

**MINUTES
OF THE
October 13, 2009
TOWN BOARD MEETING**

**STATE OF ILLINOIS,
COUNTY OF WILL,
TOWN OF JOLIET,**

The regular town board meeting, being held in said town and county in the state of Illinois, at 175 West Jefferson Street, Joliet Township Government Offices, on October 13, 2009, at 5 p.m., was called to order by Township Supervisor Daniel L. Vera. The following official business was transacted:

The Town Clerk led the Pledge of Allegiance to the flag.

The Town Clerk called the roll as follows:

TRUSTEES:	Robert F. Wisniewski	Absent
	Jeffery M. Wallace	Present
	Raymond F. Slattery	Present
	Suzanne M. Adamic-Albert	Present
SUPERVISOR:	Daniel L. Vera	Present
TOWN CLERK:	Beth Ann May	Present
OTHER OFFICIALS:	Collector Denise Winfrey	Absent
	Commissioner James Maffeo	Present
	Assessor James Brenzewski	Absent
ALSO PRESENT:	Attorney Franklin D. Burkey	
	Accountant Kim Doglio	

Approval of the Minutes:

Regular Town/September 22, 2009: Trustee Slattery moved to approve the minutes of the September 22, 2009 Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Wallace. The motion passed unanimously by voice vote.

1 TBM October 13, 2009

Public Comment:

Mr. Ray Harris, Teng & Associates, Inc., which is the engineering firm working on Phase I of the Joliet Street Bridge over Hickory Creek, reported that they have met with IDOT regarding Phase II work and the agreements have been forwarded to Commissioner Maffeo for consideration. He reviewed the projects which Teng has participated in the past, including the quarry bridge and Zarley bridge. He reviewed his credentials, previously employed with IDOT, 17 years as the Bureau Chief for Local Roads and Bridges. He discussed the bridge inspection process which is completed by the County Engineer. The Supervisor asked Mr. Harris if the Township had received the final bill for Phase I Engineering and Mr. Harris indicated that he would have to look into that. The Supervisor asked Mr. Harris to clarify the work for Phase II and Phase III. Mr. Harris commented that Phase II is continued engineering and Phase III is the construction phase. There was discussion on the anticipated costs associated with the complete project and Mr. Harris answered the board's questions. Most generally the costs for this type of project are and 80% federal fund and 20% local match. It is anticipated that this rehab project will run \$800,000.00. The Supervisor thanked Mr. Harris for attending the meeting.

Mr. Ray Perry of 620 Patterson Road thanked the Highway Commissioner and the Board for all of the work that has been done in the Patterson Road area this summer. He indicated that everything looked very nice and he was very thankful for all of the work being done.

New Business:

12th Annual Light Up the Holidays Parade Participation

The Supervisor reviewed the holiday parade application with the Board. He indicated that we will once again submit our own constructed entry into the parade. He is hopefully for better placement in the parade line up this year. Trustee Wallace moved to approve the 12th Annual Light Up the Holidays Parade, at the \$100.00 level, construct/enter our own float. Seconded by Trustee Adamic-Albert. A roll call vote was taken. Ayes 4, Nays 0¹

Resolution 2009-5 (RD) – Highway Department Commercial Drivers License Requirement

The Supervisor and Board reviewed the proposed resolution on the commercial driver's license (CDL) requirement. There was discussion on the need for all staff to have the license so that cross training can be completed and we can utilize all of the equipment that is available by all staff. Attorney Burkey added comments reflecting legal requirements and liabilities. Trustee Slattery questioned how many staff this will effect and the Commissioner replied that 4 staff has the license and 4 will need to obtain. He continued that the staff has been informed of the requirement to have the license by December 31, 2009; they have been provided the educational materials and will be allowed to use the Township vehicles to practice and for the driving portion of the actual testing. They can attempt to pass the test 3 times and if they are not successful they

¹ Roll Call Ayes (4) Trustee Wallace, Slattery, Adamic-Albert and Supervisor Vera

will need to wait for a designated period of time and re-test. If the staff is unable to pass the test they will be dismissed from employment. Trustee Wallace indicated that once the staff has their CDL they then must submit to mandatory drug testing. The Highway Commissioner commented that he was aware of the requirement and did not believe this to be a problem. Trustee Slattery moved to approve Resolution 2009-5 (RD) Highway Department Commercial Drivers License Requirement. Seconded by Trustee Wallace. A roll call vote was taken. Ayes 4, Nays 0²

Proclamation – 2010 Census

Supervisor Vera reported that he met with our local Census 2010 Representative, John Rice, Jr. Mr. Rice requested support in promoting the Census to encourage all citizens be counted. The Supervisor indicated that we are supporting the efforts by passing this Proclamation and will have an article on the Census 2010 in the Spring Edition of the Newsletter. Trustee Slattery moved to approve the Proclamation in Recognition of the 2010 Census. Seconded by Trustee Adamic-Albert. A roll call vote was taken. Ayes 4, Nays 0³

Joannites Senior Group/Entertainment Fund Request

The Supervisor presented a request from the Joannites Senior Group for the purchase of certain equipment for entertainment purposes. The Board discussed the request. Trustee Wallace moved to approve funding of \$200.00 for the Joannites to purchase entertainment equipment. Seconded by Trustee Slattery. A roll call vote was taken. Ayes 4, Nays 0⁴

Unfinished Business: None

Closed Session: None

Reports:

Supervisor:

The Supervisor reported that he has discussed the Animal Control Remodel project with the architects and it was decided that we will re-bid the project in the spring. He is in receipt of a request from Offerman School, the one room school house that is now located on the grounds of Laraway School. They requested a financial contribution in support of their efforts to rehabilitate the one room school. Attorney Burkey recommended that we not support the efforts until the organization is a 501(c) 3, charitable corporation. The Supervisor announced that he received correspondence from Township Officials of Illinois indicating that we have been chosen as the recipient of the annual Mighty Message Contest for our newsletter and web-site. The Supervisor and board were very happy with the announcement and all of the 9 elected officials will attend the Annual Awards Breakfast at the Conference in the fall.

Town Clerk:

The Clerk reported that she continues to work with the Highway Commissioner on the Joliet Street Bridge project, drafting correspondence, public notices and request for qualifications. Her

² Roll Call Ayes (4) Trustee Wallace, Slattery, Adamic-Albert and Supervisor Vera

³ Roll Call Ayes (4) Trustee Wallace, Slattery, Adamic-Albert and Supervisor Vera

⁴ Roll Call Ayes (4) Trustee Wallace, Slattery, Adamic-Albert and Supervisor Vera

office has completed the records retention project and submitted the request for destruction to the Secretary of State. She indicated that the destruction order should be returned by the first week in December when the records will be destroyed by a shredding company. She is in the process of obtaining quotes from shredding companies and will report back to the Board. She attended a meeting of the Will County Clerks Association and participated in the Highway Department meeting on October 2, 2009. She participated in the Freshman Career Day at Joliet West High School, speaking on Township Government careers. She and Trustee Wisniewski attended the FOIA and Open Meetings Act training seminar at Plainfield High School on October 6, 2009. She filed the annual Treasurer's Report, AFR, and Audit. A file stamped copy of the Treasurer's Report has been provided to the Board. She reminded the Board of the Levy Workshop on Monday, October 19, 2009 at 5:00 p.m. at the Town Hall.

Highway Commissioner:

The Commissioner reported that he is in receipt of the Phase II cost proposal from IDOT for the Joliet Street Bridge. This was passed on to the Clerk for filing with the rest of the project. Karl Gawenda has completed the snow plow training and received certification; Andrew Tomac has returned from military duty and the new administrative assistant, Mary Kay Parini is working out well. The staff continues to work on culvert replace, patch paving, and crack filing. The stripping project has started on Patterson Road and it looks very good. He has purchased material to be used around manhole covers which should prevent the snow plows from pulling them up. This should prove to be cost effective as the material will cost approximately \$100 per cover and the repair and replacement on cover usually runs \$400. The two computers at the Highway Department have been networked so that files can be shared between users. There is a tire collection being held by the county on October 30 and the department will be dropping off over 500 tires. Marchio fence has been out to make repairs and enclose the back of the lot. Marchio also indicated that they will donate additional fencing for the Zarley Cemetery as they have relations buried there. They will also install the fencing which was removed from the Animal Control Center. More work is anticipated on the Clinton Street trenching and drainage project which should be completed by the first of the year. Staff is preparing equipment for snow removal.

Assessor:

No report

Collector:

No report

Attorney:

No report

Accountant:

Accountant Kim Doglio reported that she has been preparing the draft of the Levy in anticipation of the workshop on October 19, 2009. She indicated that the travel stipends for the November, Township Officials of Illinois Conference will be distributed at the October 27, 2009 meeting. There will be line-item transfers of appropriations in the Road District that are necessary and will be done at the October 27, 2009 meeting. The new software for Animal Control has been

received. It is up and running but training is still needed. She will be scheduling time to work at the Center and anticipates that the system will be completely up and running by the first of the year. The cash and investment reports, dated September 30, 2009 have been prepared and presented to the board for their review.

Animal Control Center:

No report

Receipts:

Trustee Slattery moved to deposit all funds into their proper accounts as presented. Seconded by Trustee Adamic-Albert. Motion passed unanimously by voice vote.

Expenditures:

The Supervisor presented the following invoices for town board approval:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$55,516.10
Motion: Trustee Wallace	
Second: Trustee Slattery	
Roll Call: Ayes 4, Nays 0 ⁵	
General Assistance	\$25,587.34
Motion: Trustee Slattery	
Second: Trustee Adamic-Albert	
Roll Call: Ayes 4, Nays 0 ⁶	
Road and Bridge	\$64,711.41
Motion: Trustee Adamic-Albert	
Second: Trustee Wallace	
Roll Call: Ayes 4, Nays 0 ⁷	
Animal Control	\$19,572.38
Motion: Trustee Slattery	
Second: Trustee Wallace	
Roll Call: Ayes 4, Nays 0 ⁸	

(Expenditures Continued)

⁵ Roll Call Ayes (4) Trustee Wallace, Slattery, Adamic-Albert and Supervisor Vera

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⁸ Roll Call Ayes (4) Trustee Wallace, Slattery, Adamic-Albert and Supervisor Vera

Senior Fund

No bills presented

Certifications for all funds were passed unanimously.

ADJOURNMENT:

Trustee Slattery moved to adjourn the town board meeting to October 27, 2009 at 5:00 p.m.
Seconded by Trustee Wallace. Motion passed unanimously by voice vote. The meeting
adjourned at 6:00 p.m.

Respectfully submitted,

Beth Ann May
Town Clerk