

**MINUTES  
OF THE  
September 8, 2009  
TOWN BOARD MEETING**

**STATE OF ILLINOIS,  
COUNTY OF WILL,  
TOWN OF JOLIET,**

The regular town board meeting, being held in said town and county in the state of Illinois, at 175 West Jefferson Street, Joliet Township Government Offices, on September 8, 2009, at 5 p.m., was called to order by Township Supervisor Daniel L. Vera. The following official business was transacted:

The Town Clerk led the Pledge of Allegiance to the flag.

The Town Clerk called the roll as follows:

TRUSTEES:	Robert F. Wisniewski	Present
	Jeffery M. Wallace	Present
	Raymond F. Slattery	Present
	Suzanne M. Adamic-Albert	Present
SUPERVISOR:	Daniel L. Vera	Present
TOWN CLERK:	Beth Ann May	Present
OTHER OFFICIALS:	Collector Denise Winfrey	Absent
	Commissioner Maffeo	Present
	Assessor Brenczewski	Absent
ALSO PRESENT:	Attorney Franklin D. Burkey	
	Accountant Kim Doglio	
	Animal Control Director Andy Ivanicky	

**Approval of the Minutes:**

Regular Town/August 25, 2009: Trustee Slattery moved to approve the minutes of the August 25, 2009 Town Board Meeting and to waive the reading of these minutes inasmuch as copies had

previously been delivered. Seconded by Trustee Wallace. The motion passed unanimously by voice vote.

**Public Comment:** None

### **New Business:**

#### Festival of Trees – Sponsorship

The Supervisor presented the information on the sponsorship for the Annual Festival of Trees to benefit the Rialto Theater. There was discussion on sponsorships in general as in the past the Township has also sponsored the fall community organized parades. After careful consideration the Town Board came to the decision not to sponsor the Festival of Trees or the fall community parades. It was noted that the City of Joliet has cut back on critical funding for many social service agencies in the community and it would be best to hold back on this type of spending in case an emergency need arises.

### **Unfinished Business:**

The Supervisor requested that Attorney Burkey follow up on the Mound/Higinbotham Cemetery project as it relates to the Township taking over the maintenance needs. John Leach has been taking care of the cemetery for years and requested that the Township take it over. Assessor Brenczewski reviewed the records and determined that the cemetery is still part of the Higinbotham Estate. After the review it was determined that Mr. Leach does not have jurisdiction to make such a request to the Township. Attorney Burkey will draft a letter for the Supervisor directed to John Leach reflecting the research completed on jurisdiction. The Supervisor reported that there has been recent activity at the cemetery with grass cutting and clearing of the area however, he is not sure who has authorized the work.

**Closed Session:** None

### **Reports:**

#### Supervisor:

A website meeting was held with our consultants, JV Murphy and Associates. There will be new content added to the site and a few new ideas too. Landscape work has been done at the Township Building. He attended the St. Mary Nativity Senior picnic today and the unveiling of the George Sangmeister signage on South Route 53 in Joliet Township. He has been working with the Highway Commissioner on the interviews for clerical staff at the Road District as a result of the retirement of Helen Guertin at the end of September. A posting for the position has been placed for 10 days. Trustee Wisniewski requested that a resolution be prepared recognizing Helen's 17 years of service. This will be prepared for the September 22, 2009 regular town board meeting.

#### Town Clerk:

The Clerk reported that she and the staff have almost completed the records retention project. She anticipates the work to be completed by October 1, 2009. It will take 60 days for the State to approve the application and then the records can be shredded by an outside vendor. She attended an informative meeting on Human Trafficking at the Will County Health Department and shared information with the General Assistance Staff. She attended the Highway Commissioners meeting on Friday, September 4, 2009. She attended the St. Mary Nativity Senior picnic today.

Highway Commissioner:

The staff has been working with the crack filling equipment on Patterson and Woodruff Roads. He may consider renting the equipment again in October for some additional work. He has been working with Com Ed on pole removal and relocation on the Caroline Drive project and along Patterson Road. The Caroline Drive project will be worked on next year. A portion of Belmont Avenue will be repaved this year. He verified jurisdiction of the road with the City of Joliet and it was determined that the Township has the majority of the jurisdiction. Staff has been spreading gravel along various road shoulders. He has met with Gallagher Construction and work should start on Monday, September 14, 2009. Sand has been purchased to mix with the salt for next winter. This is cost saving measure as the sand expands the salt supply. Tree trimming and removal is on-going. Work is also being done on the Blackhawk drainage problems this week.

Assessor:

No report

Collector:

No report

Attorney:

Attorney Burkey was glad to hear about the successful coordinated effort between ComEd and the Highway Commissioner on the two electrical pole projects. Mr. Burkey reported that he is awaiting a reply from CN Railway regarding the ditching which needs to be completed behind Mike's Furniture on the east side of town.

Accountant:

Account Doglio followed up on a discussion from the previous meeting regarding the billing for Animal Control to the various municipalities and Will County Government. She has prepared a statement for Nicole Edgar to include in the municipal billing and has changed the format and process for the Will County Government billing. She directed the Board to review the bank statement folder on the table which correlates with the monthly financial statements. This information had been requested by Trustee Wisniewski at the previous meeting. She has completed a review of the "Shelter Pro" software for the Animal Control Center. She anticipates ordering the product over the next couple of weeks. She has spoken to the Auditor and has reminded her that the audit and financials must be filed and published prior to the 30<sup>th</sup> of September. The Auditor indicated that it is currently under a partner review. The monthly financial statements reflect that we should be at 42% of our budget and we are on target for the year.

Animal Control Center:

The Director reported that the first set of dogs has been issued to the Joliet Junior College Vet Tech program. A total of 20 adult dogs and 15 adult cats will be lent to the program. He gave a presentation to the class which included a review of the procedures of the Animal Control Center. The Vet Tech program helps with adoptions and also provides food and shelter while they have the animals. Director Ivanicky commented on the anticipated purchase of the “Shelter Pro” software. He found the software user friendly and that it met all of the needs of our Center. He recommended that we purchase this product. Trustee Slattery passed along a compliment to the Director from a citizen who expressed how professional the staff was at the Center with a skunk trapping problem they had.

**Receipts:**

Trustee Slattery moved to deposit all funds into their proper accounts as presented. Seconded by Trustee Wallace. Motion passed unanimously by voice vote.

**Expenditures:**

The Supervisor presented the following invoices for town board approval:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$42,699.36
Motion: Trustee Slattery	
Second: Trustee Wisniewski	
Roll Call: Ayes 5, Nays 0 <sup>1</sup>	
General Assistance	\$21,582.30
Motion: Trustee Adamic-Albert	
Second: Trustee Slattery	
Roll Call: Ayes 5, Nays 0 <sup>2</sup>	
Road and Bridge	\$23,719.35
Motion: Trustee Wisniewski	
Second: Trustee Slattery	
Roll Call: Ayes 5, Nays 0 <sup>3</sup>	
Senior Fund	\$61,750.00
Motion: Trustee Wisniewski	
Second: Trustee Slattery	
Roll Call: Ayes 5, Nays 0 <sup>4</sup>	

<sup>1</sup> Roll Call Ayes (5) Trustee Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera

<sup>2</sup> Roll Call Ayes (5) Trustee Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera

<sup>3</sup> Roll Call Ayes (5) Trustee Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera

<sup>4</sup> Roll Call Ayes (5) Trustee Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera

