

**MINUTES
OF THE
September 22, 2009
TOWN BOARD MEETING**

**STATE OF ILLINOIS,
COUNTY OF WILL,
TOWN OF JOLIET,**

The regular town board meeting, being held in said town and county in the state of Illinois, at 175 West Jefferson Street, Joliet Township Government Offices, on September 22, 2009, at 5 p.m., was called to order by Township Supervisor Daniel L. Vera. The following official business was transacted:

The Town Clerk led the Pledge of Allegiance to the flag.

The Town Clerk called the roll as follows:

TRUSTEES:	Robert F. Wisniewski	Present
	Jeffery M. Wallace	Present
	Raymond F. Slattery	Present
	Suzanne M. Adamic-Albert	Present
SUPERVISOR:	Daniel L. Vera	Present
TOWN CLERK:	Beth Ann May	Present
OTHER OFFICIALS:	Collector Denise Winfrey	Present
	Commissioner James Maffeo	Present
	Assessor James Brenzewski	Absent
ALSO PRESENT:	Attorney Franklin D. Burkey	
	Accountant Kim Doglio	
	Animal Control Director Andy Ivanicky	

Approval of the Minutes:

Regular Town/September 8, 2009: Trustee Slattery moved to approve the minutes of the September 8, 2009 Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Wallace. The motion passed unanimously by voice vote. The Supervisor requested that the first names for the Highway Commissioner and Assessor be added to future editions of the minutes under elected officials present.

Public Comment:

Pastor Jennings thanked the Highway Commissioner for all the work that has been done this summer in the Patterson Road area. The Church continues to do the clean-up of the road and adjoining areas.

New Business:

Resolution – Helen Guertin

Supervisor Vera called upon the Town Clerk Beth Ann May to read the resolution, recognizing Helen Guertin upon her retirement after 18 years of service. Helen thanked the Board for the recognition and commented on the nice people that she has worked with over the years and she enjoyed working for the people of the township.

Presentation of the Audited Financial Statements

Supervisor Vera presented the 2009 Audited Financial Statements. The Trustees reviewed the documents. The Clerk commented that the 2009 Annual Treasurer's Report will be published this week in the Labor Record. The Accountant, Kim Doglio reported that the only issue is a liability from a prior year in the Road District. Trustee Slattery moved to accept the Audited Financial Statements, dated March 31, 2009 for the Township. Seconded by Trustee Adamic-Albert. A roll call vote was taken. Ayes 5, Nays0¹

Unfinished Business: None

Closed Session: None

Reports:

Supervisor:

The Supervisor informed the Board that the revised bids for the Animal Control Center remodel should be completed in 2 weeks. It will be published again. The Architects believe we can still get the project started prior to the winter setting in. The Supervisor indicated that the split rail fence will be removed from the Center prior to the new work beginning and will be used at the Zarley Cemetery to replace three jersey blocks that are currently being used. The Zarley Cemetery sign should be delivered on Friday, September 25, 2009 the Supervisor and Highway Commissioner will be installing. A letter has been issued to Mr. Leach regarding the Mound Cemetery. The letter thanked Mr. Leach for his years of service in maintaining the cemetery and asked for his assistance in vacation and transfer of the property to the Township at a later date. He indicated that he is waiting for information from the Assessor on who to contact with the Higinbotham Estate to see if we can get the property deeded to us. He discussed the purchase, by the Highway Department, of an additional smaller snow plow to be used in cul-de-sacs and

¹ Roll Call Ayes (5) Trustee Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera
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small spaces with Commissioner Maffeo. The vehicle is being held for purchase at Martin Auto and is on today's bill sheet for consideration. This plow may also be used to plow the Animal Control Center and the Town Hall. Some of the gutters on the Town Hall building are damaged and will be replaced prior to winter. The door leading to the second floor off the reception area is now a buzzer entry door. This became necessary as clients waiting for appointments were wondering the building and it posed a safety hazard. Trustee Slattery questioned the switch in a Certificate of Deposit to Prairie Trail Credit Union. The Supervisor replied that it was up for renewal at its current bank and was moved to the Credit Union as they had the best rate.

Town Clerk:

The Clerk reported that she has been working with the Highway Commissioner on the Hickory Creek Bridge project and IDOT. She replied to an inquiry from a Mr. Koty regarding underground water monitoring wells. The Township is not in possession of any files or information on this subject. The Clerk referred him to the Illinois State Geological Survey group. She has been preparing honorary resolutions. She has reviewed the guidelines regarding publication and proper filings for the annual audit and levy. She shared information on a meeting being held on October 6 on the changes in the Freedom of Information and Open Meetings Acts. A copy of the notice was provided to the board.

Highway Commissioner:

The Commissioner thanked Helen Guertin for her dedication to the Highway Department and especially for her assistance during the transition last year when Mr. Maffeo was appointed the Commissioner. He introduced Mary Kay Parini who will be the new support staff person at the Highway Department. Routine maintenance is on going with tree and stump removal, drainage issues and culvert replacement, signage replacement, crack filling and striping. Staff has completed a 180 foot culvert replacement project with two catch basins on New Lenox Road and Rowell Avenue. He indicated that this project was completed by staff resulting in a \$10,000.00 savings for the Township. He is set to purchase a used 2002 GMC Pick-up truck w/small plow which is in excellent condition. He has installed a small security camera at the gas pumps at the highway garage as he believes that someone may be siphoning gas. There has been damage to the fence also. So far there is no breach of the pumps on the recording. He will continue to monitor as this is a major safety issue.

Assessor:

No report

Collector:

Collector Winfrey reported that the Will-Grundy Center for Independent Living is celebrating its 20th Anniversary. She requested a resolution be prepared for the Center's Director, Pam Heavens which can be presented at their annual meeting in November. She requested that the resolution be presented for consideration at the Regular Town Board Meeting on October 27, 2009. The Supervisor indicated that would be fine.

Attorney:

Attorney Burkey reported that he has been working with the Will County Land Use Department on the Shawnita Water Company, 2007 CDBG well house project and the vendor Austgen Electric. This project should be completed soon. It has now been discovered that the wells are contaminated. He commented on the Mr. Koty's request and referenced a dispute with the EPA and Midwest Generation and water flow problems. With respect to the Mound Cemetery, he commented on the jurisdiction issue and the provisions which we must abide by as reflected in the Cemetery Act.

Accountant:

Accountant Kim Doglio reported that over the past two weeks she has been working with the Auditors to finalize the annual audit work. She has been working on the software for the Animal Control Center, setting up data and organizing the information so that she should be able to train the staff at the Center. She anticipates that the software will be up and running by the first of the year. She has also been working with the General Assistance Software by completing necessary updates. She has started to work on the preliminary levy numbers and is reviewing the necessary six month line item budget transfers.

The Supervisor suggested that a levy workshop be scheduled with the Board and staff. It was decided that the workshop be scheduled for Monday, October 19, 2009 at 5:00 p.m. at the Town Hall.

Animal Control Center:

Director Andy Ivanicky reported that he was approached by a local veterinarian to see if we can refer adoptions to him when other veterinarians won't spay or neuter. He informed the veterinarian that we have a policy where that is up to the adoptee. Attorney Burkey recommended that we not do a single veterinary referral. Andy will follow up with the veterinarian on this issue. He has completed the 2008-2009 skunk activity report and will e-mail the information to the Supervisor.

Receipts:

Trustee Wallace moved to deposit all funds into their proper accounts as presented. Seconded by Trustee Slattery. Motion passed unanimously by voice vote.

Expenditures:

The Supervisor presented the following invoices for town board approval:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$231,265.56
Motion: Trustee Slattery	
Second: Trustee Adamic-Albert	

Roll Call: Ayes 5, Nays 0²

General Assistance \$24,676.52

Motion: Trustee Wallace

Second: Trustee Slattery

Roll Call: Ayes 5, Nays 0³

Road and Bridge \$54,066.90

Motion: Trustee Wisniewski

Second: Trustee Wallace

Roll Call: Ayes 5, Nays 0⁴

Animal Control \$17,899.79

Motion: Trustee Wallace

Second: Trustee Wisniewski

Roll Call: Ayes 5, Nays 0⁵

Senior Fund No bills presented

Trustee Wisniewski questioned the recap sheet for the General Town Fund regarding a transaction to the Animal Control Center reflecting that it was for health insurance. The Accountant replied that this is an error in reflecting the wrong designation - health insurance. It should have been an interfund transfer. She will instruct staff to make the appropriate correction.

Certifications for all funds were passed unanimously. The Senior Fund Certification sheet which was inadvertently left out of the certification listing at the September 8, 2009 meeting was presented for signature and will be filed with the minutes from September 8, 2009.

ADJOURNMENT:

Trustee Slattery moved to adjourn the town board meeting to October 13, 2009 at 5:00 p.m. Seconded by Trustee Wallace. Motion passed unanimously by voice vote. The meeting adjourned at 5:50 p.m.

Respectfully submitted,

Beth Ann May
Town Clerk

² Roll Call Ayes (5) Trustee Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera

³ Roll Call Ayes (5) Trustee Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera

⁴ Roll Call Ayes (5) Trustee Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera

⁵ Roll Call Ayes (5) Trustee Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera