

**MINUTES
OF THE
MAY 25, 2010
TOWN BOARD MEETING**

**STATE OF ILLINOIS,
COUNTY OF WILL,
TOWN OF JOLIET,**

The regular town board meeting, being held in said town and county in the state of Illinois, at 175 West Jefferson Street, Joliet Township Government Offices, on May 25, 2010, at 5 p.m., was called to order by Township Supervisor Daniel L. Vera. The following official business was transacted:

The Town Clerk led the Pledge of Allegiance to the flag.

The Town Clerk called the roll as follows:

TRUSTEES:	Robert F. Wisniewski	Present
	Jeffery M. Wallace	Present
	Raymond F. Slattery	Present
	Suzanne M. Adamic-Albert	Present
SUPERVISOR:	Daniel L. Vera	Present
TOWN CLERK:	Beth Ann May	Present
OTHER OFFICIALS:	Collector Denise Winfrey	Absent
	Commissioner James Maffeo	Present
	Assessor James Brenzewski	Present
ALSO PRESENT:	Accountant Kim Doglio	Present
	Director Andy Ivanicky	Absent
	Attorney Franklin D. Burkey	Present

Approval of the Minutes:

Regular Town/May 11, 2010: Trustee Slattery moved to approve the minutes of the May 11, 2010, Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Wallace. The motion passed unanimously by voice vote.

Public Comment:

None

1 TBM May 25, 2010

New Business:

Resolution No. 2010-02 Authorizing Town Clerk to destroy tape recording of Closed Session Minutes

The Supervisor commented that the Resolution is for the tape recordings of meeting which have been on hold for 18 months. The meeting dates are May 13, 2008, May 27, 2008, July 22, 2008, August 12, 2008, August 26, 2008, October 14, 2008, November 18, 2008. Trustee Wallace moved to approve Resolution No. 2010-02, Authorizing Town Clerk to destroy tape recording of Closed Sessions. Seconded by Trustee Adamic-Albert. A roll call vote was taken. Ayes 5, Nays 0¹

The Supervisor then asked Attorney Burkey if it is necessary to go into Closed Session, for the 6 month review of the minutes, when the only minutes are the December 8, 2009 meeting where all minutes being held were released. The Attorney said that if there are no minutes, still being held for review, then it is not necessary to go into closed session. The minutes of the December 8, 2009, closed session meeting can be approved during the regular town board meeting.

Ordinance No. 2010-09 (RD) Establishing Truck Traffic Limitations on a portion of Woodruff Road

Supervisor Vera called on Highway Commissioner Maffeo to discuss the proposed ordinance. The Commissioner indicated that it is necessary to have the limitation on Woodruff Road as it also comes off of Brandon Road and merges with Patterson Road. This will allow him to place a sign at Woodruff and Brandon Road. Therefore, trucks will be restricted on both Woodruff Road and Patterson Road between Brandon Road and Route 53/Chicago Street. The signage has been ordered and will be installed upon approval from the County Engineer. This ordinance will follow the same process as the Patterson Road Ordinance passed at the May 11, 2010 meeting. Trustee Wisniewski moved to approve Ordinance No. 2010-09 (RD) establishing truck traffic limitations on Woodruff Road. Seconded by Trustee Slattery. A roll call vote was taken. Ayes 5, Nays 0²

Donation – Tri-County Area Disability Activists

The Supervisor reported that a request has been received from the Tri-County Area Disability Activists, to help fund the annual disability picnic, scheduled for June 5, 2010 at Bi-Centennial Park, Joliet. The Town Board funded the picnic last year with a \$200 donation. There was discussion on the request. Trustee Wisniewski moved to approve a \$300 grant for the Tri-County Area Disability Activists annual disability picnic. Seconded by Trustee Adamic-Albert. A roll call vote was taken. Ayes 5, Nays 0³

Donation – July 4th Celebration

The Supervisor indicated that a request has been received to help fund the annual Joliet 4th of July Celebration. He indicated that in the past we have sponsored at the Stars and Stripes Patriot level, which this year is for \$250.00. Trustee Wallace moved to approve a \$250 grant for the

¹ Roll Call Ayes (5) Trustees Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera

² Roll Call Ayes (5) Trustees Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera

³ Roll Call Ayes (5) Trustees Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera

sponsorship of the Joliet July 4th Celebration. Seconded by Trustee Adamic-Albert. A roll call vote was taken. Ayes 5, Nays 0⁴

Unfinished Business:

None

Closed Session:

None

Reports:

Supervisor:

The Supervisor reported the remodel/construction project at the Animal Control Center started on Monday, May 17, 2010 with the demolition of certain portions of the building. He thanked the Highway Commissioner and his staff for their assistance in moving storage items and unnecessary equipment into a rented 80 x 20 foot storage trailer. The demolition was completed by May 21, 2010. Staff at the Center also helped clear the area on Sunday, May 16, 2010. The Contractors meetings are being held every two weeks and have been meeting at the Town Hall. The General Assistance monthly meeting was held today to discuss the changes that went into effect on Monday, May 17, 2010 and to continue discussion on some additional changes that will go into effect in July. He thanked Attorney Burkey for his assistance with the changes and the updates for the GA Handbook. The Staff have reported that the changes are working out well and the updated books are great. He attended a meeting with Pace at the Will County building with other township and municipal leaders to discuss Para-transit and there will be a second meeting to discuss senior transit this week. He will keep the board informed of any changes as a result of the meetings. The toilets are being replaced in the Supervisors office. The quote for the repairs was \$2,000.00 plus time and material for any additional work needed. Three of the youth grants approved have been delivered to date and there are 2 more to go out. He updated the board on the Zarley Cemetery. The limestone has been put in place at the base of the new sign and he will be donating the mulch to fill in the area. He has also formally changed the name of the cemetery on the Will County tax bill from Des Plaines Cemetery Association to Zarley Cemetery/Joliet Township. This will allow for the tax bills to come to the Township. The cemetery will be a feature article in the July newsletter. He worked with Commissioner Maffeo for two days visiting drainage issues. He informed the board that he has been invited to attend a meeting for the Will County Zoning Ordinance, which is being updated. He reminded the board that the St. Pat's senior picnic is on June 3, 2010. Trustee Wallace asked if the remainder of the accounts have been transferred to First Community Bank and the Supervisor indicated that all 7 accounts are now at First Community Bank and an additional account was also opened for a total of 8 new accounts.

⁴ Roll Call Ayes (5) Trustees Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera
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Town Clerk:

The Town Clerk reported that she has reviewed the closed session minutes in anticipation of the closed session meeting for June 8, 2010 and also prepared the closed session destroy tape resolution. She worked with the Commissioner and Attorney on the new ordinance for Woodruff Road. She has provided a draft resolution to the Supervisor for the notification of the ADA compliance. She reported that she will be filing a release of lien for weed cutting as payment was recently received for a lien filed last September. She is working with the Highway Commissioner on the 2010 drainage project bid. The 2010 Youth Grant files have been organized and scanned for storage and review on the computer. The draft of the 2010 Prevailing Wage Ordinance is completed for consideration on June 8, 2010. She volunteered for the Chamber of Commerce and the Morning Star Mission last week. She reminded the board of the St. Pat's senior picnic on June 3 at Wheeler Park and the Disability Picnic on June 5 at noon at Bi-Centennial Park. She reported that she will be attending the Clerk's Division meeting with Township Officials of Illinois (TOI) on Thursday and Friday, June 3 and 4 in Bloomington. She confirmed that she will be attending the TOI Education Session on June 16 in Oak Brook and asked if others needed registered. Trustees Wisniewski and Slattery and Supervisor Vera indicated that they will be attending. She will complete the registration for everyone.

Highway Commissioner:

The Commissioner reported that trees and branches are being removed and picked up by staff. He reported on the help he and his staff provided to the Animal Control Center prior to the beginning of the remodel project. He reported on the need to have Hamilton Engineering draft the specs for the drainage projects for the 2010 bid. The cost should not exceed \$800.00 for the engineering and the anticipated cost for the drainage work is \$60,000.00. The sweeper and tiger (grass cutter) have been in for repair and Luis Leon repaired the heater core on the vacator vacuum and the gear shift on one of the trucks. Minton Avenue work is completed. The limestone blocks have been placed at the Zarley Cemetery and the grass was cut today by the contractor. He reported on the new building for sand storage. He has identified a kit to purchase to construct a three sided building with a block base, black top bottom and tarp covering for approximately \$28,000.00 to be ordered this week. The work will be completed in house. Trustee Wallace asked if any trucks have been stopped on Patterson Road yet and the Commissioner replied that there was a 30 day waiting period for the sign posting so no trucks have been stopped yet. Trustee Wallace also asked if the inventory for the street lights had ever been completed and the Commissioner replied that it was completed a while ago. The Supervisor added that the Commissioner has recently been assisting him with some work for one of the Street Light Districts where the Commissioner has identified duplicate ComEd billing on some of the lights.

Assessor:

The Assessor reported that he and his staff are currently in the process of completing the assessments for 2010. Overall, the assessments will go down approximately 4-7% from their current assessment, keeping in mind that this is a three year average. The books on the assessments will be closed on June 15, 2010. There have been a lot of citizen questions and concerns regarding their taxes and their assessments this year. It has been a very busy season for him and the staff.

Collector:

No report.

Attorney:

Attorney Burkey reported that he has been busy with the ongoing General Assistance policy changes and work on the update for the handbook

Accountant:

Accountant Doglio reported, as a follow up to the Supervisors report, that the bank accounts have now been closed at Harris Bank. The annual audit has started this week. She anticipates 2 weeks of field work (in our office). The majority of her work has been focused on preparing for and working with the auditors.

Animal Control Center:

Director Ivanicky absent, no report.

Receipts:

Trustee Slattery moved to deposit all funds into their proper accounts as presented. Seconded by Trustee Wallace. Motion passed unanimously by voice vote.

Expenditures:

The Supervisor presented the following invoices, May 25, 2010, for town board approval:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$89,129.63
Motion: Trustee Slattery	
Second: Trustee Adamic-Albert	
Roll Call: Ayes 5, Nays 0 ⁵	
General Assistance	\$24,185.20
Motion: Trustee Wallace	
Second: Trustee Slattery	
Roll Call: Ayes 5, Nays 0 ⁶	
Road and Bridge	\$36,848.24
Motion: Trustee Wallace	
Second: Trustee Slattery	
Roll Call: Ayes 5, Nays 0 ⁷	

⁵ Roll Call Ayes (5) Trustees Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera

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