meeting packets. She received the tax extension figures from the County. In General Town we levied for \$2,742,688; with a distribution of 93% to General Town, 2% to General Assistance and 5% Senior Fund; and we will be receiving \$2,725,378, which is \$83,000 over last year. In the Road District we levied the 5% for a total of \$1,706,000 and we will be receiving \$1,698,036 which is \$73,000 over last year. She reminded the Board that we only receive a portion of the funds for the Road District a certain percentage is shared with the other local governments and we won't know this percentage until April. In the past it was been approximately 42% and she anticipates it to be the same for this year. She continues to work on the yearend responsibilities and the new budget. She anticipates having the budget ready by the required deadline of June 30, 2019.

Animal Control Center: Director O'Keefe reported on assisting with a home fire on the far west side of the City of Joliet where they removed, 1 snake, 2 rats, 1 gerbil, 1 ferret, 1 dog and 1 duck. Officer Figueroa was on the scene to assist. One of the dogs currently being held was discovered to have ring worm and that dog is now quarantined and staff are taking the necessary precautions. They have prepped the outside cages with tarps for the summer season.

Senior Liaison: Senior Liaison Jeff Wallace reported on the meeting he attended and the upcoming events. He shared a written report. He asked if anyone had questions or suggestions for him to please let him know.

Receipts: Trustee Slattery moved to deposit all funds into their proper accounts as presented for the period ending March 26, 2019. Seconded by Trustee Gavin. A voice vote was taken.³

³ The motion carried

Expenditures: The Supervisor presented the following invoices for Town Board approval for the period ending March 26, 2019:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$242,858.47
Motion: Trustee Slattery	
Second: Trustee Verdin	
Roll Call: Ayes 5, Nays 0 ⁴	
General Assistance	\$7,798.67
Motion: Trustee Verdin	
Second: Trustee Gavin	
Roll Call: Ayes 5, Nays 0 ⁵	
Road and Bridge	\$78,591.94
Motion: Trustee Gavin	
Second: Trustee Slattery	
Roll Call: Ayes 5, Nays 0 ⁶	

Trustee Verdin asked for clarification on the uniform purchases. She had the understanding that there would be no funding of uniforms for this year. Accountant Witt clarified that the individual employees did not receive any uniform funds this year. The Road District did receive funds for purchases of safety equipment, which may include shirts, jackets, hats (for example) made from reflective material.

Animal Control	\$21,829.21
Motion: Trustee Slattery	
Second: Trustee Verdin	
Roll Call: Ayes 5, Nays 0 ⁷	
Senior Fund	\$2,250.00
Motion: Trustee Gavin	
Second: Trustee Verdin	
Roll Call: Ayes 5, Nays 0 ⁸	

Certifications for all funds were passed unanimously.

Closed Session:

None

⁴ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

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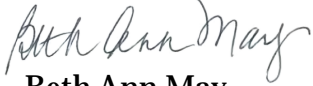
⁷ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

⁸ Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera

Adjournment:

Trustee Verdin moved to adjourn the town board meeting to April 9, 2019 at 5:00 p.m. Seconded by Trustee Gavin. A voice vote was taken.⁹ The meeting adjourned at 6:28 p.m. A reminder was given for the Annual Town Meeting on April 9 at 6:00 p.m.

Respectfully Submitted,



Beth Ann May
Clerk

⁹ The motion carried