

**MINUTES  
OF THE  
February 23, 2010  
TOWN BOARD MEETING**

**STATE OF ILLINOIS,  
COUNTY OF WILL,  
TOWN OF JOLIET,**

The regular town board meeting, being held in said town and county in the state of Illinois, at 175 West Jefferson Street, Joliet Township Government Offices, on February 23, 2010, at 5 p.m., was called to order by Township Supervisor Daniel L. Vera. The following official business was transacted:

The Town Clerk led the Pledge of Allegiance to the flag.

The Town Clerk called the roll as follows:

TRUSTEES:	Robert F. Wisniewski	Present
	Jeffery M. Wallace	Present
	Raymond F. Slattery	Present
	Suzanne M. Adamic-Albert	Present
SUPERVISOR:	Daniel L. Vera	Present
TOWN CLERK:	Beth Ann May	Present
OTHER OFFICIALS:	Collector Denise Winfrey	Absent
	Commissioner James Maffeo	Present
	Assessor James Brenzewski	Absent
ALSO PRESENT:	Accountant Kim Doglio	Present
	Director Andy Ivanicky	Absent
	Attorney Franklin D. Burkey	Present

**Approval of the Minutes:**

Regular Town/February 9, 2010: Trustee Slattery moved to approve the minutes of the February 9, 2010, Town Board Meeting and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Wallace. The motion passed unanimously by voice vote.

**Public Comment:**

None

1 TBM February 23, 2010

## **New Business:**

### Animal Control Center Bid

The Supervisor called on the Architect Bret Mitchell to review the bids received. Architect Mitchell reported that 10 General Contractors presented bids for the Animal Control Remodel Project on Wednesday, February 17, 2010. They reflected a very tight grouping of dollar amounts for the project. He commented on his prepared report Comparison of Lowest General Contractors, outlining the top 4 lowest bids received. The low bidder was L. J. Morse Construction Co. from Aurora, Illinois. He indicated that in conversations with the City of Joliet, there will be no impact fees or building permit fees for the project. However, he suggested that we get written correspondence, from the City, reflecting no fees. The Township has received the site approval from the City of Joliet, Department of Public Works, on the building and parking lot improvement project. He recommended that when the Township budgets for the project they include an additional 10% for contingent costs/change orders. Attorney Burkey asked who has the authority to sign change orders. Architect Mitchell replied that the change would be initiated by the Architect and would have three sign offs – the Architect, the General Contractor and the Supervisor. Attorney Burkey also asked if L. J. Morse would be using a letter of credit or bond. Architect Mitchell replied that they are willing to post either one. He continued that L. J. Morse has the lowest bond rating of all the contractors that bid on the project. He recommended to the board that the bid go to L. J. Morse as they were the low bidder, the most experienced, received quality references and they perform a substantial amount of the work themselves. The Supervisor commented that the building is 30 years old and hasn't had any improvements and there is a need to have expanded interior space for the parking of the fleet of vans. He clarified that this bid covers the interior and exterior work on the building. The site improvements will be done at a later date. The funding for the improvements will need to be reviewed and placed in the 2010-2011 General Town Budget. The Supervisor recommended that the awarding of the bid be tabled to the next meeting in order to work out budgetary issues. Trustee Wisniewski moved to take the recommendation of the Architect under advisement, table the award of the Animal Control Remodel Project and to place the matter on the agenda for consideration at the March 9, 2010 Regular Town Board Meeting. Seconded by Trustee Adamic-Albert. A roll call vote was taken. Ayes 5, Nays 0<sup>1</sup>

### Ordinance No. 2010-5 (RD) Establishing Permit Fees for Cross Cuts in Roads

Attorney Burkey reported on the need to create an application and permit fees schedule for Contractors executing cross cuts on roadways within the Townships jurisdiction. The proposed ordinance should include that it will be an offense to cut the road without the permit, with a fine not to exceed \$750.00. This will include the contractor and the party who engaged the work. It will require the contractor to post \$500.00 cash for anticipated problems (settling issues) with the road patch. The option to refund ½ of the money after the first year will be considered with the additional ½ to be refunded after 2 years provided the road has not needed additional repair work. The Highway Commissioner and Supervisor provided additional comments. The details are still being worked out and it was recommended that the matter be tabled until the draft can be completed. Trustee Wisniewski moved to table the adoption of Ordinance No. 2010-5 (RD)

---

<sup>1</sup> Roll Call Ayes (5) Trustees Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera  
2 TBM February 23, 2010

Establishing Permit Fees for Cross Cuts in Roads to the March 9, 2010, Regular Town Board Meeting. Seconded by Trustee Wallace. A roll call vote was taken. Ayes 5, Nays 0<sup>2</sup>

### **Unfinished Business:**

None

### **Closed Session:**

None

### **Reports:**

#### Supervisor:

The Supervisor reported that he participated in the bid opening for the Animal Control Center Remodel Project. He has been working on the next edition of the newsletter which should go out at the end of March. He will be attending several senior events over the next couple of weeks and delivering their grant payments.

#### Town Clerk:

The Town Clerk reminded the board that the deadline for the placing of items on the agenda for the Annual Town Meeting is March 1, 2010. The office will be closed on Monday, March 1, 2010 for the observance of Casimir Pulaski Day and the notice will be posted to inform the public. The legal notice for the posting of the tentative budget for review has been published in the Times Weekly.

#### Highway Commissioner:

The Commissioner reported that the staff has been snow plowing and salting the roadways. There was a problem with the railroad crossing gates on Patterson Road. It was discovered that the road salt was affecting the sensors. Fifteen stop signs have been damaged with graffiti. Some have been cleaned but others will need to be replaced. The County will be providing road signs to the Department this year. They are doing cold patch work and manhole cover work with the patch kit. Minton Street collapsed due to a deteriorated culvert, creating an emergency repair. Knowles Construction was contacted to make the repair including catch basin and curb and gutter work. He discussed the anticipated 2010 projects and reported that he had submitted his Motor Fuel Tax projects to Bruce Gould, the Will County Engineer. The County staff has reviewed his request and recommended some changes. The Caroline Drive project is moving along. He has held meetings with the neighbors and is waiting for the final engineering. He anticipates that staff will do the initial work on the project using the dirt removed from Caroline Drive for a ditch project on New Lenox Road. The Caroline Drive project will not be completed until next year. Eighty percent of the current year salt contract has been met. The contract for next year has been received. He will need to reply to that request prior to March 19.

---

<sup>2</sup> Roll Call Ayes (5) Trustees Wisniewski, Wallace, Slattery, Adamic Albert and Supervisor Vera  
3 TBM February 23, 2010

Assessor:

Absent.

Collector:

Absent

Attorney:

Attorney Burkey commented on how pleasant it is to work with the Township staff and the Highway Commissioner.

Accountant:

Accountant Doglio reported that she has been working with the Clerk to finalize the payments from the Illinois Department of Transportation (IDOT) for the Phase I work on the Hickory Creek Bridge. She clarified that this money will be held by the State, and applied to an outstanding bill with IDOT. The initial reimbursement was applied to the outstanding bill and now this final payment will also be applied. There will be a balance due, once all of the State payments have been applied, that will be paid by us directly to IDOT. She has been working with the Commissioner on the CN/EJE Railway payment and anticipates that it will be received prior to the end of March. She reported that some staff had requested the ability to participate in a special savings account administered by the Illinois Municipal Retirement Fund. She asked Attorney Burkey if the board needed to approve this option. Attorney Burkey indicated that the board did not have to authorize, as the Board would not be paying anything to participate and isn't involved. Accountant Doglio indicated that she would handle the transaction like a regular payroll deduction after taxes and assured the board that she would obtain permission from the staff in writing. She reminded the board of the budget workshop scheduled for March 9, 2010 immediately following the Regular Town Board Meeting. She reported that no bill has been received from the life insurance company so she has not started the payroll deduction. She will keep staff informed when this happens. Trustee Slattery asked if any of our payments received from the state have been delayed. Accountant Doglio replied that the eighth payment for the PPRT is due in March 2010 and the other payments have come in as anticipated.

Animal Control Center:

Director Ivanicky absent, no report. Trustee Wisniewski asked the Supervisor if he had received a proposal from Director Ivanicky regarding a plan to implement the licensure of animals, as the Director had indicated at the last board meeting the he would have a plan in place in two weeks. The Supervisor replied that he had not heard anything from the Director. Trustee Wallace asked the Accountant if she had heard anything from the Director on this matter. She replied that she had not. The Director was not available for this meeting.

**Receipts:**

Trustee Slattery moved to deposit all funds into their proper accounts as presented. Seconded by Trustee Wallace. Motion passed unanimously by voice vote.

## **Expenditures:**

The Supervisor presented the following invoices for town board approval:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town Motion: Trustee Wisniewski Second: Trustee Adamic-Albert Roll Call: Ayes 5, Nays 0 <sup>3</sup>	\$57,450
General Assistance Motion: Trustee Wisniewski Second: Trustee Slattery Roll Call: Ayes 5, Nays 0 <sup>4</sup>	\$23,857.90
Road and Bridge Motion: Trustee Wallace Second: Trustee Slattery Roll Call: Ayes 5, Nays 0 <sup>5</sup>	\$57,315.72
Animal Control Motion: Trustee Wisniewski Second: Trustee Wallace Roll Call: Ayes 5, Nays 0 <sup>6</sup>	\$17,691.08
Senior Citizens Fund Motion: Trustee Adamic-Albert Second: Trustee Slattery Roll Call: Ayes 5, Nays 0 <sup>7</sup>	\$33,250

Certifications for all funds were passed unanimously.

## ADJOURNMENT:

Trustee Slattery moved to adjourn the town board meeting to March 9, 2010 at 5:00 p.m. Seconded by Trustee Wallace. Motion passed unanimously by voice vote. The meeting adjourned at 6:17 p.m.

Respectfully submitted,

Beth Ann May  
Town Clerk

---

<sup>3</sup> Roll Call Ayes (5) Trustees Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera

<sup>4</sup> Roll Call Ayes (5) Trustees Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera

<sup>5</sup> Roll Call Ayes (5) Trustees Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera

<sup>6</sup> Roll Call Ayes (5) Trustees Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera

<sup>7</sup> Roll Call Ayes (5) Trustees Wisniewski, Wallace, Slattery, Adamic-Albert and Supervisor Vera